Lee County
Southwest Florida

Kevin Ruane
District One

Cecil L. Pendergrass
District Two

Ray Sandelli
District Three

Brian Hamman
District Four

Frank Mann
District Five

Roger Desjarlais
County Manager

Richard Wesch
County Attorney

Donna Marie Collins
County Hearing Examiner

July 21, 2023 239-533-8871

Ms. Cindy Simmonds
Simmonds Electrical of Naples, Inc.
8941 Quality Road
Bonita Springs, FL 34135

Subject: Renewal of Annual Contract RFP200049AEJ
Electrical Services Master

Dear Ms. Simmonds:

The above-referenced annual contract will expire on February 1, 2024, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one-year period (2/2/24 – 2/1/25). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email kurban@leegov.com), within 15 calendar days from receipt. Failure to return by August 7, 2023, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.

__X__ a. I want to continue performing under this annual contract for an additional one-year period under the same terms and conditions as agreed upon in the above-referenced quotation.

As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.

_____ b. I am not interested in extending this contract for an additional one-year period. Why? _____

Vendor:	**Lee County:**
Signature	Signature of Authorized Official
President	Procurement Management Director
Title	Title
07/25/2023	11/1/2023
Date	Date