

AGENDA ITEM REPORT

DATE: February 21, 2023
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Ratify Emergency Expenditures Executed under Lee County Emergency Resolution 22-09-31

I. MOTION REQUESTED

A) Ratify the purchase of goods and services in the amount of \$273,586,294.89, and the execution of associated documents, necessary to respond to the Hurricane Ian emergency, as declared by the Board of County Commissioners under Lee County Emergency Resolution No. 22-09-31, enacted on September 26, 2022.
 B) Ratify the addendum to license agreement and amendment authorizing price increase in accordance with existing contracts; and the execution of all associated documents by the County Manager or his designee needed to ensure the County's operational continuity during the State of Local Emergency as detailed in the attached Hurricane Ian PO and Contract Action Summary Report.

II. ITEM SUMMARY

Ratifies the purchase of goods and services authorized, and documents executed, by the County Manager or his designee required to maintain operational continuity during the Hurricane Ian emergency, as declared by the Board of County Commissioners under Lee County Emergency Resolution No. 22-09-31, enacted on September 26, 2022. Purchases include those necessary for the County Manager or designee to take prudent action to effectuate protection of the health, safety, and welfare of the community. Expenditures were authorized in compliance with Section 3.4 – Emergency of Lee County Procurement Ordinance No. 22-06. The attached Hurricane Ian PO and Contract Action Summary Report provides a summary of purchase orders to date for goods and services in the amount of \$273,586,294.89. Expenditures or contract actions not included in this summary, or amounts that exceed the estimates provided, will be presented to the Board at a future date. Board ratification is required for emergency purchases of \$100,000.00 or more.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History
 Section 3.4 Emergency Procurement of Lee County Ordinance No. 22-06 authorizes the County Manager to secure such commodities and services as may be necessary for emergencies that require immediate action and cannot wait for completion of the competitive procurement process. Due to the urgency of the Hurricane Ian response, the emergency procurement method was used as needed, and purchases were approved by the County Manager. Board ratification is required for emergency purchases of \$100,000.00 or more.

Under a State of Local Emergency, the County Manager or his designee is authorized to take actions necessary to ensure the continuity of County operations. As such, contract documents including renewals and price increases, were executed by the County Manager or his designee during the Hurricane Ian public emergency. Board ratification is required for these actions.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$273,586,295
B)	Is this item approved in the current budget?	No
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Mandatory
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Hurricane Ian PO and Contract Action Summary Report	1/31/2023	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	2/13/2023 - 10:16 AM
Budget Services	Henkel, Anne	Approved	2/13/2023 - 11:03 AM
Budget Services	Winton, Peter	Approved	2/13/2023 - 2:17 PM
County Attorney	Swindle, Amanda	Approved	2/13/2023 - 2:55 PM
County Manager	Winton, Peter	Approved	2/14/2023 - 11:27 AM