

Advertise Date: Friday, September 28, 2018

Lee County Board of County Commissioners DIVISION OF PROCUREMENT MANAGEMENT

Request for Proposal (RFP) NON-CCNA

Solicitation No.: RFP180313KLC

Athletic Turf Maintenance and Reconstruction -

Solicitation

Annual

Name: Open

Tuesday, October 30, 2018

Time: 2:30 PM

Date/Time: Location:

Lee County Procurement Management

1500 Monroe Street 4th Floor

Fort Myers, FL 33901

Procurement

Contact:

Kathy Ciccarelli

Title Procurement Analyst

Phone:

(239) 533-8881

Email:

kciccarelli @leegov.com

Requesting

Dept. Parks/Recreation & Sports Infrastructure

Pre-Solicitation Meeting:

Type:

NON-Mandatory

Date/Time:

10/9/2018 1:00 PM

Procurement: Public Works Building, 1500 Monroe St 4th Floor, Fort Myers, FL

Location:

33901

All solicitation documents are available for download at www.leegov.com/procurement

Electronic bidding is coming! Visit www.leegov.com/bid to stay informed



Notice to Contractor / Vendor / Proposer(s)

RFP#180313KLC Athletic Turf Maintenance and Reconstruction - Annual

REQUEST FOR PROPOSAL (RFP)

Lee County, Florida, is requesting proposals from qualified individuals/firms for Athletic Turf Maintenance

Then and there to be publicly opened and read aloud for the purpose of selecting a vendor to furnish; all necessary labor, services, materials, equipment, tools, consumables, transportation, skills and incidentals required for Lee County, Florida, in conformance with proposal documents, which include technical specifications and/or a scope of work.

Those individuals/firms interested in being considered for (RFP) are instructed to submit, in accordance with specifications, their proposals, pertinent to this project prior to

2:30 PM Tuesday, October 30, 2018

to the office of the Procurement Management Director, 1500 Monroe Street, 4th Floor, Fort Myers, Florida 33901. The Request for Proposal shall be received in a sealed envelope, prior to the time scheduled to receive proposals, and shall be clearly marked with the solicitation name, solicitation number, proposer name, and contact information as identified in these solicitation documents.

The Scope of Services for this RFP is available from www.leegov.com/procurement. Vendors who obtain scope of services from sources other than www.Leegov.com/procurement are cautioned that the solicitation package may be incomplete. The County's official bidders list, addendum(s) and information must be obtained from www.Leegov.com/procurement. It is the proposer's responsibility to check for posted information. The County may not accept incomplete proposals.

A Non-Mandatory Pre-proposal Conference has been scheduled for the following time and location:

1:00 PM Tuesday, October 09, 2018 Public Works Building 1500 Monroe St. 4th Floor Fort Myers, FL 33901

(FOR PRE-PROPOSAL) for the purpose of discussing the proposed project. Prospective proposers are encouraged to attend. All prospective proposers are encouraged to obtain and review plans, specifications, and scope of work for this proposal before the pre-proposal so that they may be prepared to discuss any question or concerns they have concerning this project. A site visit may follow the pre-proposal conference. Questions regarding this Request for Proposal are to be directed, in writing, to the individual listed below using the email address list below or faxed to (239) 485 8383 during normal working hours.

Kathy Ciccarelli: kciccarelli@LeeGov.com

Sincerely,

Laurie Victory, CPPB

Procureent Manager

*WWW.LeeGov.Com/Procurement is the County's official posting site

Terms and Conditions Request for Proposal

1. DEFINTIONS

- 1.1. **Addendum/Addenda**: A written change, addition, alteration, correction or revision to a bid, proposal or contract agreement. Addendum/Addenda may be issued following a pre-bid/pre-proposal conference or as a result of a specification or work scope change to the solicitation.
- 1.2. **Approved Alternate**: Solicitation documents may make reference of specific manufacturer(s) or product(s). These references serve only as a recommendation and a guide to minimum quality and performance. The references are not intended to exclude approved alternatives of other manufacturer(s) or product(s).
- 1.3. **Bid/Proposal Package**: A bid/proposal is a document submitted by a vendor in response to some type of solicitation to be used as a basis for negotiations or for entering into a contract.
- 1.4. **Bidder/Responder/Proposer**: One who submits a response to a solicitation.
- 1.5. **County**: Refers to Lee County Board of County Commissioners.
- 1.6. **Due Date and Time/Opening**: Is defined as the date and time upon which a bid or proposal shall be submitted to the Lee County Procurement Management Division. Only bids or proposals received prior to the established date and time will be considered.
- 1.7. **Liquidated Damages**: Damages paid usually in the form of monetary payment, agreed by the parties to a contract which are due and payable as damages by the party who breaches all or part of the contract. May be applied on a daily basis for as long as the breach is in effect.
- 1.8. **Procurement Management**: shall mean the Director of Lee County's Procurement Management Department or designee.
- 1.9. **Responsible**: A vendor, business entity or individual who is fully capable to meet all of the requirements of the bid/proposal solicitation documents and subsequent contract. Must possess the full capability including financial and technical, to perform as contractually required. Must be able to fully document the ability to provide good faith performance.
- 1.10. **Responsive**: A vendor, business entity or individual who has submitted a bid or request for proposal that fully conforms in all material respects to the bid/proposal solicitation documents and all of its requirements, including all form and substance.
- 1.11. **Solicitation**: An invitation to bid, a request for proposal, invitation to negotiate or any document used to obtain bids or proposals for the purpose of entering into a contract.

2. ORDER OF PRECEDENCE

- 2.1. If a conflict exists between the "Terms and Conditions" the following order of precedents will apply:
 - 2.1.1. Florida State Law as applied to Municipal Purchasing in accordance with Title XIX, "Public Business", Chapter 287 "Procurement of Personal Property and Services."
 - 2.1.2. Lee County Procurement Management Division Policy and Ordinances
 - 2.1.3. Special Conditions and Supplemental Instructions
 - 2.1.4. Detailed Scope of Work
 - 2.1.5. These Terms and Conditions

3. RULES, REGULATIONS, LAWS, ORDINANCES AND LICENSES

- 3.1. It shall be the responsibility of the proposer to assure compliance with all other federal, state, or county codes, rules, regulations or other requirements, as each may apply. Any involvement with the Lee County shall be in accordance with but not limited to:
 - 3.1.1. Lee County Procurement Policy Manual
 - 3.1.2. Pursuant to FL § Section 119.071, Public Records, General exemptions from inspection or copying of public records, sealed bids or proposals received by the County. Pursuant to this, solicitation are exempt from public records request (s. 119.07(1) and s. 24(a), Art. I, of the Florida Constitution) until such time as the agency provides notice of a decision or intended decision (pursuant to s. 119.071(2)) or within 30 days after bid or proposal opening, whichever is earlier.

- 3.1.3. Florida Statute 218 Public Bid Disclosure Act.
- 3.1.4. Florida Statute 337.168 Confidentiality of official estimates, identities of potential bidders, and bid analysis and monitoring.
- 3.1.5. FL § Section 607.1501(1) states: A foreign corporation may not transact business in the State of Florida until it obtains a certificate of authority from the Department of State.
- 3.2. **Local Business Tax**: If applicable, provide with proposal.
- 3.3. **License(s)**: Proposer should provide, at the time of the opening of the proposal, all necessary permits and/or licenses required for this product and/or service.

4. RFP – PREPARATION OF PROPOSAL

4.1. Proposals must be sealed in an envelope, and the outside of the envelope must be affixed with the label included in the forms section.

4.2. **Submission Format**:

- 4.2.1. Required Forms: complete and return **all** required forms. If the form is not applicable, please return with "Not Applicable" or "N/A" in large letters across the form.
- 4.2.2. Execution of Proposal: All documents must be properly signed by corporate authorized representative, witnessed, and where applicable corporate and/or notary seals affixed. All proposals shall be typed or printed in ink. The proposer may not use erasable ink. All corrections made to the proposal shall be initialed.
- 4.2.3. Should not contain links to other Web pages.

4.3. **Preparation Cost**:

4.3.1. The Proposer is solely responsible for any and all costs associated with responding to this solicitation. No reimbursement will be made for any costs associated with the preparation and submittal of any proposal, or for any travel and per diem costs that are incurred by any Proposer.

5. RESPONSES RECEIVED LATE

- 5.1. It shall be the proposer's sole responsibility to deliver the proposal submission to the Lee County Procurement Management Division prior to or on the time and date stated.
- 5.2. Any proposals received after the stated time and date will not be considered. The proposal shall not be opened at the public opening. Arrangements may be made for the unopened proposal to be returned at the proposer's request and expense.
- 5.3. The Lee County Procurement Management Division shall not be responsible for delays caused by the method of delivery such as, but not limited to; Internet, United States Postal Service, overnight express mail service(s), or delays caused by any other occurrence.

6. PROPOSER REQUIREMENTS (unless otherwise noted)

- 6.1. **Responsive and Responsible**: Only proposals received from responsive and responsible proposers will be considered. The County reserves the right before recommending any award to inspect the facilities and organization; or to take any other necessary action, such as background checks, to determine ability to perform is satisfactory, and reserves the right to reject submission packages where evidence submitted or investigation and evaluation indicates an inability for the proposer to perform.
 - 6.1.1. Proposals may be declared "non-responsive" due to omissions of "Negligence or Breach of Contract" on the disclosure form. Additionally, proposals may be declared "not responsible" due to past or pending lawsuits that are relevant to the subject procurement such that they call into question the ability of the proposer to assure good faith performance. This determination may be made by the Procurement Management Director, after consulting with the County Attorney.
 - 6.1.2. Additional sources may be utilized to determine credit worthiness and ability to perform.
 - 6.1.3. Any proposer or sub-proposer that will have access to County facilities or property may be required to be screened to a level that may include, but is not limited to; fingerprints, statewide criminal. There may be fees associated with these procedures. These costs are the responsibility of the proposer or sub-proposer.

6.2. **Past Performance**: All vendors will be evaluated on their past performance and prior dealings with Lee County (i.e., failure to meet specifications, poor workmanship, late delivery, etc.) Poor or unacceptable past performance may result in proposer disqualification.

7. PRE-SOLICITATION CONFERENCE

- 7.1. A pre-solicitation conference will be held in the location, date, and time specified on the cover of this solicitation. The cover will also note if the pre-solicitation conference is Non-Mandatory or Mandatory. All questions and answers are considered informal. All prospective proposers are encouraged to obtain and review the solicitation documents prior to the pre-proposal so they may be prepared to discuss any questions or concerns they have concerning this project. All questions must be submitted formally in writing to the procurement staff noted on the first page of the solicitation document. A formal response will be provided in the form of an addendum (see "County Interpretation/Addendums" for additional information.) A site visit may follow the pre-proposal conference, if applicable.
- 7.2. **Non-Mandatory**: Pre-solicitation conferences are generally non-mandatory, but it is highly recommended that prospective proposers participate.
- 7.3. **Mandatory**: Failure to attend a mandatory pre-solicitation conference will result in the proposal being considered **non-responsive**.

8. COUNTY INTERPRETATION/ADDENDUMS

- 8.1. Each Proposer shall examine the solicitation documents and shall judge all matters relating to the adequacy and accuracy of such documents. Any inquiries, suggestions or requests concerning interpretation, clarification or additional information pertaining to the solicitation shall be submitted in writing prior to 5:00 PM at least eight (8) calendar days prior to the date when the submission is due.
- 8.2. Response(s) will be in the form of an Addendum posted on www.leegov.com/procurement. It is solely the proposer's responsibility to check the website for information. No notifications will be sent by Lee County Procurement Management Division.
- 8.3. All Addenda shall become part of the Contract Documents.
- 8.4. The County shall not be responsible for oral interpretations given by any County employee, representative, or others. Interpretation of the meaning of the plans, specifications or any other contract document, or for correction of any apparent ambiguity, inconsistency or error there in, shall be in writing. Issuance of a written addendum by the County's Procurement Management Division is the only official method whereby interpretation, clarification or additional information can be given.

