



**AGENDA ITEM REPORT**

**DATE:** August 2, 2022  
**DEPARTMENT:** Parks and Recreation  
**REQUESTER:** Jesse Lavender  
**TITLE:** Approve Contract Amendment for Landscape Maintenance and Mowing

**I. MOTION REQUESTED**

A) Approve Amendment No. 6 with P & T Lawn & Tractor Service, Inc., under Solicitation No. RFP180345KLC, Landscape Maintenance & Mowing for Parks - Annual, to add additional landscape maintenance services for the paddlecraft launch at Telegraph Creek Park and add a new location for landscape maintenance services at the Frank Mann Preserve, as provided in the amended Fee Schedule. The amendment will increase the contract amount by \$3,600.00 annually, with total anticipated in the amount of \$714,720.

B) Authorize the County manager or designee to execute on behalf of the Board of County Commissioners.

**II. ITEM SUMMARY**

Approves a contract amendment with P & T Lawn & Tractor Service, Inc., under the solicitation for Landscape Maintenance & Mowing for Parks - Annual, to add additional landscape maintenance services for the paddlecraft launch at Telegraph Creek Park and add a new location for landscape maintenance services at Frank Mann Preserve. The amendment will increase the contract amount by \$3,600 annually, with total anticipated expenditures in the amount of \$714,720. Total expenditures during Fiscal Year 2000/2021 was \$702,997.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**

A) Board Action and Other History

On April 2, 2019 the Board of County Commissioners awarded RFP180345KLC, Landscape Maintenance & Mowing for Parks - Annual, to P & T Lawn & Tractor Service, Inc., to provide landscape maintenance and mowing services for Lee County's parks. The original term of the contract was for 2 years with an option to renew for up to three additional 1-year periods.

On April 5, 2022, Amendment No. 5 was approved by the Board of County Commissioners to increase the price for the purchase of landscape maintenance & mowing services from P & T Lawn & Tractor Service, Inc.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: General Fund Program: Parks and Recreation Operations Project: Parks Landscape Maintenance and Mowing Account Strings: KH5722000100	
G)	Fund Type?	General Fund
H)	Comments:	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">Amendment 6 RFP180345KLC</a>	7/11/2022	Cover Memo

**REVIEWERS:**

Department	Reviewer	Action	Date
Parks and Recreation	Tucker, Mary	Approved	7/20/2022 - 2:07 PM
Parks and Recreation	Lavender, Jesse	Approved	7/20/2022 - 2:09 PM
Budget Services	Guttery, Angela	Approved	7/21/2022 - 9:57 AM
Budget Services	Guttery, Angela	Approved	7/21/2022 - 10:20 AM
County Attorney	Fraser, Andrea	Approved	7/21/2022 - 11:22 AM
County Manager	Brady, Christine	Approved	7/21/2022 - 3:32 PM