



**AGENDA ITEM REPORT**

**DATE:** January 19, 2021  
**DEPARTMENT:** County Lands  
**REQUESTER:** Robert Clemens  
**TITLE:** Award Contract for Conservation 20/20 Lands Program Appraisal Services

**I. MOTION REQUESTED**

- A) Award Request for Proposal No. RFP200085CJV, Real Estate Appraisal Services for Conservation 20/20 Lands Program, to provide real estate appraisal and ancillary services, on an as needed basis, in the amount of \$100,000.00 annually per vendor for a term of two years to the following vendors: DL Valuation LLC; Maxwell, Hendry & Simmons, LLC; R & W Enterprises, Inc.; and RKL Appraisal and Consulting PLC.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

**II. ITEM SUMMARY**

Awards contracts to four firms to provide Conservation 20/20 Lands Program real estate appraisal services for two years. The four firms are DL Valuation LLC; Maxwell, Hendry & Simmons, LLC; R & W Enterprises, Inc.; and RKL Appraisal and Consulting PLC. Total expenditures for these services during the Fiscal year 2019-2020 were approximately \$64,600.00.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**

A) Board Action and Other History

The Department of County Lands submitted a request to Procurement Management to obtain proposals for the project known as RFP200085CJV Real Estate Appraisal Services Conservation 20/20 Lands Program. On the proposal deadline, June 29, 2020, Procurement received five proposals. One proposal was found to be incomplete and was rejected for further consideration. Four proposals were considered by the evaluation committee on July 16, 2020, and the committee recommended awarding contracts to all four vendors: DL Valuation, LLC; Maxwell, Hendry & Simmons, LLC; R and W Enterprises, Inc.; and RKL Appraisal and Consulting, PLC.

Total expenditures for these services for the Fiscal Year 2019 – 2020 were approximately \$64,600.00.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See comments.
B)	Is this item approved in the current budget?	N/A
C)	Is this a revenue or expense item?	N/A
D)	Is this Discretionary or Mandatory?	N/A
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	N/A
H)	Comments: As needed. Expenditures for FY19-20 were \$64,600.	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP****ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">DL Valuation</a>	12/9/2020	Agreement
<a href="#">Maxwell Hendry Simmons</a>	12/9/2020	Agreement
<a href="#">RKL Appraisal and Consulting</a>	12/9/2020	Agreement
<a href="#">RW Enterprises</a>	12/9/2020	Agreement

**REVIEWERS:**

Department	Reviewer	Action	Date
County Lands	Clemens, Robert	Approved	1/6/2021 - 9:07 AM
County Lands	Turner, Nicole	Approved	1/8/2021 - 12:17 PM
Budget Services	Guttery, Angela	Approved	1/11/2021 - 9:15 AM
Budget Services	Winton, Peter	Approved	1/11/2021 - 9:37 AM
County Attorney	Swindle, Amanda	Approved	1/11/2021 - 4:31 PM
County Manager	Mora, Marc	Approved	1/11/2021 - 4:57 PM