9. QUALITY GUARANTEE/WARRANTY (as applicable)

- 9.1. Proposer will guarantee their work without disclaimers, unless otherwise specifically approved by the County, for a minimum of twelve (12) months from final completion.
- 9.2. Unless otherwise specifically provided in the specifications, all equipment and materials and articles incorporated in the work covered by this contract shall be new, unused and of the most suitable grade for the purpose intended. Refurbished parts or equipment are not acceptable unless otherwise specified in the specifications. All warrantees will begin from the date of final completion.
- 9.3. Unless otherwise specifically provided in the specifications, the equipment must be warranteed for twelve (12) months, shipping, parts and labor. Should the equipment be taken out of service for more than forty-eight (48) hours to have warranty work performed, a loaner machine of equal capability or better shall be provided for use until the repaired equipment is returned to service at no additional charge to the County.
- 9.4. If any product does not meet performance representation or other quality assurance representations as published by manufacturers, producers or distributors of such products or the specifications listed, the vendor shall pick up the product from the County at no expense to the County. The County reserves the right to reject any or all materials, if in its judgment the item reflects unsatisfactory workmanship or manufacturing or shipping damage. The vendor shall refund, to the County, any money which has been paid for same.

10. SUBSTITUTION(S)/APPROVED ALTERNATE(S)

- 10.1. Unless otherwise specifically provided in the specifications, reference to any equipment, material, article or patented process, by trade name, brand name, make or catalog number, shall be regarded as establishing a standard of quality and shall not be construed as limiting competition. If a proposer wishes to make a substitution in the specifications, the bidder shall furnish to the County, no later than ten (10) business days prior to the solicitation opening date, the name of the manufacturer, the model number, and other identifying data and information necessary to aid the County in evaluating the substitution. Such information is submitted through the Procurement Management Division. Any such substitution shall be subject to County approval through the issuance of a written addendum by the County's Procurement Management Division. Substitutions shall be approved only if determined by the County to be an Approved Alternate to the prescribed specifications.
- 10.2. Approposal containing a substitution is subject to disqualification if the substitution is not approved by the County. Items bid must be identified by brand name, number, manufacturer and model, andshall include full descriptive information, brochures, and appropriate attachments. Brand names are used for descriptive purposes only. An **Approved Alternate** product or service may be used.

11. ADDITIONS, REVISONS AND DELETIONS

11.1. Additions, revisions, or deletions to the Terms and Conditions, specifications that change the intent of the solicitation will cause the solicitation to be non-responsive and the proposal will not be considered. The Procurement Management Director shall be the sole judge as to whether or not any addition, revision, or deletion changes the intent of the solicitation.

12. NEGOTIATED ITEMS

- 12.1. Any item not outlined in the Scope of Services may be subject to negotiations between the County and the successful Proposer.
- 12.2. After award of this proposal the County reserves the right to add or delete items/services at prices to be negotiated at the time of addition or deletion.
- 12.3. At contract renewal time(s) or in the event of significant industry wide market changes, the County may negotiate justified adjustments such as price, terms, etc., to this contract with the County, in its sole judgment, considers such adjustments to be in the best interest of the County.

13. ERRORS, OMISSIONS, CALCULATION ERRORS (as applicable)

- 13.1. **Errors/Omissions:** Approval by County of the successful proposer's work product for the project shall not constitute nor be deemed a release of the responsibility and liability of the successful proposer for the accuracy and competency of the successful proposer's designs, drawings, specifications or other documents and work pertaining to the project. Additionally, approval by the County of the successful proposer's work product shall not be deemed to be an assumption of drawings, specifications or other documents prepared by the successful proposer for the project. After acceptance of the final plans by the County, the successful proposer agrees, prior to and during the construction of the project, to perform such successful proposer services, at no additional cost to the County, as may be required by the County to correct errors or omissions on the plans prepared by the successful proposer pertaining to the project.
- 13.2. Calculation Errors: In the event of multiplication/addition error(s), the unit price shall prevail. Written prices shall prevail over figures where applicable. All proposals shall be reviewed mathematically and corrected, if necessary, using these standards, prior to additional evaluation.

14. CONFIDENTIALITY

- 14.1. Proposers should be aware that all proposals provided are subject to public disclosure and will **not** be afforded confidentiality, unless provided by Chapter 119 Florida Statute.
- 14.2. If information is submitted with a proposal that is deemed "Confidential" the proposer must stamp those pages of the proposal that are considered confidential. The proposer must provide documentation as to validate why these documents should be declared confidential in accordance with Chapter 119, "Public Records," exemptions.

14.3. Lee County <u>will not reveal engineering estimates or budget amounts for a project</u> unless required by grant funding or unless it is in the best interest of the County. According to Florida State Statute 337.168: A document or electronic file revealing the official cost estimate of the department of a project is confidential and exempt from the provisions of s. 119.07(1) until the contract for the project has been executed or until the project is no longer under active consideration.

15. CONFLICT OF INTEREST

15.1. All proposers are hereby placed on formal notice that per Section 3 of Lee County Ordinance No. 92-22: The County is prohibited from solicitation of a professional services firm to perform project design and/or construction services if the firm has or had been retained to perform the project feasibility or study analysis.

And:

- 15.2. A professional services firm who has performed or participated in the project feasibility planning, study analysis, development of a program for future implementation or drafting of solicitation documents directly related to this County project, as the primary vendor/consulting team, cannot be selected or retained, as the primary consultant/vendor or named a member of the consulting/contracting team, to perform project design, engineering or construction services for subsequent phase(s) or scope of work for this project. Pursuant to FS. S287.057 (17) the firm will be deemed to have a prohibited conflict of interest that creates an unfair competitive advantage.
- 15.3. Should your proposal be found in violation of the above stated provisions; the County will consider this previous involvement in the project to be a conflict of interest, which will be cause for immediate disqualification of the proposal from consideration for this project.
- 15.4. **Business Relationship Disclosure Requirement**: The award hereunder is subject to the provisions of Chapter 112, Public Officers and Employees: General Provisions, Florida Statues. All proposers must disclose with their proposal the name of any officer, director or agent who is also an employee of the Lee County or any of its agencies. Further, all proposers must disclose the name of any County employee who owns directly or indirectly, an interest of five percent (5%) or more in the proposer's firm or any of its branches.

16. ANTI-LOBBYING CLAUSE (Cone of Silence)

16.1. Following Florida Statute Section 287.057(23), Upon the issuance of the solicitation, prospective proposers or any agent, representative or person acting at the request of such proposer shall not have any contact, communicate with or discuss any matter relating in any way to the solicitation with any Commissioner, Evaluation Review Committee, agent or employee of the County other than the Procurement Management Director or their designee. This prohibition begins with the issuance of any solicitation, and ends upon execution of the final contract or when the solicitation has been cancelled. If it is determined that improper communications were conducted, the Proposer maybe declared non-responsible.

17. DRUG FREE WORKPLACE

17.1. Lee County Board of County Commissioners encourages Drug Free Workplace programs.

18. DISADVANTAGED BUSINESS ENTERPRISE (DBE's)

- 18.1. The County encourages the use of Disadvantaged Business Enterprise Proposer(s) as defined and certified by the State of Florida Office of Supplier Diversity.
- 18.2. Bidder/Proposer is required to indicate whether the Firm and/or any proposed sub-consultants are Disadvantaged Business Enterprises (DBE). Lee County encourages the utilization and participation of DBEs in procurements, and evaluation proceedings will be conducted within the established guidelines regarding equal employment opportunity and nondiscriminatory action based upon the grounds of race, color, sex or national origin. Interested certified Disadvantaged Business Enterprise (DBE) firms as well as other minority-owned and women-owned firms are encouraged to respond.

19. ANTI-DISCRIMINATION/EQUAL EMPLOYMENT OPPORTUNITY

19.1. The proposer agrees to comply, in accordance with Florida Statute 287.134, 504 of the Rehabilitation Act of 1973 as amended, the Americans with Disabilities Act of 1990 (ADA), the ADA Amendments Act of

- 2008 (ADAAA) that furnishing goods or services to the County hereunder, no person on the grounds of race, religion, color, age, sex, national origin, disability or marital status shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination.
- 19.2. The proposer will not discriminate against any employee or applicant for employment because of race, religion, color, age, sex, national origin, disability or marital status. The proposer will make affirmative efforts to ensure that applicants are employed and that employees are treated during employment without regard to their race, religion, color, age, sex, national origin, disability or marital status.
- 19.3. The proposer will include the provisions of this section in every sub-contract under this contract to ensure its provisions will be binding upon each sub-contractor. The proposer will take such actions in respect to any sub-contractor, as the contracting agency may direct, as a means of enforcing such provisions, including sanctions for non-compliance.
- 19.4. An entity or affiliate who has been placed on the State of Florida's Discriminatory Vendor List (This list may be viewed by going to the Department of Management Services website at http://www.dms.myflorida.com) may not submit a bid on a contract to provide goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not award or perform work as a vendor, supplier, sub-contractor, or consultant under contract with any public entity, and may not transact business with any public entity.

20. PROPOSER/SUB-PROPOSER/CONSULTANT/CONTRACTOR RELATIONSHIP

20.1. The prime proposer on a solicitation may not also be listed as a sub-proposer/consultant/contractor to another firm submitting a proposal for the same solicitation. Should this occur, all responses from the involved/named firms will be considered non-compliant and rejected for award. Sub-proposers/consultant/contractor may be listed on multiple proposals for the same solicitation.

21. SUB-PROPOSER/CONSULTANT

21.1. The use of sub-proposer/consultant under this solicitation is not allowed without prior written authorization from the County representative.

22. RFP - PROJECT GUIDELINES

- 22.1. The County has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget and or Requirements which shall service as a guide to the proposer(s) in conforming the professional services and work to provide pursuant to this Agreement/Contract:
 - 22.1.1. No amount of work is guaranteed upon the execution of an agreement/contract.
 - 22.1.2. Hourly rates and all other negotiated expenses will remain in effect throughout the duration of the agreement/contract period.
 - 22.1.3. This contract does not entitle any firm to exclusive rights to County agreements/contracts. The County reserves the right to perform any and all available required work in-house or by any other means it so desires.
 - 22.1.4. In reference to vehicle travel, mileage and man-hours spent in travel time, is considered incidental to the work and not an extra compensable expense.
 - 22.1.5. Lee County reserves the right to add or delete, at any time, and or all tasks or services associated with this agreement.
 - 22.1.6. Any Single Large Project: The County, in its sole discretion, reserves the right to separately solicit any project that is outside the scope of this solicitation, whether through size, complexity or the dollar value.

23. RFP – EVALUATION

23.1. **Ranking Method**: Lee County uses the Dense Ranking (1223" ranking). In Dense Ranking, items that compare equal, receive the same ranking number, and the next item(s) receive the immediately following ranking number. This ranking method is used for each individual committee member's scores. Thus if A ranks ahead of B and C (which compare equal) which are both ranked ahead of D, then A is ranked number

- 1("first"), B is ranked number 2 ("joint second"), C is also ranked number 2 ("joint second") and D is ranked number 3 ("third").
- 23.1.1. Each Ranking is derived by the individual committee member's scores being totaled and then ranked with the highest "score" being "ranked" first with each following in the same manner. For example: a score of 100 would rank 1, a score of 75 would rank 2, and continue until all proposals have been ranked.
- 23.1.2. Upon completion of this method for each individual committee member the individual rankings are then totaled for an "Over-all Ranking." During the Over-all Ranking process the lowest total would be deemed the highest ranked (1). Example: Proposer A individual rankings totaled 5 and Proposer B individual rankings totaled 7 making "Over-all Ranking" order as Proposer A ranked 1, Proposer B ranked 2.
- 23.1.3. In the event of a tie, please refer to the tiebreaker section of this solicitation.)

23.2. Evaluation Meeting(s):

- 23.2.1. Evaluation 1: The first evaluation will rank Proposers based on the scores from the selection criteria point values.
- 23.2.2. Evaluation 2: Following the initial evaluation process, the short-listed proposer(s) will be required to provide an on-site interview/presentation.
 - 23.2.2.1. Such subsequent evaluations will be accomplished by simply ranking the proposers. Proposers will be ranked in sequential order with one (1) being the highest ranking. Proposers' rankings will then be totaled with the total lowest scores receiving final rank order starting with one (1) the highest ranking.
- 23.2.3. Proposed short-list and final selection meeting dates are posted on the Procurement Management web page: www.leegov.com/procurement (Projects, Award Pending.)

