



Kevin Ruane  
*District One*

Cecil L. Pendergrass  
*District Two*

Ray Sandelli  
*District Three*

Brian Hamman  
*District Four*

Mike Greenwell  
*District Five*

Dave Harner  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

January 4, 2024

Mr. Chris Kessler, CPA  
Clifton Larson Allen LLP  
220 S 6<sup>th</sup> St, Ste 300  
Minneapolis, MN 55402

SUBJECT:      Renewal of Annual Contract No. RFP200390BAG  
                    Financial Auditor – Other Constitutional Offices

Dear Mr. Kessler

This is to inform you that Lee County agrees to renew the above subject contract for an additional one (1) year period, from 6/1/24 through 5/31/25.

We are hereby extending the annual contract for an additional one-year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

C: Project File



# Lee County

Southwest Florida

Kevin Ruane  
District One

November 6, 2023

239-533-8871

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220 S 6<sup>th</sup> St, Ste 300  
Minneapolis, MN 55402

Subject: Renewal of Annual Contract RFP200390BAG  
Financial Auditor – Other Constitutional Offices

Dear Mr. Kessler:

The above-referenced annual contract will expire on May 31, 2024, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one-year period (6/1/24 – 5/31/25). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email [kurban@leegov.com](mailto:kurban@leegov.com)), within 15 calendar days from receipt. Failure to return by November 21, 2023, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.

☒ a. I want to continue performing under this annual contract for an additional one-year period under the same terms and conditions as agreed upon in the above-referenced quotation.

*As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.*

☐ b. I am not interested in extending this contract for an additional one-year period. Why? \_\_\_\_\_

Vendor:

  
Signature

PRINCIPAL  
Title

11/10/23  
Date

Lee County:

  
Signature of Authorized Official

Procurement Management Director  
Title

1-3-2024  
Date