



AGENDA ITEM REPORT

DATE: March 1, 2022
DEPARTMENT: Solid Waste
REQUESTER: Douglass Whitehead
TITLE: Award Contract for Disaster Debris Monitoring for Emergency & Disaster Events

I. MOTION REQUESTED

A) Award Request for Proposal No. RFP210330BJB, Disaster Debris Monitoring, for Lee County to Thompson Consulting Services, LLC, for disaster debris monitoring services in the event of an emergency or natural disaster, on an as needed basis, for an initial term of three (3) years.

B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

C) Grant the County Manager or designee the authority to renew the contract, for up to three (3) additional one (1) year periods, and to execute all associated documents if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewal. Events resulting in expenditures in excess of \$100,000 will be presented to the Board at the earliest allowable date under the circumstances.

D) Authorize the County Manager or designee to initiate services under the contract by issuance of a County work authorization, upon declaration of a State of Local Emergency by the Board of County Commissioners.

II. ITEM SUMMARY

Awards a competitively bid, three (3) year contingency contract to Thompson Consulting Services, LLC, for disaster debris monitoring services. Services include oversight of debris collection contractor(s) for contract compliance and compilation and submittal of data and/or invoices to federal and state agencies for reimbursement. All debris monitoring activities will ensure compliance with approved FEMA policies and guidance procedures along with other Local, State, and Federal regulations and requirements. Any projected monitoring expense over \$100,000 will be separately presented to the Board for approval. The County may elect to renew the contract for up to three (3) additional one-year periods.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

The Solid Waste Department submitted a request to Procurement Management to obtain proposals for the project known as Disaster Debris Monitoring. On the proposal deadline of September 28, 2021, Procurement Management received five (5) proposals. The proposals were reviewed by the evaluation committee on November 8, 2021. The evaluation committee's recommendation is to award to the most responsive, responsible proposer based on the evaluation criteria requirements, Thompson Consulting Services, LLC.

B) Policy Issues

Ensures compliance with Federal and State documentation of debris recovery for reimbursement.

C) BoCC Goals

D) Analysis

Lee County is subject to natural disasters such as hurricanes, flooding and other weather related events. As part of the management of recovery efforts, certain prepositioned contracts are required to assist Lee County in the management, tracking and, if applicable, Federal (FEMA) or State reimbursement applications for funds associated with disaster recovery activities.

Competitively selected prepositioned monitoring contracts are a requirement under FEMA regulations for communities that seek reimbursement for disaster recovery expenditures. Funding requirements will be identified immediately after the disaster event and the Department's budget will be amended upon BoCC approval.

This contract provides Lee County with disaster debris monitoring services, including but not limited to, debris monitors, debris monitoring services at debris management sites (DMS), oversight of debris collection contractor(s) for contract compliance, verification and interpretation of regulatory agency policies, and compilation and submittal of data and/or invoices to agencies for reimbursement. All debris monitoring activities will be in compliance with approved FEMA policies and guidance procedures along with other federal and state grant program requirements and all Local, State, and Federal regulations.

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	N/A
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: To be determined at the time of the event. Program: Solid Waste Project: Account Strings:	
G)	Fund Type?	Enterprise
H)	Comments: Funding level to be determined based on storm severity and level of service required at the time of an event. Funding not included in department budget but will be transferred from the Lee County Solid Waste Reserves designated for Debris Recovery to the appropriate fund(s) when required.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Executed Agreement with Thompson Consulting.	1/19/2022	Agreement

REVIEWERS:

Department	Reviewer	Action	Date
Solid Waste	Tucker, Mary	Approved	2/17/2022 - 2:06 PM
Solid Waste	Whitehead, Douglass	Approved	2/17/2022 - 5:14 PM
Budget Services	Henkel, Anne	Approved	2/18/2022 - 11:13 AM
Budget Services	Winton, Peter	Approved	2/18/2022 - 12:28 PM
County Attorney	Swindle, Amanda	Approved	2/18/2022 - 2:35 PM
County Manager	Salyer, Glen	Approved	2/21/2022 - 8:44 AM