24. RFP - SELECTION PROCEDURE

- 24.1. The selection will be made in accordance with Lee County Procurement Policy. Some or all of the responding proposer(s) may be requested to provide interviews and/or presentations of their proposal, for the ranking process.
- 24.2. The recommendation to award, negotiated rates and agreement/contract(s) will be submitted to the Board of County Commissioners for approval.
- 24.3. If a satisfactory agreement/contract(s) cannot be negotiated, in a reasonable amount of time, the County, in its sole discretion, may terminate negotiations with the selected proposer(s) and begin agreement/contract negotiations with the next finalist.
- 24.4. The Procurement Management Director reserves the right to exercise their discretion to:
 - 24.4.1. Make award(s) to one or multiple proposers.
 - 24.4.2. Waive minor informalities in any response;
 - 24.4.3. Reject any and all proposals with or without cause;
 - 24.4.4. Accept the response that in its judgment will be in the best interest of Lee County

25. RFP – TIEBREAKER

- 25.1. In the event of a tie, two or more proposers that have the same ranking, the following steps will be taken to determine the highest ranked proposer. This method shall be used for all (RFP) ties.
 - 25.1.1. Step 1: The proposer that has the highest number of 1st place rankings shall be deemed the first ranked proposer. In the event a tie still exists the proposer with the highest number of 2nd, place rankings shall be the first ranked proposer. Should a tie still remain the method used above will continue with each ranking level, 3rd, then 4th, then 5th, etc. rank, will be counted until the tie is broken.
 - 25.1.2. Step 2: At the conclusion of step 1, if all is equal, the proposer having a drug-free work place program, shall be deemed the first ranked proposer.
 - 25.1.3. Step 3: In the event the tie exists then the highest ranked proposer from the first evaluation committee meeting, in which point values were applied, will win the award. One being the highest.
 - 25.1.4. Step 4: At the conclusion of steps 1, 2, 3, if all are equal, the 1st place proposer shall be determined by the flip of a coin.

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- 25.2. When the tiebreaker is determined the highest ranked proposer shall be awarded the contract or receive the first opportunity to negotiate, as applicable.
- 25.3. If an award or negotiation is unsuccessful with the highest ranked proposer, award or negotiations may commence with the next highest ranked proposer.

26. RFP - EVALUATION/ SELECTION COMMITTEE

- 26.1. The selection shall be by a Selection Committee consisting of staff representatives from the appropriate County Departments as approved by the Procurement Management Director or designee.
- 26.2. The Selection Committee will receive and review written proposals in response to this Request for Proposal (RFP). Responses will be evaluated against a set of criteria to determine those Proposers/Firms most qualified and suited for this project. If applicable, the Selection Committee may choose to short-list Proposers/Firms to be interviewed to determine final selection.

27. WITHDRAWAL OF PROPOSAL

- 27.1. No proposal may be withdrawn for a period of **180 calendar days** after the scheduled time for receiving proposals. A proposal may be withdrawn prior to the proposal opening date and time. Withdrawal requests must be made in writing to the Procurement Management Director, who will approve or disapprove the request.
- 27.2. A proposer may withdraw a proposal any time prior to the opening of the solicitation.
- 27.3. After proposals are opened, but prior to award of the contract by the County Commission, the Procurement Management Director may allow the withdrawal of a proposal because of the mistake of the proposer in the preparation of the proposal document. In such circumstance, the decision of the Procurement Management Director to allow the proposal withdrawal, although discretionary, shall be based upon a finding that the proposer, by clear and convincing evidence, has met each of the following four tests:
 - 27.3.1. The proposer acted in good faith in submitting the proposal,
 - 27.3.2. The mistake in proposal preparation that was of such magnitude that to enforce compliance by the proposer would cause a severe hardship on the proposer,
 - 27.3.3. The mistake was not the result of gross negligence or willful inattention by the proposer; and
 - 27.3.4. The mistake was discovered and was communicated to the County prior to the County Commission having formally awarded the contract/agreement.

28. PROTEST RIGHTS

- 28.1. Any proposer that has submitted a formal response to Lee County, and who is adversely affected by an intended decision with respect to the award, has the right to protest an intended decision posted by the County as part of the solicitation process.
- 28.2. "Decisions" are posted on the Lee County Procurement Management Division website. Proposers are solely responsible to check for information regarding the solicitation. (www.leegov.com/procurement)
- 28.3. Refer to the "Bid/Proposal Protest Procedure" section of the Lee County "Contracts Manual" for the complete protest process and requirements. The Manual is posted on the Lee County website or you may contact the Procurement Management Director.
- 28.4. In order to preserve your right to protest, you must file a written "Notice Of Intent To File A Protest" with the Lee County Procurement Management Director by 4:00 PM on the 3rd working day after the decision affecting your rights is posted on the Lee County website.
 - 28.4.1. The notice must clearly state the basis and reasons for the protest.
 - 28.4.2. The notice must be physically received by the Procurement Management Director with in the required time frame. No additional time is granted for mailing.
- 28.5. To secure your right to protest you will also be required to post a "Protest Bond" and file a written "Formal Protest" document within 10 calendar days after the date of "Notice of Intent to File a Protest" is received by the Procurement Management Director.
- 28.6. Failure to follow the protest procedures requirement within the timeframes as prescribed herein and established by the Lee County Board of County Commissioners, Florida, shall constitute a waiver of your protest and any resulting claims.

29. AUTHORITY TO UTILIZE BY OTHER GOVERNMENT ENTITIES

29.1. This opportunity is also made available to any government entity. Pursuant to their own governing laws, and subject to the agreement of the vendor, other entities may be permitted to make purchases at the terms and conditions contained herein. Lee County Board of County Commissioners will not be financially responsible for the purchases of other entities from this solicitation.

30. CONTRACT ADMINISTRATION

30.1. Designated Contact:

- 30.1.1. The awarded proposer shall appoint a person(s) to act as a primary contact for all County departments. This person or back-up shall be readily available during normal working hours by phone or in person, and shall be knowledgeable of the terms and procedures involved.
- 30.1.2. Lee County requires that the awarded proposer to provide the name of a contact person(s) and phone number(s) which will afford Lee County access 24 hours per day, 365 days per year, of this service in the event of major breakdowns or natural disasters.
- 30.2. **RFP Term:** (unless otherwise stated in the Scope of Work or Detailed Specifications)
 - 30.2.1. Unless otherwise stated in the scope of work, specifications, or special conditions the default contract term shall be one (1) year with three (3), one (1) year renewals for a total of four (4) years upon mutual written agreement of both parties.
 - 30.2.2. The County reserves the right to renew this contract, or any portion thereof, and to negotiate pricing as a condition for each.
 - 30.2.3. The County's performance and obligation to pay under this contract, and any applicable renewal options, is contingent upon annual appropriation of funds.

30.3. RFP – Basis of Award:

30.3.1. Award will be made to the most responsible and responsive proposer based on the evaluation criteria.

30.4. Agreement/Contract:

30.4.1. The awarded proposer will be required to execute an Agreement/Contract as a condition of award. A sample of this document may be viewed on-line at http://www.leegov.com/procurement/forms.

30.5. Records:

- 30.5.1. <u>Retention</u>: The proposer shall maintain such financial records and other records as may be prescribed by Lee County or by applicable federal and state laws, rules and regulations. Unless otherwise stated in the specifications, the proposer shall retain these records for a period of five years after final payment, or until they are audited by Lee County, whichever event occurs first.
- 30.5.2. Right to Audit/Disclosure: These records shall be made available during the term of the contract as well as the retention period. These records shall be made readily available to County personnel with reasonable notice and other persons in accordance with the Florida General Records Schedule. Awarded Bidder/Proposer(s) are hereby informed of their requirement to comply with FL §119 specifically to:
 - 30.5.2.1. Keep and maintain public records required by the County to perform the service.
 - 30.5.2.2. Upon request from the County's custodian of public records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided or as otherwise provided by law.
 - 30.5.2.3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the County.
 - 30.5.2.4. Upon completion of the contract, transfer, at no cost, to the County all public records in possession of the contractor or keep and maintain public records required by the County to perform the service. If the contractor transfers all public records to the County upon

completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the County, upon request from the County's custodian of public records, in a format that is compatible with the information technology systems of the County.

- 30.5.3. Public Record: IF THE VENDOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FL §, TO THE VENDOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 239-533-2221, 2115 SECOND STREET, FORT MYERS, FL 33901, http://www.leegov.com/publicrecords.
- 30.5.4. Ownership: It is understood and agreed that all documents, including detailed reports, plans, original tracings, specifications and all data prepared or obtained by the successful proposer in connection with its services hereunder, include all documents bearing the professional seal of the successful proposer, and shall be delivered to and become the property of Lee County, prior to final payment to the successful proposer or the termination of the agreement. This includes any electronic versions, such as CAD or other computer aided drafting programs.

30.6. **Termination:**

- 30.6.1. Any agreement as a result of this solicitation may be terminated by either party giving **thirty** (30) calendar days' advance written notice. The County reserves the right to accept or not accept a termination notice submitted by the proposer, and no such termination notice submitted by the vendor shall become effective unless and until the vendor is notified in writing by the County of its acceptance.
- 30.6.2. The Procurement Management Director may immediately terminate any agreement as a result of this solicitation for emergency purposes, as defined by the Lee County Purchasing and Payment Procedures Manual (Purchasing Manual), (also known as Appendix "D", "AC-4-1.pdf".)
- 30.6.3. Any proposer who has voluntarily withdrawn from a solicitation without the County's mutual consent during the contract period shall be barred from further County procurement for a **period of 180 days**. The vendor may apply to the Board for a waiver of this debarment. Such application for waiver of debarment must be coordinated with and processed by the Procurement Management Department.
- 30.6.4. The County reserves the right to terminate award or contract following any of the below for goods or services over \$1,000,000:
 - 30.6.4.1. Contractor is found to have submitted a false certification as provided under FL § 287.135 (5);
 - 30.6.4.2. Contractor has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List;
 - 30.6.4.3. Contractor has engaged in business operations in Cuba or Syria;
 - 30.6.4.4. Contractor has been placed on the Scrutinized Companies that Boycott Israel List, or is engaged in a boycott of Israel beginning October 1, 2016.

31. WAIVER OF CLAIMS

31.1. Once this contract expires, or final payment has been requested and made, the awarded vendor shall have no more than **thirty (30) calendar days** to present or file any claims against the County concerning this contract. After that period, the County will consider the vendor to have waived any right to claims against the County concerning this agreement.

32. LEE COUNTY PAYMENT PROCEDURES

32.1. All vendors are requested to mail an original invoice to:

Lee County Finance Department

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Post Office Box 2238 Fort Myers, FL 33902-2238

- 32.2. All invoices will be paid as directed by the Lee County payment procedure unless otherwise stated in the detailed specification portion of this project.
- 32.3. Lee County will not be liable for requests for payment deriving from aid, assistance, or help by any individual, vendor, proposer, or bidder for the preparation of these specifications.
- 32.4. Lee County is generally a tax exempt entity subject to the provisions of the 1987 legislation regarding sales tax on services. Lee County will pay those taxes for which it is obligated, or it will provide a Certificate of Exemption furnished by the Department of Revenue. All proposers should include in their proposal, all sales or use taxes, which they will pay when making purchases of material or sub-contractor's services.

33. MATERIAL SAFETY DATA SHEETS (MSDS/SDS) (if applicable)

33.1. In accordance with Chapter 443 of the FL §, it is the vendor's responsibility to provide Lee County with Material Safety Data Sheets on bid materials, as may apply to this procurement.

34. DEBRIS DISPOSAL (if applicable)

34.1. Unless otherwise stated, the Proposer shall be fully responsible for the lawful removal and disposal of any materials, debris, garbage, vehicles or other such items which would interfere with the undertaking and completion of the project. There shall not be an increase in time or price associated with such removal.

35. SHIPPING (if applicable)

- 35.1. Cost of all shipping to the site, including any inside delivery charges and all unusual storage requirements shall be borne by the proposer unless otherwise agreed upon in writing prior to service. It shall be the proposer's responsibility to make appropriate arrangements, and to coordinate with authorized personnel at the site, for proper acceptance, handling, protection and storage (if available) of equipment and material delivered. All pricing to be F.O. B. destination.
- 35.2. The materials and/or services delivered under the proposal shall remain the property of the seller until a physical inspection and actual usage of these materials and/or services is accepted by the County and is deemed to be in compliance with the terms herein, fully in accord with the specifications and of the highest quality.

