



**BOARD OF COUNTY COMMISSIONERS**

Kevin Ruane  
*District One*

June 10, 2022

(239) 533-8881

Cecil L. Pendergrass  
*District Two*

Ray Sandelli  
*District Three*

Brian Hamman  
*District Four*

Frank Mann  
*District Five*

Roger Desjarlais  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

Ms. Sarah Laroque  
EarthBalance Corporation  
2570 Commerce Parkway  
North Port, FL 34289

**RE: RFP180418JJB ENVIRONMENTAL MAINTENANCE CONTRACT – C-8170**  
**– NOTICE TO TERMINATE**

Dear Ms. Laroque,

On November 15<sup>th</sup>, 2018, Lee County entered into an agreement with EarthBalance Corporation for environmental maintenance services, under Solicitation No. RFP180418JJB.

Pursuant to the termination procedures established by Section XIII. Termination, of the agreement, the County is exercising its right to terminate the annual agreement for convenience. The termination of the annual agreement will be effective June 25, 2022. However, all active County Project Authorizations will remain active and in effect until completion of the projects.

If you should have any questions, please contact our office.

Sincerely,

Mary G. Tucker, CPPO, CPPB, CPM  
Director of Procurement Management

cc: FinanceOnBase@leeclerk.org  
Project File



Lee County

Southwest Florida

Lee County Procurement Management  
PO Box 398  
Fort Myers, FL 33902

Sarah Laroque  
Earth Balance Corporation  
2570 Commerce Pkwy  
North Port, FL 34289

PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT  
OF THE RETURN ADDRESS, FOLD AT DOTTED LINE

CERTIFIED MAIL™



7013 1090 0000 4960 3807  
7013 1090 0000 4960 3807

U.S. Postal Service™  
**CERTIFIED MAIL™ RECEIPT**  
(Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at [www.usps.com](http://www.usps.com)

Procurement - Daniel

Postage	\$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$

Postmark  
Here

Sent To  
Sarah Laroque - Earth Balance Corp.  
Street, Apt. No.,  
or PO Box No. 2570 Commerce Pkwy  
City, State, ZIP+4 North Port, FL 34289

PS Form 3800, August 2006

See Reverse for Instructions

**From:** [Goggin, Daniel](#)  
**To:** [NCzifra@earthbalance.com](mailto:NCzifra@earthbalance.com)  
**Subject:** RFP180418JJB - Environmental Maintenance - Termination Notice - EarthBalance  
**Date:** Friday, June 10, 2022 3:12:00 PM  
**Attachments:** [image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)  
[RFP180418JJB - Environmental Maint - Termination - EarthBalance - SIGNED OCR.pdf](#)  
[image007.png](#)

---

Good afternoon,

Please see the attached termination notice for the above referenced agreement. New agreements for these services have been executed and begun, therefore we are terminating the prior agreements. All currently active projects under the 2018 agreement shall remain open and completed, unless you are advised otherwise by your Lee County Project Managers. However, any new projects will be started under the new 2022 agreement. For questions regarding any open projects, please continue communicating with your Project Managers.

Thank you for your partnership, as always.



**Daniel Goggin | Contracts Analyst**

**\*\* Please note I will be out of the office on June 13 and 14. During this time please contact Brett Inganamort at [binganamort@leegov.com](mailto:binganamort@leegov.com), for urgent items.**

Procurement Management Department

2115 Second Street, 1<sup>st</sup> Floor, Fort Myers, FL 33901

**office:** (239) 533-8860

**email:** [dgoggin@leegov.com](mailto:dgoggin@leegov.com)

**web:** [www.leegov.com/procurement](http://www.leegov.com/procurement)

Connect With Us On Social Media

