

AGENDA ITEM REPORT

DATE: May 6, 2025
DEPARTMENT: Procurement
REQUESTER: Mary Tucker
TITLE: Approve Amending Contract for Security Guard Services Countywide

I. MOTION REQUESTED

- A. Approve Amendment No. 5 to the contract with Mason Evans, Inc., under Solicitation No. RFP210146BJB, Security Guard Services - Countywide, to add the Lehigh Acres Transfer Center, located at 1121 Village Lakes Blvd., Lehigh Acres, FL 33972 to the locations being serviced under the Agreement. The amendment will increase the contract amount by \$83,356.00 annually.
- B. Authorize the County Manager or designee to execute the amendment on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approves a contract amendment with Mason Evans, Inc., under the solicitation for Security Guard Services - Countywide, to add the Lehigh Acres Transfer Center, located at 1121 Village Lakes Blvd., to the locations being serviced under the Agreement. The amendment will increase the contract amount by \$83,356.00 annually, with total anticipated expenditures in the amount of \$1,426,903.47. Total expenditures during Fiscal Year 2023-2024 were \$1,343,547.47.

III. BACKGROUND AND IMPLICATIONS OF ACTION

On August 2, 2022 the Board of County Commissioners awarded RFP210146BJB, Security Guard Services - Countywide, to Mason Evans, Inc. to provide security guard services throughout the County. The original term of the contract was for 3 years with an option to renew for up to three additional 1-year periods.

On November 10, 2022, Amendment No. 1 was administratively approved to change the hours for the Administrative Building East to Monday-Friday, 8:00am-5:00pm, to modify the language concerning adding/removing locations in Section 13 of the Scope of Work section of the Exhibit A. Special Conditions and Scope of Work, and to modify the language regarding allocating personnel in Section 18 of the Scope of Work section of the Exhibit A. Special Conditions and Scope of Work.

On November 7, 2023, Amendment No. 2 was approved by the Board to add security guard services for the LeeTran South Transfer Park and Ride.

On September 30, 2024, Amendment No. 3 was administratively approved to add security guard service rates for holiday hours in the Exhibit B. Fee Schedule of the Agreement.

On November 7, 2024, Amendment No. 4 was administratively approved to add security guard service rates for additional after-hours shifts in the Exhibit B. Fee Schedule of the Agreement.

IV. FINANCIAL INFORMATION

Current Year Dollar Amount:	See Comments below.
Included in the Current Budget?:	Yes
Fund:	Various department funds.
Comments:	Expenditures will be on an as-needed basis, as approved in the department's annual adopted budgets.

Is this a revenue or expense item? Expense

Is this Discretionary or Mandatory? Discretionary

Will this item impact future budgets?

Program:

Project:
Account Strings:
Fund Type?

V. RECOMMENDATION

Approve

ATTACHMENTS:

Proposed Amdt 5 Security Guard Services Mason Evans Inc OCR, RFP210146BJB - Security Guard Svcs - Mason Evans - Am 4 - Adding extra shifts - EXEC OCR, RFP210146BJB - Security Guard Svcs - Mason Evans - Am 3 - holiday hours - EXEC OCR, RFP210146BJB - Security Guard Svcs - Mason Evans, Inc. - Am 2 - New Location - EXEC OCR, RFP210146BJB - Security Guard Svcs - Mason Evans, Inc. - Am 1 - Schedule Change -EXEC OCR, RFP210146BJB
Mason Evans Executed Contract OCR

REVIEWERS:

Angela Lamontagne, Procurement
Mary Tucker, Procurement
Anne Henkel, Budget Services
Robert Holborn, County Attorney
Peter Winton, County Manager

Created/Initiated - 4/23/2025
Approved - 4/23/2025
Approved - 4/24/2025
Approved - 4/28/2025
Final Approval - 4/28/2025