36. INSURANCE (AS APPLICABLE)

36.1. Insurance shall be provided by the awarded proposer. Upon request, a certificate of insurance (COI) complying with the attached guide shall be provided by the proposer.



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Insurance Requirements

Minimum Insurance Requirements: Risk Management in no way represents that the insurance required is sufficient or adequate to protect the Vendor's interest or liabilities. The following are the required minimums the Vendor must maintain throughout the duration of this Contract. The County reserves the right to request additional documentation regarding insurance provided.

a. <u>Commercial General Liability</u> - Coverage shall apply to premises and/or operations, products and completed operations, independent contractors, and contractual liability exposures with minimum limits of:

\$1,000,000 per occurrence \$2,000,000 general aggregate \$1,000,000 products and completed operations \$1,000,000 personal and advertising injury

b. <u>Business Auto Liability</u> - The following Automobile Liability will be required and coverage shall apply to all owned, hired and non-owned vehicles use with minimum limits of:

\$1,000,000 combined single limit (CSL) or \$500,000 bodily injury per person \$1,000,000 bodily injury per accident \$500,000 property damage per accident

c. <u>Workers' Compensation</u> - Statutory benefits as defined by Chapter 440, Florida Statutes, encompassing all operations contemplated by this Contract or Agreement to apply to all owners, officers, and employees regardless of the number of employees. Workers' Compensation exemptions may be accepted with written proof of the State of Florida's approval of such exemption. Employers' liability will have minimum limits of:

\$500,000 per accident \$500,000 disease limit \$500,000 disease – policy limit

*The required minimum limit of liability shown in a. and b. may be provided in the form of "Excess Insurance" or "Commercial Umbrella Policies," in which case, a "Following Form Endorsement" will be required on the "Excess Insurance Policy" or "Commercial Umbrella Policy."

Verification of Coverage:

- 1. Coverage shall be in place prior to the commencement of any work and throughout the duration of the Contract. A certificate of insurance will be provided to the Risk Manager for review and approval. The certificate shall provide for the following:
 - a. The certificate holder shall read as follows:

Lee County Board of County Commissioners P.O. Box 398 Fort Myers, Florida 33902

b. "Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials" will be named as an "Additional Insured" on the General Liability policy, including Products and Completed Operations coverage.

Special Requirements:

- 1. An appropriate "Indemnification" clause shall be made a provision of the Contract.
- 2. If applicable, it is the responsibility of the general contractor to ensure that all subcontractors comply with all insurance requirements.
- 3. Place the project name and number in the Description of Operations box.
- 4. Insurance carriers providing coverage required herein shall be licensed to conduct business in the State of Florida and shall possess a current A.M. Best's Financial Strength Rating of B+ Class VII or better

37. SPECIAL CONDITIONS

These are conditions that are in relation to this solicitation only and have not been included in the County's standard Terms and Conditions or the Scope of Work.

1. VENDOR BACKGROUND SCREENING REQUIREMENTS

Some of the Counties' "fields" are associated with schools, parks, etc. In order for anyone to work in these areas they must comply with the background screening. The awarded vendor will be required to perform background checks on all employees that will be working, in the County's facilities. The results of the background checks will be provided to County Procurement within thirty days of award of the contract. Background checks on any new employees hired during the term of the contract must be performed immediately and provided to County Procurement before the employee will be allowed to work in the County's facility.

Based on these background checks, the County reserves the right to ask the vendor to refrain from having an employee work on this contract or in or around County facility.

If the awarded vendor does not comply at all times with the security check procedure, it may be grounds for termination.

Any charges incurred for these background checks are the sole responsibility of the Vendor.

End of Special Conditions

LEE COUNTY, FLORIDA DETAILED SPECIFICATIONS FOR

RFP180313KLC

Athletic Turf Maintenance and Reconstruction - Annual

1. GENERAL SCOPE OF PROJECT

The intent of this RFP is to establish a contract for Athletic Turf maintenance and reconstruction for Lee County Parks and Recreation.

The awarded vendor will be responsible for the fertilization, weed and vegetation control, pest control, aerification, verticutting, thatching, laser leveling for proper drainage, rotadairon, deep tine aerification, turf reconstruction as directed, and the overall appearance of Lee County athletic turf at the locations detailed herein. This includes the expense of furnishing all fertilizers and chemicals and equipment. The County may remain responsible for those maintenance functions not solicited by this contract.

Examples of functions remaining within the responsibility of the County may include mowing and irrigation.

NOTE: There may be some exceptions to the above at the City of Palms Park, Terry Park, the CenturyLink Sports Complex, the Player Development Complex and the Jet Blue Stadium. This will be determined by the site supervisor.

NOTE: There will be no charge to Lee County Parks for any work that has to be re-scheduled.

2. PROJECT TERM

Multi-year Renewals: The successful Proposer shall be responsible for furnishing and delivering to the Lee County requesting Department(s) the commodity or services on an "as needed basis" for a two-year (2) period. There may be an option to extend this contract as specified in the Scope of Work or specifications upon the approval of both the County and the successful Proposer at the time of extension or renewal for three (3), additional one (1) year periods.

3. BOND/SURETY (CONSTRUCTION)

Bonding/Surety is required for construction projects over \$100,000.00 unless otherwise noted.

Bid Bond/Security: The Proposer shall submit <u>not less than 5% of proposed dollar amount</u> (including applicable alternates) as bid security. One <u>ORIGINAL</u> Bid Bond/Security is to be submitted to the County with Proposal Submission. The Bid Security of the Proposer will be retained until the Proposer has executed the contract, whereupon the Bid security may be returned. The bid Security of the Proposer whom the County believes to have a reasonable chance of receiving the award may be retained by the County until the effective date of the Agreement/Contract, whereupon Bid Securities furnished by the Proposer may be returned. The following types of Bid Security are acceptable:

A Certified Check or a Cashier's Check in the stated dollar amount of not less than 5% of proposed dollar amount. Any Certified Check or Cashier Check submitted in lieu of a Bid Bond Shall be drawn on a solvent bank or trust company, made payable to Lee County Board of County Commissioners and shall have all necessary documentary revenue stamps attached (if required by law); or

A Bid Bond may be submitted on a Lee County paper Bid Bond Form. Must be signed by all required parties, of not less than 5% of proposed dollar amount (including Alternate(s) if applicable) shall accompany each Proposal. The Bid Bond shall be issued by a duly authorized surety authorized to do business and in good standing with the Florida Department of state

Payment and Performance Bond: In accordance with F.S. 255.05 and Lee County Ordinance 95-2-102, a Public Payment and Performance Bond is to be issued in a sum equal to one-hundred (100%) percent of the total awarded contract amount by a surety company considered satisfactory by Lee County and otherwise authorized to transact business in the State of Florida shall be required from the successful Proposer. This shall insure the faithful

performance of the obligations imposed by the resulting contract and protect the County from lawsuits for non-payment of debts incurred during the successful Proposers performance under such Contract.

A public Payment and Performance bond must be properly executed, by the Surety Company and successful Proposer, and recorded with the Lee County Clerk of Court, within **seven calendar days** after notification by Lee County of the approval to award the Contract.

A Clean Irrevocable Letter of Credit or Cash Bond may be accepted by the County in lieu of the Public Payment and Performance Bond.

Only Lee County form(s) may be accepted. Forms are available at https://www.leegov.com/procurement/forms. Personal Checks are not acceptable to Lee County as a Bid Security.

Surety: In order to be acceptable to the County, a Surety Company issuing Evidence of Bondability, Bid Guaranty Bonds or 100% Public Payment and Performance Bonds or Letters of Credit called for herein shall meet and comply with the minimum standards set forth in as part of the Contract Documents.

The surety company shall be authorized to do business and in good standing with the Florida Department of State. All such bonds shall be issued or countersigned by a local producing agent who is a Florida resident with satisfactory evidence of its authority to execute the bond being submitted.

4. CONSUMER PRICE INDEX ADJUSTMENT

Rates may increase annually to a maximum of 4% or per the CPI Index, whichever is less. The CPI Index to be utilized shall be the CPI-All Urban Consumers, Series ID CUUR0000SA0, Not Seasonally Adjusted (NSA); https://data.bls.gov/timeseries/CUUR0000SA0?output_view=pct_12mths. The month applicable shall be the third month prior to renewal or anniversary of contract and the year applicable shall be the current year in which the request is being made. The request to increase rates must be made in writing to the Lee County Procurement Management Department and supported by detailed justification which warrants the requested increase. The Consultant shall submit its written request at least (60) calendar days prior to the renewal date / anniversary of the agreement in order for a request to be considered by the County. The County shall review the Consultant's written request and supporting documentation to determine whether an increase is warranted and, if so, what percentage increase. Failure by the Consultant to request an increase in rates in accordance with these terms shall result in the continuation of the rates contained in the agreement until the next scheduled rate increase request date. If the request is not made within the timeframe specified above, an increase for that year will be forfeited

5. EXAMINATION OF SITES/FACILITIES

It is the vendor's responsibility to become fully informed as to the nature and extent of the work required and its relation to any other work in the area, including possible interference from other site activities.

Note: Failure to visually inspect the facilities may be cause for disqualification of your bid.

Lee County suggests that vendors visit the sites of work and acquaint themselves with the conditions, as they exist and the operations to be carried out. Vendors shall make investigations as they may see fit so that they may fully understand the facilities, difficulties, and restrictions attending the execution of the work under this RFP.

Prior to start-up with Lee County the awarded vendor will go on a site visit with a County representative to each location to clearly delineate sites to be treated, boundaries, etc.

Any questions that may arise during the course of the work should be addressed to the County representative.

NOTE: Failure by the vendor(s) to inspect all sites does not relieve you of your responsibilities as defined under this quotation.

6. DESIGNATED CONTACT PERSON

The awarded vendor shall appoint a person or persons to act as a primary contact with Lee County. This person or backup shall be able to speak and understand English and readily available 24 X 7 by e-mail and telephone or in person, and shall be knowledgeable of the terms and procedures involved.

The supervisors must be able to meet with County Representative at any time within a 2 hour time frame to discuss or view operations of the vendor's staff.

In each district there may be a designee responsible for daily cooperation and signing of any documentation. Communication between the awarded vendor and the designated County representative must be acknowledged. Fax transmission and e-mail is acceptable, but only if acknowledgment of receipt is made. It will be the responsibility of the awarded vendor to ensure that such communication is made to the County representative in any case where coordination of efforts is required. Examples of such coordination is the application of materials by the vendor. Areas requiring watering and/or other such materials. Activity may require a cessation of mowing activity by the County. It will also be the responsibility of the vendor to notify the County in writing of any cultural practices of the County that is leading to problem situations for which the vendor will ultimately be held responsible. Similarly, if the County wishes to engage in a practice that would affect the vendor, such as seasonal overseeding, it is the responsibility of the County representative to notify the vendor in writing. Other examples of County responsibility would include notifying the vendor of disruption of such normal maintenance functions as mowing or irrigation. In every case in which a subjective judgment is required to determine whether a course of action is needed or not, the final arbiter will be the County representative.

7. TURF MAINTENANCE

A proposal is desired that will reflect three levels of maintenance. These maintenance levels will be "AVERAGE DEMAND", "HIGH DEMAND" and "PROFESSIONAL STADIUM FIELDS". A list of the sites and a designation of their acreage into "AVERAGE DEMAND", "HIGH DEMAND" and "PROFESSIONAL STADIUM FIELDS" maintenance is as follows:

SITE	AVERAGE DEMAND	HIGH DEMAND	PROFESSIONAL STADIUM FIELDS
1. ALVA COMMUNITY			
PARK	3		
2. BAYSHORE		10	
ELEMENTRY SOCCER			
3.BROOKS PARK		4.5	
4. BUCKINGHAM		11	1
COMMUNITY PARK		•	
5. City of Palms		6	
6.Cypress Lake High		3.5	
School			
7. Estero Community Park	13	13.5	
& High School Field			
8. Five Plex		15	
9. Hancock Community	7.5		
Park			
10. Harlem Heights	1.5		
11. Jet Blue Stadium		18	3

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12. Jet Blue Soccer		21	
13. Judd Park	1		
14. Kelly Road		18.5	
15. Lakes Park	3		
16. CenturyLink		20	3
Sports Complex			
17. Lehigh Acres		9.5	
Community Park			
18. Lehigh Acres Middle		9	
School			
19. North Fort Myers		10	
Park			
20. Phillips Park	1		
21. Pine Island	2		
Elementary			-
22. Riverdale High School	5.5		
23. Rutenburg Community		9	
Park			
24. San Carlos Elementary	3.5		
25. Schandler Hall	1.5		
26. Tanglewood		4	
Elementary			
27. Terry Park		10	
28. Three Oaks Park		10	
29. Veterans Community	3.5	7.5	
Park			
30. Veterans Middle	78 W. C.	2	
School			
31. Villas Elementary	-	4	
32. Wa-Ke Hatchee		2	
Soccer			
33. Wa-Ke Hatchee Park		1.5	
34. North Fort Myers	, ,,,,,,,	4	
Academy of the Arts			
TOTAL	46	223.5	6
	17440		

A. "Average Demand" (Attachment A) minimum standards are:

A minimum of 12 monthly inspection visits by the vendor and a site representative, if available, at each park within the districts, which includes written, signed inspection reports. Please check Attachment A for an "Average Demand" checklist. Please consult with site supervisor concerning the application of fertilizers, weed control, vegetation control and pest control.

