



Kevin Ruane  
*District One*

April 25, 2022

Cecil L. Pendergrass  
*District Two*

Ray Sandelli  
*District Three*

Brian Hamman  
*District Four*

Frank Mann  
*District Five*

Roger Desjarlais  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

Mr. Ryan Moreland  
Big Tree, Inc.  
5175 Country Lakes Drive  
Fort Myers, FL 33905

SUBJECT:      Renewal of Annual Contract No. RFP180331KLC  
                 Landscape Maintenance and Mowing for Lee Tran

Dear Mr. Moreland:

This is to inform you that Lee County agrees to renew the above subject contract for an additional one (1) year period, from 10/16/22 through 10/15/23.

We are hereby extending the annual contract for an additional one-year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

C: Project File



# Lee County

Southwest Florida

Kevin Ruane  
District One

Cecil L. Pendergrass  
District Two

Ray Sandelli  
District Three

Brian Hamman  
District Four

Frank Mann  
District Five

Roger Desjarlais  
County Manager

Richard Wesch  
County Attorney

Donna Marie Collins  
County Hearing  
Examiner

March 9, 2022

239-533-8871

Mr. Ryan Moreland  
Big Tree, Inc.  
5175 Country Lakes Drive  
Fort Myers, FL 33905

Subject: Renewal of Annual Contract RFP180331KLC  
Landscape Maintenance and Mowing for Lee Tran

Dear Mr. Moreland:

The above-referenced annual contract will expire on October 15, 2022, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one-year period (10/16/22 – 10/15/23). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email [kurban@leegov.com](mailto:kurban@leegov.com)), within 15 calendar days from receipt. Failure to return by March 24, 2022, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.

☒ a. I want to continue performing under this annual contract for an additional one year period under the same terms and conditions as agreed upon in the above-referenced quotation.

*As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.*

☐ b. I am not interested in extending this contract for an additional one-year period. Why? \_\_\_\_\_

Vendor:

Signature

CEO

Title

3/21/22

Date

Lee County:

Signature of Authorized Official

Procurement Management Director

Title

Date

4/22/2022