



AGENDA ITEM REPORT

DATE: April 5, 2022
DEPARTMENT: Parks and Recreation
REQUESTER: Jesse Lavender
TITLE: Approve Contract Amendment for Landscape Maintenance & Mowing

I. MOTION REQUESTED

- A) Approve Amendment No. 5 to P & T Lawn & Tractor Service, Inc., under solicitation RFP180345KLC, Landscape Maintenance and Mowing for Parks, authorizing a Consumer Price Index (CPI) increase of 4.0%, for all items as provided in the amended Fee Schedule.
- B) Authorize the County Manager or designee to execute on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approves an amendment to the contract with P & T Lawn & Tractor Service, Inc. for landscape maintenance and mowing at Lee County Parks, to authorize a Consumer Price Index (CPI) increase of 4.0% to the price. Total expenditures during Fiscal Year 2020/21 were \$594,982. The new anticipated expenditures of \$618,781 are included in the current budget.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

April 2, 2019: the Board of County Commissioners awarded RFP180345KLC Landscape Maintenance and Mowing for Parks, to P & T Lawn & Tractor Service, Inc., to provide landscape maintenance and mowing at Lee County Parks. The original term of the contract was for two (2) years, with an option to renew for three (3) additional, 1 year periods.

November 17, 2021: the Board of County Commissioners approved Amendment No 4, to increase the area and additional park space for P & T Lawn & Tractor Service, Inc. maintain and mow.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$618,782
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: General Fund and MSTU Program: Parks and Recreation Operations Project: Parks Landscape Maintenance and Mowing Account Strings: KH5722015500 KH5722000100	
G)	Fund Type?	General Fund, Unincorporated MSTU
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP**ATTACHMENTS:**

Description	Upload Date	Type
Amendment 5 to RFP180345KLC	3/7/2022	Cover Memo
Amendment 5 CPI Backup Documents	3/7/2022	Cover Memo

REVIEWERS:

Department	Reviewer	Action	Date
Parks and Recreation	Tucker, Mary	Approved	3/24/2022 - 7:46 AM
Parks and Recreation	Lavender, Jesse	Approved	3/24/2022 - 10:16 AM
Budget Services	Guttery, Angela	Approved	3/25/2022 - 11:41 AM
Budget Services	Winton, Peter	Approved	3/25/2022 - 2:51 PM
County Attorney	Swindle, Amanda	Approved	3/25/2022 - 4:03 PM
County Manager	Brady, Christine	Approved	3/29/2022 - 1:55 PM