8. FERTILIZATION

Fertilization visits will include application of at least 50% sulfur coated, dry, granular, balanced fertilizer see "Average" Demand" list (Attachment A). The fertilizer applications are expected to follow the written application scheduled furnished for each site as a minimum standard. The vendor must specifically agree to follow the County worksheet; a copy of the application schedule is attached to the RFP, Attachment A. All fertilizer must be accounted for prior to each application. Applications to all infields shall be made with a walk behind spreader and overlapping on baselines and aprons. Any fertilizer that gets on concrete or asphalt will be blown off.

Note: If fertilizer is delivered to the site make sure all fertilizer is applied within 72 hours or it needs to be removed from the site.

9. WEED CONTROL (TURF AREAS)

A pre-emergent weed-control herbicide is to be applied 2 times per year.

All rates must be curative and follow up applications shall be made according to the label of approved herbicide used. Each application shall be documented with rates used and a follow-up schedule signed and turned over to site representative and copied to Lee County Representative. Each site will be core-aerated by the vendor prior to this application. Post emergent weed control will be done at least three times with follow up applications as required, some areas may be wall to wall treatment. All liquid applications must have indicator dye when spot spraying. The vendor must use a herbicide as listed on Attachment D and/or approved by the County representative. Fields should be 98 – 100% weed free at all times.

Note: No spraying of weeds on grass playing surfaces will be permitted using Round-Up or any other non-selective herbicide. Vendor should communicate with site supervisors about not cutting fields before or after spraying either by putting it on the schedule or an email. Vendor shall also communicate with site supervisors if spraying has to be rescheduled for some reason.

10. VEGETATION CONTROL

It is the intent of this RFP to obtain a vendor to control weeds in such a manner as would be done by a County pesticide applicator in the entire site of the detailed list of athletic turf locations. Such weed control would include, as a minimum, the application of an approved non-selective, post-emergent herbicide in a mix with pre-emergent herbicide to a band 12 inches wide along the base of both sides of all chain-link fences or any perimeter fencing located on site, a minimum of ten (10) times per year. Such herbicide application would also be made to the ground areas under bleachers and also to such locations as would require "trim" mowing if the area does not receive a herbicide application. These areas include, but are not necessarily limited to, around poles, drinking fountains, tree wells, warning tracks, clay infields, unpaved roads, plaza, sidewalks including the cracks in the sidewalk and concrete areas.

Any exotic vegetation including but not limited to Palm shoots must be part of this control and treated as needed.

Note: Please note that weed control needs to be applied to the entire site.

11. PEST CONTROL

Mole cricket control will consist of a preventive application in approximately April and August, depending on testing and weather, covering the entire fields with approved pesticide (Top Choice) (Attachment D), including approximately 10' outside of playing surface, warning tracks, and clay areas. Further follow-up applications are the responsibility of the vendor and will be made as needed without hesitation. The need for treatment will be determined by the results of a soap test, or at any time as requested by the County representative. Control of other insects will be as needed or as determined by the site representative and / or the vendor (including periodic sod removal to test for white grubs). Disease and fungus control and detection are the responsibility of the vendor and will be done immediately without hesitation as needed by the vendor or as requested by the site representative. The awarded vendor is responsible for correcting any damage resulting from insect or fungal activities during contract period up to and including removal and replacement of damaged turf with new turf at no additional charge upon notification by a Lee County representative at the discretion of the site representative and the Parks and Recreation Director. (Note: awarded vendor will not be responsible for pre-existing damage.) The vendor must use approved pesticides for mole cricket control, preventively and on-going. All rates must be curative and documented. A copy of documentation and/or schedule shall be provided to the site representative and copied to the Lee County representative (Attachment E).

It is the intent of this RFP to obtain a vendor to control fire ants in a preventive manner, so as to obviate the need for treatment of individual mounds. It is required that a broadcast treatment of "Top Choice" insect growth regulator be

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made 2 times per year (no substitutes unless approval is made by the County Representative). Amdro mound treatments are to be made at the request of the site representative. Other methods or products may be used that are equally efficient and acceptable to the County representative. The vendor must state what methods will be used to assure fire ant control. Any change in chemicals requires Lee County Representative's approval.

B. "High Demand Maintenance" (Attachment B) minimum standards are:

Weekly inspection visits must be made by the vendor and a site representative, if available, at each park within the districts, which includes written, signed inspection reports.

Please check Attachment B for a "High Demand Maintenance" checklist. Please consult with site supervisor concerning the application of fertilizers, weed control, vegetation control and pest control.

12. FERTILIZATION

At least 12 minimum fertilization visits, each of which will include application of a 50% sulfur coated, dry, granular, and balanced fertilizer see "High Demand Maintenance" list (Attachment B). The fertilizer applications are expected to follow the written application schedule furnished for each site as a minimum standard. All infield applications shall be made with a walk behind spreader and overlapping on baselines and aprons. All products must be accounted for before each application. Any fertilizer that gets on concrete or asphalt shall be blown off.

Note: If fertilizer is delivered to the site make sure all fertilizer is applied within 72 hours or it needs to be removed from the site.

13. WEED CONTROL (TURF AREAS)

A pre-emergent weed-control herbicide is to be applied 2 times per year.

All rates must be curative and follow up applications shall be made according to the label of approved herbicide used. Each application shall be documented with rates used and a follow-up schedule signed and turned over to site representative and copied to Lee County Representative. Each site will be core-aerated by the vendor prior to this application. Post emergent weed control will be done at least three times with follow up applications as required, some areas may be wall to wall treatment. All liquid applications must have indicator dye when spot spraying. The vendor must use a herbicide as listed on Attachment D and/or approved by the County representative.

The vendor must consult with the site supervisor before applying any pre-emergent herbicide to the City of Palms Park, Terry Park, the CenturyLink Sports Complex, the Player Development Complex and Jet Blue Park. All other areas will receive the pre-emergent herbicide application and core aeration. These sites will be determined by the site supervisor. The awarded vendor will be immediately responsible for all post emergent weed control and at the request of the site representative. The vendor must use approved herbicides and the approved method of application. Fields should be 99 – 100% weed free at all times.

Note: No spraying of weeds on grass playing surfaces will be permitted using Round-Up or any other non-selective herbicide. Vendor should communicate with site supervisors about not cutting fields before or after spraying either by putting it on the schedule or an email. Vendor should also communicate with site supervisors if spraying has to be rescheduled for some reason.

14. VEGETATION CONTROL

It is the intent of this RFP to obtain a vendor to control weeds in such a manner as would be done by a County pesticide applicator in the entire site of the detailed list of athletic turf locations. Such weed control would include, as a minimum, the application of an approved non-selective, post-emergent herbicide in a mix with pre-emergent herbicide to a band 12 inches wide along the base of both sides of the chain-link fences or any perimeter fencing located on site, a minimum of ten (10) times per year. Such herbicide application would also be made to the ground areas under bleachers and also to such locations as would require "trim" mowing if the area does not receive a herbicide application. These areas include,

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but are not necessarily limited to, around poles, drinking fountains, tree wells, warning tracks, clay infields, unpaved roads, plaza, sidewalks including the cracks in the sidewalk and concrete areas.

Any exotic vegetation including but not limited to Palm shoots must be part of this control and treated as needed.

Note: Please note that weed control needs to be applied to the entire site.

15. PEST CONTROL

Mole cricket control will consist of a preventive application approximately in April and August depending on weather, testing and scheduled events, covering entire fields with approved pesticide (Attachment D) Top Choice, including approximately 10' outside of playing surface, warning tracks, and clay areas. "Preventive application will consist of applying an insecticide having residual properties such as to target early stages of the mole cricket life cycle over a period of time." Further follow-up applications are the responsibility of the vendor and will be made immediately without hesitation as needed. The need for treatment will be determined by the results of a soap test, or at any time as requested by the County or site representative. Control of other insects will be as needed or as determined by the site representative and /or the vendor, (including periodic sod removal to test for white grubs).

The awarded vendor is responsible for detecting and immediately correcting any damage resulting from insect or fungal activities, up to and including removal and replacement of damaged turf with new turf at no additional charge <u>upon</u> <u>notification by a Lee County representative at the discretion of the site representative and the Parks and Recreation Director. (Note: awarded vendor will not be responsible for pre-existing damage.) The vendor must use approved pesticides mole cricket control, preventively and on-going. All rates must be curative and documented; copy of documentation shall be supplied to the site representative and copied to the Lee County representative (Attachment E).</u>

It is the intent of this RFP to obtain a vendor to control fire ants in a preventive manner, so as to obviate the need for treatment of individual mounds. It is required that a broadcast treatment of "Top Choice" insect growth regulator be made 2 times per year (no substitutes unless approval is made by the County Representative). Amdro mound treatments are to be made at the request of the site representative. Other methods or products may be used that are equally efficient and acceptable to the County representative. The vendor must state what methods will be used to assure fire ant control. A change in chemicals requires Lee County Representative's approval.

C. "Professional Stadium Maintenance" (Attachment C) minimum standards are:

Weekly inspection visits must be made by the vendor and a site representative, if available, at each park within the districts, which includes written, signed inspection reports. Please check Attachment C for a "Professional Stadium Maintenance" checklist. There should be no questions about these two fields looking their best at all times. Some wear and tear is understandable. Please consult with site supervisor concerning the application of fertilizers, weed control, vegetation control and pest control.

16. FERTILIZATION

Site representatives will accompany the vendor for scouting of the entire area, at least weekly, as requested by the Lee County representative at any time. At least 24 to 48 fertilization visits, each of which will include application of a 50% sulfur coated, dry, granular, and balanced fertilizer see "Professional Stadium Maintenance" list (Attachment C). The fertilizer applications are expected to follow the written application schedule furnished for each site as a minimum standard. All infield applications shall be made with a walk behind spreader and overlapping on baselines and aprons. All products must be accounted for before each application. Any fertilizer that gets on concrete or asphalt must be blown off.

Note: If fertilizer is delivered to the site make sure all fertilizer is applied within 72 hours or it needs to be removed from the site.

17. WEED CONTROL (TURF AREAS)

The vendor must consult with the site supervisor before applying any pre-emergent herbicide to the CenturyLink Sports Complex(Hammond Stadium) and Jet Blue Park (Fenway South). All other areas will receive the pre-emergent herbicide application and core aeration. These sites will be determined by the site supervisor. The awarded vendor will be immediately responsible for all post emergent weed control and at the request of the site representative. The vendor must use approved herbicides and the approved method of application. Fields should be 99-100% weed free at all times.

Note: No spraying of weeds on grass playing surfaces will be permitted using Round-Up or any other non-selective herbicide. Vendor should communicate with site supervisors about not cutting fields before or after spraying either by putting it on the schedule or an email. Vendor shall also communicate with site supervisors if spraying has to be rescheduled for some reason.

18. VEGETATION CONTROL

It is the intent of this RFP to obtain a vendor to control weeds in such a manner as would be done by a County pesticide applicator in the entire site of the detailed list of athletic turf locations. Such weed control would include, as a minimum, the application of an approved non-selective, post-emergent herbicide in a mix with pre-emergent herbicide to a band 12 inches wide along both sides of the base of all chain-link fences or any perimeter fencing located on site, a minimum of twelve (12) times per year. Such herbicide application would also be made to the ground areas under bleachers and also to such locations as would require "trim" mowing if the area does not receive a herbicide application. These areas include, but are not necessarily limited to, around poles, drinking fountains, tree wells, warning tracks, clay infields, unpaved roads, plaza, sidewalks including the cracks in the sidewalk and concrete areas.

