

**AGENDA ITEM REPORT**

DATE: February 2, 2021
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Award Contract for Electrical Services – Countywide

I. MOTION REQUESTED

- A) Award Request for Proposal No. RFP200049AEJ, Electrical Services – Master Annual to provide Countywide Electrical Services for projects under \$75,000.00, on an as needed basis, for an initial one-year period, as approved in the departments' annual adopted budgets to the following vendors: A+ Electric LLC, Cheslosky Electric, Inc., Cogburn Bros, Inc., Florida Lighting Maintenance, LLC, Gulf Shore Electric. L.L.C., Gulf States Electric, Inc., MG Electrical Developers, Inc., Simmonds Electrical of Naples Inc., Southwest Florida Electric, Inc., and Technical Management Associates, Inc. Projects exceeding \$75,000.00 will be bid out separately, in accordance with state statute.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Grant the County Manager or designee the authority to renew the contracts for up to three additional one year periods, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewals.

II. ITEM SUMMARY

Awards a new competitively solicited contract to each of the ten responsive and responsible bidders that submitted for this project which are as follows: A+ Electric LLC, Cheslosky Electric, Inc., Cogburn Bros, Inc., Florida Lighting Maintenance, LLC, Gulf Shore Electric. L.L.C., Gulf States Electric, Inc., MG Electrical Developers, Inc., Simmonds Electrical of Naples Inc., Southwest Florida Electric, Inc., and Technical Management Associates, Inc. to provide Countywide Electrical Services for projects under \$75,000.00, on an as-needed basis for an initial one-year. The contracts can be renewed for up to three, additional one year periods, upon the agreement of all parties. Total expenditures for these services for Fiscal Year 2019-2020 were \$440,224.91. Projects exceeding \$75,000.00 will be bid out separately, in accordance with state statute.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History
 Procurement Management obtained proposals for the project known as Request for Proposal No. RFP200049AEJ, Electrical Services – Master Annual. On the solicitation deadline of July 10, 2020, Procurement Management received ten submittals.
- An evaluation meeting was held on August 27, 2020, during which the Evaluation Committee considered criterion as listed in the solicitation request including such items as: Qualifications of Company, Company Relevant Experience & Reference, Plan of Approach, Personnel and Resources, and Price. Based on the information submitted by the proposers, the Committee reached a consensus to negotiate with and recommend the award of a contract to A+ Electric LLC, Cheslosky Electric, Inc., Cogburn Bros, Inc., Florida Lighting Maintenance, LLC, Gulf Shore Electric. L.L.C., Gulf States Electric, Inc., MG Electrical Developers, Inc., Simmonds Electrical of Naples Inc., Southwest Florida Electric, Inc., and Technical Management Associates, Inc., for use on an as-needed basis for an initial one-year period in the amount of \$460,000.00. The contract can be renewed up to three additional one year periods, upon the agreement of both parties. Total expenditures for these services for Fiscal Year 2019-2020 were \$440,224.91.
- B) Policy Issues
 Procurement Management obtained proposals for the project known as Request for Proposal No. RFP200049AEJ, Electrical Services – Master Annual. On the solicitation deadline of July 10, 2020, Procurement Management received ten submittals.
- An evaluation meeting was held on August 27, 2020, during which the Evaluation Committee considered criterion as listed in the solicitation request including such items as: Qualifications of Company, Company Relevant Experience & Reference, Plan of Approach, Personnel and Resources, and Price. Based on the information submitted by the proposers, the Committee reached a consensus to negotiate with and recommend the award of a contract to A+ Electric LLC, Cheslosky Electric, Inc., Cogburn Bros, Inc., Florida Lighting Maintenance, LLC, Gulf Shore Electric. L.L.C., Gulf States Electric, Inc., MG Electrical Developers, Inc., Simmonds Electrical of Naples Inc., Southwest Florida Electric, Inc., and Technical Management Associates, Inc., for use on an as-needed basis for an initial one-year period. The contract can be renewed up to three additional one year periods, upon the agreement of both parties. Total expenditures for these services for Fiscal Year 2019-2020 were \$440,224.91.
- C) BoCC Goals
- D) Analysis
- E) Options

IV. FINANCIAL INFORMATION

| | | |
|----|---|---------------------|
| A) | Current year dollar amount of item: | See comments below. |
| B) | Is this item approved in the current budget? | |
| C) | Is this a revenue or expense item? | |
| D) | Is this Discretionary or Mandatory? | |
| E) | Will this item impact future budgets? If yes, please include reasons in III(D) above. | |
| F) | Fund: Program: Project: Account Strings: | |
| G) | Fund Type? | |
| H) | Comments: Expenditures will be on an as needed basis, as approved in the departments' annual adopted budget. | |

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

| Description | Upload Date | Type |
|--|-------------|----------|
| A+ Electric Contract | 1/20/2021 | Contract |
| Cheslosky Electric Contract | 1/20/2021 | Contract |
| Cogburn Bros, Inc. Contract | 1/20/2021 | Contract |
| Florida Lighting Maintenance LLC Contract | 1/20/2021 | Contract |
| Gulf Shore Electric LLC Contract | 1/20/2021 | Contract |
| Gulf States Electric Contract | 1/20/2021 | Contract |
| MG Electrical Developers Contract | 1/20/2021 | Contract |
| Simmonds Electrical of Naples Contract | 1/20/2021 | Contract |
| Southwest Florida Electric Contract | 1/20/2021 | Contract |
| Technical Management Associates, Inc. Contract | 1/20/2021 | Contract |

REVIEWERS:

| Department | Reviewer | Action | Date |
|------------------------|-----------------|----------|----------------------|
| Procurement Management | Turner, Nicole | Approved | 1/25/2021 - 10:50 AM |
| Budget Services | Henkel, Anne | Approved | 1/25/2021 - 12:25 PM |
| Budget Services | Winton, Peter | Approved | 1/25/2021 - 12:27 PM |
| County Attorney | Swindle, Amanda | Approved | 1/25/2021 - 1:18 PM |
| County Manager | Winton, Peter | Approved | 1/25/2021 - 1:36 PM |