



August 9, 2023

Kevin Ruane
District One

Cecil L Pendergrass
District Two

Ray Sandelli
District Three

Brian Hamman
District Four

Mike Greenwell
District Five

Dave Harner
County Manager

Richard Wesch
County Attorney

Donna Marie Collins
Hearing Examiner

Mr. Jerry Terp
Jerry Terp
32053 East Street
Breezy Point, MN 56472

Subject: Extension of Annual Contract No. RFP190123DLK
Meeting Sales Promotion Representative Midwest USA

Dear Mr. Terp:

This is to inform you that Lee County agrees to extend the above subject contract for an additional 30-day period, from 10/1/23 through 10/31/23.

We are hereby extending the annual contract for an additional 30-day period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

Kimberly Urban

Kimberly Urban
Contracts Analyst
Procurement Management Division

C: Project File



Lee County
Southwest Florida

Procurement Management Division
2115 Second Street, 1st Floor
Fort Myers, FL 33901

Notice of Extension

Kevin Ruane
District One

Cecil L. Pendergrass
District Two

Ray Sandelli
District Three

Brian Hamman
District Four

Mike Greenwell
District Five

Roger Desjarlais
County Manager

Richard Wesch
County Attorney

Donna Marie Collins
Hearing Examiner

June 5, 2023

Mr. Jerry Terp
Jerry Terp
32053 East Street
Breezy Point, MN 56472

Re: Extension of Annual Contract No. RFP190123DLK
Meeting Sales Promotion Representative Midwest USA

Dear Mr. Terp:

Lee County Board of County Commissioners (County) and Jerry Terp (Vendor), by execution of this Notice of Extension, have both agreed to the First extension of the above referenced contract/agreement for the period of October 1, 2023 through October 31, 2023, one (1) month at the agreed upon terms and conditions.

The issuance of the purchase order is done with the understanding that all provisions in the solicitation are binding, establishing a contractual obligation by both the County and the Vendor.

If this extension is acceptable, please acknowledge by signing and returning a copy of this letter with a copy of your current Certificate of Insurance to my attention.

Please return an executed copy of this letter and current Certificate of Insurance by Thursday, June 15, 2023. If you have any questions, please contact me at (239) 533-8871 or kurban@leegov.com.

Lee County

Signature of Authorized Official
Mary G. Tucker, CPPO, CPPB, CPM

Print Name

Director of Procurement Management

Title

Date

8-7-2023

Vendor Acknowledgement:

Signature

JERRY TERP

Print Name

OWNER

Title

Date

6-5-2023