Any exotic vegetation including but not limited to Palm shoots must be part of this control and treated as needed.

Note: Please note that weed control needs to be applied to the entire site.

19. PEST CONTROL

Mole cricket control will consist of a preventive application approximately in April and August depending on weather, testing and scheduled events, covering entire fields with approved pesticide (Attachment D) Top Choice, including approximately 10' outside of playing surfaced, warning tracks, and clay areas. "Preventive application will consist of applying an insecticide having residual properties such as to target early stages of the mole cricket life cycle over a period of time." Further follow-up applications are the responsibility of the vendor and will be made immediately without hesitation as needed. The need for treatment will be determined by the results of a soap test, or at any time as requested by the County or site representative. Control of other insects will be as needed or as determined by the site representative and or the vendor, (including periodic sod removal to test for white grubs).

The awarded vendor is responsible for detecting and immediately correcting any damage resulting from insect or fungal activities, up to and including removal and replacement of damaged turf with new turf at no additional charge <u>upon</u> <u>notification by a Lee County representative at the discretion of the site representative and the Parks and Recreation Director. (Note: awarded vendor will not be responsible for pre-existing damage.)</u> The vendor must use approved pesticides mole cricket control, preventively and on-going. All rates must be curative and documented; copy of documentation shall be supplied to the site representative and copied to the Lee County representative (Attachment E).

It is the intent of this RFP to obtain a vendor to control fire ants in a preventive manner, so as to obviate the need for treatment of individual mounds. It is required that a broadcast treatment of "Top Choice" insect growth regulator be made 2 times per year (no substitutes unless approval is made by the County Representative). Amdro mound treatments are to be made at the request of the site representative. Other methods or products may be used that are equally efficient and acceptable to the County representative. The vendor must state what methods will be used to assure fire ant control. Any change in chemicals requires Lee County Representative approval.

20. TURF RECONSTRUCTION

Reconstruct turf back to its natural state. Re-sod using Certified Bermuda 419 or Certified Celebration sod, Tif Tuff or Premier, or any new type of sod as determined by the Lee County Representative and replace soil where needed. Sod should be rolled sod unless the Lee County Representative determined differently. Sod must be in excellent shape or the Lee County site representative may deny it. If determined unusable by the Lee County site representative the county will not be liable to pay for that sod. A Lee County site representative will determine any repairs or if the job is acceptable. It will be the Lee County site representative decision as to what will be replaced if needed. No sod pieces shall be smaller than 12' x 12". Sod should be cut with a knob cutter and drill for all the sprinkler heads. If a different type of sod is needed the County representative will negotiate the price with the vendor or reserve the right to supply the sod. For large areas, it may require laser grading as determined by a County Representative. Each project should be priced as a turnkey project. This includes but not limited to hauling dirt, laser-grading, raking, etc. To be determined and negotiated between the county representative and the vendor.

If the turf is damaged due to vendor error or neglect, the vendor must reconstruct the turf back to its natural state. Re-sod using Certified Bermuda 419 or rolled Certified Celebration sod, Tif Tuff, Premier or what is present at that time. (which will be determined by a County Representative) and replace soil where needed at no charge to the Lee County. If a different type of sod is needed the County Representative will negotiate the price with the vendor or reserve the right to supply the sod. For large areas, it may require laser grading as determined by a County Representative.

21. WORKMANSHIP AND INSPECTION

The supervision of the performance of this RFP is vested wholly with Lee County Parks and Recreation. Lee County Parks and Recreation will decide any and all questions which may arise as to the quality and acceptability of equipment, materials used, work performed, and as to the manner of performance and rate of progress of the work.

All work, including required documentation, that does not meet the specifications must be corrected before Lee County will give approval for payment.

22. SUPERVISION AND SAFETY

The vendor shall be responsible for the supervision and direction of the work performed by his employees.

The vendor shall be responsible for instructing his employees in all safety measures. All equipment used by the awarded vendor shall be maintained in safe operating condition at all times, and be free from defects or wear which may in any way constitute a hazard to any person or persons on County property. All electrical equipment will be properly grounded. All employees will wear proper personal protective equipment while working on County premises.

Lee County reserves the right to stop any work practices, procedures, etc. it deems to be unsafe at any time.

23. TOLLS

Lee County is aware that vendors may have to pay tolls as part of their work performed under this contract. Vendors will be responsible for ALL tolls incurred while doing work under this contract. The County will not lift, suspend or pay for any tolls.

24. CLASSES FOR PARKS MAINTENANCE STAFF

The vendor will be required to offer at least two classes for the Parks maintenance staff per year, to update them on new products, mowing turf, watering etc.

25. NO SUBCONTRACTORS

The use of subcontractors will not be allowed at anytime or for any purpose under this RFP with the exception of Specialized/Restricted treatments such as Nematode treatment, etc. with the approval of Lee County. The County takes great pride in our playing fields so certain standards and qualifications must be met by the vendor to properly maintain them.

Note: This could be cause for dismissal.

26. LEE COUNTY RESERVES THE RIGHT

Lee County may, at their sole discretion, add or delete area locations – or change the status of maintenance (average demand, high demand or professional stadium fields) at any time throughout the term of the agreement (price to be adjusted).

Lee County may, at their sole discretion, add new maintenance areas of dissimilar nature, based on a mutually agreed price, to be negotiated between the vendor and an authorized Lee County representative.

Lee County may change the number or types of service that are required to be performed at each field.

Lee County may add or delete services based on a mutually agreed price to be negotiated between the vendor and an authorized Lee County representative.

27. VENDOR REQUIREMENTS

The following minimum standards are what the Lee County representative will expect, but in case of any dispute, the final result will be the course of action recommended by the County representative. The County expects the quality of the Facilities to be maintained at a high standard. Minimum standards that we require are provided to maintain these levels.

The awarded vendor must specifically agree to follow the County worksheet per park for average demand, high demand or professional stadium field's care; a copy of this application schedule is attached to the RFP (Attachment A, Attachment B and Attachment C). The awarded vendor, without hesitation, will supply and make application of amendments, such as iron, potassium, fungicides, herbicide or any other product and rates as needed/as determined by the County representative, during the course of the year, to present the best appearing turf. All applications will be coordinated with the Lee County representative who may request applications be done in the evening or early (pre-dawn) morning to accommodate scheduling or optimal use of product. After hours applications and weekends may be required. From May until October all liquid applications must be made by 9:00am.

The following information is to be furnished to the Lee County representative and site representative (see Attachments A, B, C, D, E and F):

- 1. After each fertilizer application, totals applied and rate of application.
- 2. After each pesticide application, totals applied and rate of application.
- 3. Any observations of abnormal conditions.
- 4. All chemicals and fertilizer amounts and rates must be verified and signed off by a designated Lee County representative on the County supplied form only.
- 5. Provide a written schedule of dates and times the Friday prior to the upcoming week of, when the vendor will be on site at the park facility.
- 6. Must make contact with site supervisor or County Representative upon completion of work to give a verbal report such as need to water in and keep people off.

Note: A soil test is required annually and can be done during the months of March thru June under all three plans. Soil test results need to be sent to the "County Representative.".

28. SERVICE CALLS

If callbacks are necessary, the awarded Vendor shall perform service calls within twenty-four (24) hours after receipt of notice of a problem.

In the event a problem arises that is determined to be an "emergency" by the Parks and Recreation Director, or designee, the awarded Vendor agrees to respond within two (2) hours of notification.

Service calls shall be handled at no additional cost to Lee County.

29. INVOICING

The awarded vendor is required to prepare invoices indicating the park location and the purchase order number. Please include the Item number, pricing as listed on the price sheets and a brief description of what is being done.

30. MAJOR BREAKDOWNS/NATURAL DISASTERS

Lee County requires that the awarded vendor provide the name of a contact person and phone number which will afford Lee County access twenty-four hours per day, 365 days per year.

31. OPTION A - AERIFICATION

In the space provided on the Proposal Form, please provide your cost per acre for aerification (any location). A County representative and vendor will determine the type of aerification, type and size of tines, depth, and spacing.

Standard Aerification shall be 4-5" depth.

Deep Tine - Please provide your cost per acre for Deep Tine Aerification a specialized aerification method to be used on heavily used fields/areas that receive the most compaction. Deep tine can be done from a 6" to 13" depth; standard aerification is 4 to 5" depth. Deep tine aerification relieves severe compaction and promotes turf growth. The county representative will determine the depth of the deep tine aerification.

Pro Core Aerification: County representative and vendor should determine Tines, spacing and depth. Depth will be 1 "to 5" and spacing 1.5" to 3".

Shockwave Aerification: County representative and vendor should determine Shockwave Aerification- Depth.

Vendor may be asked to drag or pick up cores if needed.

32. OPTION B - VERTICUTTING

In the space provided on the Proposal Form, please provide your cost per acre for verticutting (any location). After verticutting all excess clippings must be removed from the area. Remove the clippings from the fields and leave them in the designated area.

33. OPTION C - FERTILIZATION

In the space provided on the Proposal Form, please provide your cost per acre for fertilizing (either the County will supply or the vendor will supply the fertilizer) (any location including labor) using either hand spreading or tractor spreading. Fertilizer blend will be determined between county representative and the vendor. Fertilizer that gets on concrete or asphalt should be blown off before watering.

34. OPTION D – SOD

In the space provided on the Proposal Form, please provide your cost per square foot for laying sod (any location labor and material for rolled sod or by the pallet for Certified Bermuda 419 or Certified Celebration, Premier, Tif Tuff, or any new sod type that Lee County may want to use.).

Sod work will be turnkey or may be just sod purchased by the roll or pallet and laid by county staff. Any additional work will be negotiated with Lee County installed .

35. OPTION E - SPRIGGING

800 Bushels per acre installed. Any additional work will be negotiated with Lee County.

36. OPTION F - ANT CONTROL

In the space provided on the Proposal Form, please provide your cost per acre for ant control (any location labor and material) using Top Choice and/or Amdro both tractor spread and hand spread.

37. OPTION G – GRANULAR IRON TREATMENTS

In the space provided on the Proposal Form, please provide your cost per acre for iron treatments (any location labor and material) using both tractor spreading and hand spreading.

38. OPTION H - SPRAYING LIQUID IRON

In the space provided on the Proposal form, please provide your cost per acre to spray liquid iron. Vendor will supply labor and material. Vendor will work with site supervisor to determine type of iron to use.

39. OPTION I – TREATING FOR NEMATODES

In the space provided on the Proposal form, please provide your cost per acre to apply Curfew. Since this is a restricted pesticide we will allow only this application to be subcontracted. It is up to the awarded vendor to make sure the subcontractor has the appropriate license and certification from Dow Chemical to apply this chemical. All licenses and certifications must be presented to the County representative for approval before any applications can be applied. This can change depending on new products. County representative needs to approve before any changes are made.

40. OPTION J – SPRAYING FOR FUNGUS, WEEDS AND OR INSECTS

In the space provided on the Proposal form, please provide your cost per acre to spray (any location labor and material or labor with the County supplying the material).

41. OPTION K - DUAL RECEIVER LASER GRADING

Provide your cost per acre and per field for Laser grading which promotes drainage and safe playability during all seasons.

42. OPTION L - PRIMO TREATMENT

To help slow horizontal growth and promote lateral growth. Only to be used on 419 Bermuda Turf unless the site supervisor and the vendor agree upon using on different turf.

43. OPTION M – SOD TO SPRIG

This cutting sod and turning it in to sprigs to repair fields – this should be a turn key package from install to grown in and fields should be playable when done.

44. OPTION N - TOP DRESSING

Please provide the necessary equipment to load and disperse sand to the turf areas. The County will provide the sand.

45. OPTION O – ROTA DAIRON (REVERSE TILL)

Please provide your cost per acre and per infield for Rota Dairon (reverse till). This will be part of the laser grading but also may need in other situations such as areas that need sod work.

46. OPTION P-FRAZE MOWING

The depth will be determined by the vendor and the county representative. Helps level field areas and promotes growth. This will be a turnkey project with the mowing and clean up.

47. OPTION Q - FLORENTINE TREATMENT

Vendor will supply labor and material. Florentine has Largo, Calspra Mg, Propel, Power 4-4-16, Uflexx and Ultra Iron.

48. OPTION R - ORGANO TREATMENT

Vendor will supply labor and material.

49. OPTION S - MOWING FIELDS

Using reel mower- Height of cut will be determined by the site supervisor and vendor representative. Reels must be sharp and properly adjusted. Price per acre. Price negotiable depending on acreage.

50. OPTION T - WETTING AGENT

Vendor will supply labor and materials, include pricing for liquid and granular. Granular will be put down with a walk spreader on infield, sidelines and apron. Tractor and hopper can spread outfield.

51. OPTION U - RECYCLE DRESSING

The Recycling Dresser aerates the underlying soil vertically and horizontally, removing soil from the root-zone and redistributing it across the playing surface. Layering and compaction are eliminated, biological activity increased and existing fertilizers in the soil are better utilized. The Recycling Dresser reduces the amount of new top-dressing required, therefore saving labor and material costs and promoting sustainable maintenance. Vendor will supply labor.

LIST OF CHEMICALS

Please provide MSD Sheets on each chemical you use to the County.

Acidiphlow	Monument
Aquiflo Plus	Methelayed Seed Oil
Advion Insect Granules	Nimitz G

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Armada 50 WDG	Non-Ionic Spreader/Sticker	
Award	Pendulum 3.3 EC	
Banner	Pendulum Aquacap	
Barricade	Pillar G	
Basagram T&O	Primo	
Bifen	Princep 4L T&O	
Blindside	Pro Sedge	
Celsius WG	Revolver	
Certainty	Ronstar	
Chipco Choice	Round –up Pro	
Cornerstone Plus	Sedge Hammer	
Criteron	Sencor 75 T&O	
Curfew	Sevin SL	
Drive	Shredder Amine 4L	
Drive XLR8	Spectacle Flo	
Floratine Products	Spectacle Total	
Focus	Speedzone Southern	
Garlon	Subdue	
Gravity	Surflan	
Heritage	Suregaurd	
Indemnify	Talstar	
Katana	Terrazole	
Launch	Top Choice	
Lesco Tracker	Tranxit GTA	
Lesco Wet	Tribute Total	
Liquid Iron	Tri-Mec Classic	
Manor	Xonerate WDG	

Note: This is the current list of chemicals that may be used on our athletic turf areas. As newer products become available they can be added to the list. All chemicals must be approved by the Parks and Recreation Representative, any substitutions or changes without permission are grounds for immediate dismissal.

End of Special Conditions Section

SUBMITTAL REQUIREMENTS & EVALUATION CRITERIA

1. SUBMITTAL REQUIREMENTS & EVALUATION CRITERIA

- 1.1 Interested firms shall include the following information in their submittal responses to this solicitation. The following format and sequence should be followed in order to provide consistency in the firm's responses and to ensure each proposal receives full consideration. Use 8 ½ x 11 sheet pages only with minimum font size of 10 points and with tabs or section dividers to separate sections as defined below. More than one section is permitted on one page unless otherwise indicated below. Undesignated information shall be inserted at the rear of each package. Place page numbers at the bottom of every page, excluding dividers. Proposal documents should not contain links to other web pages; such links will not be reviewed for evaluation purposes.
- 1.2 Submittal package should be printed single-sided. PLEASE INCLUDE PAGE TABS/SECTION DIVIDERS so that those evaluating your submittal can easily compare each section with others that are submitted. If any of the information provided by the Proposer is found to be, in the sole opinion of the Evaluation Committee and Procurement Management Director, substantially unreliable their proposal may be rejected.
- 1.3 Proposers shall submit one (1) original hard copy (clearly marked as such) and six (6) electronic version(s) on a USB flash drive set(s) containing the proposal submittal in an unlocked PDF format. The County may request specific files be submitted in specialty format (IE: Provide a Project Timeline in Excel format.) Vendor shall accommodate such specialty requests as stated within the submittal requirements describe herein. Should files not be provided in the format or quantity as requested Vendor may be deemed Non-Responsive and therefore ineligible for award. In case of any discrepancies, the original will be considered by the County in evaluating the Proposal, and the electronic version is provided for the County's administrative convenience only. Limit the color and number of images to avoid unmanageable file sizes.

2. COMPENSATION

Compensation shall be submitted in a <u>SEPARATE SEALED ENVELOPE</u>. Pricing will not be assigned points or used to evaluate vendors qualifications. After the evaluation process a maximum of the top five scored vendors will move on to have their cost proposals opened.

The cost proposals will be evaluated in sections and awarded to the lowest most responsive responsible bidder per section. However, Lee County reserves the right, at its discretion, to limit the number of Sections awarded to any single vendor. The intent of this is to ensure the vendors are able to adequately maintain the Sections they are awarded. The County will also take into consideration the current workload of the vendor.

The County intends to award to the offerer or offerers that demonstrate the best overall value to the County and the most substantiated ability to fulfill the requirements contained in the Request for Proposal.

Introduction

- Project RFP Number & Name
- ➤ Firm's Name & Address
- ➤ How many years has Proposer been in business under present name?
- > Under what other former names has your organization operated?

TAB 1: Qualifications of Company

- > Provide a description of your Company; experience, and underlying philosophy in providing the services as described and requested herein. Description should include details such as: abilities, capacity, skill, strengths, number of years, etc...
- > Provide a Bid Bond, if applicable, from a Surety Company, on the form provided herein.

TAB 2: Company Relevant Experience & Reference

Tell us about your experience. Companies submitting their qualifications shall have a minimum of fifteen (15) years of acceptable commercial athletic turf maintenance, of at least 100 acres per year of documented practical experience with warm season grasses (Certified Bermuda 419, Certified Celebration, Certified Premier and Certified Tif Tuf and other grasses) and a documented (10) years of experience in Athletic Field Maintenance of warm season grasses (Certified Bermuda 419, Certified Celebration, Certified Premier and Certified Tif Tuf and other grasses) and the rebuilding of fields in the State of Florida. Please explain.

- ➤ Provide details of a minimum of three (3) projects similar in scope and size to that being requested through this solicitation that your Company has completed recently. Details for each project example provided should include:
 - o Project Name
 - Project Address
 - Customer Name
 - o Customer Contact Information
 - o Point of contact Name, Phone, and Email
 - o Brief description of work provided.
 - o Project acreage
 - Annual cost

0

- ➤ Provide a statement of understanding that your Company recognizes the County reserves the right to evaluate the proposing Company on their past performance and prior dealings with Lee County (i.e., failure to meet specifications, poor workmanship, late delivery, etc.) as part of their experience criteria.
- > A Company will be selected to provide the performance of all goods and services necessary for the successful completion of the project. This will be inclusive of obtaining necessary permits.

TAB 3: Personnel and Education

The vendor is required to have two supervisors who are responsible and in charge of the day to day work load. Each of these supervisors should have the following qualifications:

- 1. At least one supervisor must be a Certified Sports Field Manager(CSFM) certified by the STMA, Sports Turf Managers Association
- 2. At least one person, either the vendor or employed by the vendor, should have one of the following degrees from an accredited College or University and be assigned to service Lee County:
- a) Accredited Associate of Science in Golf or Landscape Operations
- b) Bachelors of Science Turf Grass Science or Turf Management
- c) Bachelors of Science in Agronomy or Soil Science
- d) Bachelors of Science in Horticulture

Please explain.

- 3. The supervisors must have a combined minimum of 15 years of experience of commercial athletic turf maintenance with warm seasonal grasses (Certified Bermuda 419, Certified Celebration, Certified Premier and Certified Tif Tuf). Please explain.
- 4. The supervisors must have a minimum of 10 years' experience in Athletic Field Maintenance of warm season grass (Certified Bermuda 419, Certified Celebration, Certified Premier and Certified Tif Tuf). Please explain.
- 5. Tell us about your employee's experience. Does this experience include care of facilities of at least 100 acres in size? Please explain.
- 6. Are any of your employees certified agronomists? Please list all who qualify.
- 7. Does your firm have experience in the care of Certified Celebration and Certified Bermuda 419, Certified Premier and Certified Tif Tuf turf grass? Please explain.
- 8. Does your firm have experience in verticutting? Please explain.
- 9. Does your firm have experience in aerification? Please explain.
- 10. Does your firm have experience in laser grading? Please explain.
- 11. Can your firm perform deep tine aerify? How deep can you go?

TAB 4: Licensing and Certifications

- 1. The vendor should have a sufficient staff of licensed chemical applicators to be able to perform the work. All vendors are required to have a Certified Pest Operator's License. All vendors and applicators must meet state requirements. Please list the names and type of license that is held by each person that will be working with the application of chemicals and submit copies of all licenses.
- 2. Fertilizer Best Management Practices registration and certification. Lee County Ordinance No. 08-08, an ordinance regulating landscape management practices, including the application and use of fertilizers containing nitrogen and/or phosphorus within unincorporated Lee County.
- 3. All lawn/landscape businesses performing services in unincorporated Lee County must have at least one certified staff member at each worksite with a Best Management Certification and the vehicles shall have a clearly displayed decal. You must have a Best Management Certification when you submit your bid. Please provide copies of all certifications.

TAB 5: Equipment Requirements

The vendor must have sufficient equipment in order to perform all the jobs that are required in this RFP. Please find a list of equipment and tell us if you own it, rent or lease it or be able to acquire it if awarded the contract. Department may request to see the equipment. The equipment must be within a 30 mile radius for the department to inspect.

Equipment	Quantity	Own	Lease or Rent	Acquire
300 Gal Toro 5700 Boom Sprayers Multi Pro with Raven Box -		0.1111	110111	Tioquite
2x				
150 Gal Boom Sprayers Multi Pro with Raven Box				
25 Gal Cart Sprayers Hand Sprayers - 2x				
Level Best Laser Grader Dual System 8' Box Blade		,		
Sod Cutters				
Utility Vehicles (Cushman, Toro, Workman, Kabota)				
Toro Sand Pro Rake				
Pull Behind Areator 3/4" Tine Toro 687				
Koro Shockwave Decompactor 2.10				
Toro Pro Core Areator 1298				
8' Roller Single Drum Pull Behind Field Type				
Walk Behind Aerator				
3 Point Traactor Mount Broadcast Spreader 500lb				
Lesco 50lb Push Spreader				
Aerothatch 83 Verticutters				
Koro Field Trooper				
Koro Recycler Dresser				
Trilo Sweeper Vacuum Verticutter				
Toro Versa Vacuum				
Wiedenmann Super 600 Sweeper				
STEC 48" Combinator				
10 Ton Dump Trailers with Turf Tires, 5 Ton 3 way Dump				
Trailers				
RD 250 Rotadairon, RD 200 Rotadairon, STH 36 Rotadairon				
Turfco Meter Matric Top Dresser				
Wiedermann DX Terra Spike Aerifiers	,			
40-50hp Tractors with Turf Tires				
70-80hp Tractors with Turf Tires				
85hp - 100hp Tractor with Turf Tires				
Toro Aerothatches Verticutter 83				
Magnum Sod Installer Diesel				
Power Harrow Kuhn				
Pulverizer 84"				
Advantage Thutch Master Verticutters				
Double Drum Rollers 52" IR				
Jacobsen HM-5 Verticutter				
Forklift				
Loader Bucket and Forks				
Jacobson Groom Master				
Karo Recycle Dressor DC1900				
Koro Speed Dresser				
Koro Root Prunner				
Lt Rich 2-spray				

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P Ronchi 106-P Dual Receiver 3d Grade System		
P Ronchi 106-P Sonic Tracer		
Sprigmaster II Sod to Sprig Machine		
Toro Rac-O-Vac		

TAB 5: Required Forms

➤ Forms 1-9

2. SCORING CRITERIA & WEIGHT

CRITERIA	CRITERIA DESCRIPTION	MAX. POINTS AVAILABLE
1	QUALIFICATIONS OF COMPANY (TAB 1)	25
2 .	COMPANY RELEVANT EXPERIENCE & REFERENCE (TAB 2)	25
3	PERSONNEL AND EDUCATION	20
4	LICENSING AND CERTIFICATIONS	10
5	EQUIPMENT REQUIREMENTS	20
TOTAL POINT	S	100

^{*}Additional details and documents found within submittal package, although not located within tabs as listed above, may be reviewed and considered by evaluation committee when scoring Proposers.

3. RFP SUBMISSION SCHEDULE

Submission Description	Date(s)	Time
Advertise Request for Proposal (RFP)	Friday, September 28, 2018	N/A
Pre-Proposal Meeting	Tuesday, October 9, 2018	1:00 PM *
Proposal Question Deadline	8 Calendar days prior to submission deadline	Prior to 5:00 PM
Submission Deadline	Tuesday, October 30, 2018	Prior to 2:30 PM
First Committee Meeting Short list discussion	TBD	TBD or 12:00 AM *
Notify Shortlist Selection via e-mail	TBD	N/A
Final Scoring/Selection Meeting	TBD	TBD or 12:00 AM *
Commission Meeting	TBD	

Additional notes on Submission Schedule:

*Meeting Locations: Public Works Building 1500 Monroe St. 4th Floor Fort Myers, FL 33901 **NOTE:** Proposed short-list and final selection meeting dates are posted on the Procurement Management web page at www.leegov.com/procurement (Projects, Award Pending).

REQUIRED FORMS

REQUEST FOR PROPOSAL (NON-CCNA)

These forms are <u>required</u> and should be submitted with all proposals. If it is determined that forms in this selection are not applicable to your company or solicitation they should be marked "N/A or Not Applicable" across the form in large letters and <u>returned with your submission</u> package. *Note:* If submitting via hard copy the original must be a manually signed original. Include additional copies, if specified, in the Solicitation documents.

Form # Title/Description

1 Solicitation Response Form

All signatures must be by a corporate authorized representative, witnessed, and corporate and/or notary seal (if applicable.) The corporate or mailing address must match the company information as it is listed on the Florida Department of State Division of Corporations. Attach a copy of the web-page(s) from http://www.sunbiz.org as certification of this required information. Sample attached for your reference. Verify that all addenda and tax identification number have been provided.

1a Proposal Form

This form is used to provide itemization of project cost. A more detailed "schedule of values" may be requested by the County

And/Or alter or delete according to project need.

Minimum Requirements Table (RFP)

Provide relevant project information.

- Business Relationship Disclosure Requirement (if Applicable)
 Sections 112.313(3) and 112.313(7), FL §, prohibit certain business relationships on the part of public officers and employees, their spouses, and their children. If this disclosure is applicable request form "INTEREST IN COMPETITIVE BID FOR PUBLIC BUSINESS" (Required by 112.313(12)(b), Florida Statute (1983)) to be completed and returned with solicitation response. It is the proposer's responsibility to request form and disclose this relationship, failure to do so could result in being declared non-responsive.

 NOTICE: UNDER THE PROVISIONS OF FL § #112.317 (1983), A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$5,000.00.
- 2 Affidavit Certification Immigration Laws
 Form is acknowledgement that the proposer is in compliance in regard to Immigration Laws.
- 3 Reference Survey

Provide this form to reference respondents. This form <u>will be turned in with the proposal</u> package.

1. **Section 1**: Bidder/Proposer to complete with <u>reference respondent's</u> information prior to providing to them for their response. (This is **not** the Bidder/Proposer's information.)

- 2. **Section 2**: Enter the name of the Bidder/Proposer; provide the project information in which the reference respondent is to provide a response.
- 3. The <u>reference respondent</u> should complete "Section 3."
- 4. Section 4: The reference respondent to print and sign name
- 5. Reference responses are to be returned with the proposal package.
- 6. Failure to obtain reference surveys may make your company non-responsive.

4 Negligence or Breach of Contract Disclosure Form

The form may be used to disclose negligence or breach of contract litigation that your company may be a part of over the past ten years. You may need to duplicate this form to list all history. If the proposer has more than 10 lawsuits, you may narrow them to litigation of the company or subsidiary submitting the solicitation response. Include, at a minimum, litigation for similar projects completed in the State of Florida. Final outcome should include in whose favor the litigation was settled and was a monetary amount awarded. The settlement amount may remain anonymous.

If you have **no litigation, enter "None" in the first "type of incident" block** of the form. Please do not write N/A on this form.

- 5 Affidavit Principal Place of Business
 Certifies proposer's location information.
- 6 Sub-Contractor List (if applicable)

To be completed and returned when sub-contractors are to be utilized and are known at the time of the submission.

7 Public Entity Crimes Form (Required form)

Any person or affiliate as defined by statute who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid or a contract to provide any goods or services to the County; may not submit a bid on a contract with the County for the construction or repair of a public building or public work; may not submit bids or leases of real property to the County; may not be awarded or perform works as a contractor, supplier, subcontractor, or consultant under a contract with the County, and may not transact business with the County in excess of \$25,000.00 for a period of 36 months from the date of being placed on the convicted vendor list.

8 Bid Bond (if applicable)
Self explanatory

Proposal Label (Required)

Self explanatory. Please affix to the outside of the sealed submission documents. The mailing envelope MUST be sealed and marked with:

- ✓ Solicitation Number
- ✓ Opening Date and/or Receiving Date
- ✓ Mailing Address: Lee County Procurement Management Division 1500 Monroe Street, 4th Floor Fort Myers, FL 33901

Include any licenses or certifications requested (if applicable)

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It is the Proposer's responsibility to insure the Solicitation Response is mailed or delivered in time to be received no later than the specified <u>opening date and time</u>. (If solicitation is not received prior to deadline it cannot be considered or accepted.)



LEE COUNTY PROCUREMENT MANAGEMENT SOLICITATION RESPONSE FORM

Date Submitted:			Deadline Dat	te: <u>1</u>	0/30/2018
SOLICITATION IDENTIFICATION:	RFP18	0313KLC			
SOLICITATION NAME: Athletic Tur	f Mainten	ance and Reco	nstruction - Ann	ual	
COMPANY NAME:					
NAME & TITLE: (TYPED ORPRINTED)					
BUSINESS ADDRESS: (PHYSICAL					
CORPORATE OR MAILING ADDRESS SAME AS PHYSICAL	:				
ADDRESS MUST MATCH SUNBIZ.ORG	<u> </u>				
E-Mail Address:					
PHONE NUMBER:		I	FAX NUMBER:		
NOTE REQUIREMENT: IT IS THE PROCUREMENT MANAGEMEN COUNTY WILL POST ADDENDA In submitting this proposal, Proposer and represents that: Proposer has exa	T WEB SI TO THIS V makes all	ITE FOR ANY A WEB PAGE, BU representations 1	ADDENDA ISSUIT WILL NOT NO Tequired by the ins	ED FOR TO TIPY. Tructions to	HIS PROJECT. THE Proposer and further warrants
No Dated:	-				_
No Dated:	No	Dated:]	No.	Dated:
Tax Payer Identification Number:	bheid san nganbar				

(1) Employer Identification Number -Or- (2) Social Security Number:

** Lee County collects your social security number for tax reporting purposes only

Please submit a copy of your registration from the website www.sunbiz.org establishing the Proposer/firm as authorized (including authorized representatives) to conduct business in the State of Florida, as provided by the *Florida Department of State*, *Division of Corporations*.

Collusion Statement: Lee County, Florida The undersigned, as Proposer, hereby declares that no person or other persons, other than the undersigned, are interested in this solicitation as Principal, and that this solicitation is submitted without collusion with others; and that we have carefully read and examined the specifications or scope of work, and with full knowledge of all conditions under which the services herein is contemplated must be furnished, hereby propose and agree to furnish this service according to the requirements set out in the solicitation documents, specifications or scope of work for said service for the prices as listed on the county provided price sheet or (CCNA) agree to negotiate prices in good faith if a contract is awarded.

2 <u>Scrutinized Companies Certification:</u>

Section 287.135, FL §, prohibits agencies from contracting with companies, for goods or services over \$1,000,000, that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. Both lists are created pursuant to section 215.473, FL§.

As the person authorized to sign on behalf of Respondent, I hereby certify that the company identified above not listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. I understand that pursuant to section 287.135, FL§, the submission of a false certification may subject company to civil penalties, attorney's fees, and/or costs.

Form#1 - Solicitation Form, Page 2

Business Relationship Disclosure Requirement: Sections 112.313(3) and 112.313(7), FL§, prohibit certain be relationships on the part of public officers and employees, their spouses, and their children. See Part III, Chap FL§ and/or the brochure entitled "A Guide to the Sunshine Amendment and Code of Ethics for Public Office Candidates and Employees" for more details on these prohibitions. However, Section 112.313(12), FL§ (1960) provides certain limited exemptions to the above-referenced prohibitions, including one where the business is under a system of sealed, competitive bidding; the public official has exerted no influence on bid negotiations specifications; and where disclosure is made, prior to or at the time of the submission of the bid, of the official spouse's or child's interest and the nature of the intended business. The Commission on Ethics has promulgate form for such disclosure, if and when applicable to a public officer or employee. If this disclosure is applicable request form "INTEREST IN COMPETITIVE BID FOR PUBLIC BUSING (Required by 112.313(12)(b), Florida Statute (1983)) to be completed and returned with solicitation response the proposer's responsibility to disclose this relationship, failure to do so could result in being declared in						
	responsive.	failure to do so could re	sult in being declared non-			
1	Business Relationship Applicable (request form)		s Relationship NOT Applicable			
+	Disadvantaged Business Enterprise (DBE) proposer? If yes, ple					
	ALL PROPOSALS MUST BE EXECUTED BY AN AUTHO WITNESSED AND SEALED (IF APPLICABLE)	<u> PRIZED AUTHORITY (</u>	OF THE PROPOSER.			
	Company Name (Name printed or typed)					
	Authorized Representative Name (printed or typed)		(Affix Corporate Seal, if applicable)			
	Authorized Representative's Title (printed or typed)	Witnessed/Attested by:	(Witness/Secretary name and title printed or typed)			
	Authorized Representative's Signature	Witness/Secretary Signature				

Any blank spaces on the form(s), qualifying notes or exceptions, counter offers, lack of required submittals, or signatures, on County's Form may result in the submission being declared non-responsive by the County.

Detail by Entity Name

Florida Profit Corporation

Bill's Widget Corporation

Filing Information

Document Number 655555 FB/EIN Number

5111111111

Date Filed

09/22/1980

State

FL

Status

ACTIVE

Last Event

AMENDED AND RESTATED ARTICLES

Event Date Fled

07/25/2006

Event Effective Date NONE

Principal Address

Verify either Principal or Mailing

555 N Main Street

Your Town, USA 99999

address is on Form 1

Changed 02/11/2012

Mailing Address

555 N Main Street MYour Town, USA 99999

Changed 02/11/2012

Registered Agent Name & Address

My Registered Agent 111 Registration Road Registration, USA 99999

Name Changed 12/14/2006

Address Changed: 12/14/2006

Officer/Director Detail

Name & Address

TitleP

President, First 555 AVENUE Anytown, USA99999 For corporations, ALL documents must be signed by the president of the company or an authorized individual. For any individual other than the president, we will need one of the following to confirm their authority to sizn:

a corporate resolution by the Board of Directors, or an extract of minutes, or

an extract of Vote by the Board of Directors

President, Second 555 AVENUE Anytown, USA99999

If the company's articles of incorporation identify additional positions that have the power to bind the corporation, we will accept the articles of incorporation with verification from the president that a certain individual serves in that role (e.g., the president confirms that John Doe is the CEO, and the articles of incorporation provide that the CEO has the power to bind the company). With respect to an LLC, the authority to bind a limited liability company is comrolled by Florida

Statistics. Managers or managing members have inherent authority to bind an LLC

If the president of a corporation or a manager/managing member of an LLC delegates their authority, such delegation must be sent to us on company letterhead with the President's or manager's/managing member's original, wet signature

v01/03/2018



Lee County Procurement Management PROPOSAL FORM

	Com	pany	Name:
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Solicitation # RFP180313KLC Solicitation Name Athletic Turf Maintenance and Reconstruction - Annual

Having carefully examined the "Terms and Conditions", and the "Detailed Specifications", all of which are contained herein, propose to furnish the following which meet these specifications.

Multi-year and Renewals

The successful proposer shall be responsible for furnishing and delivering to the Lee County requesting Department commodity or services on an "as needed basis for a two-year (2) period or as specified in the Scope of Work as per specifications. There will be an option to extend this contract as specified in the Scope of Work or specification upon approval of both the County and the vendor at the time of the extension or renewal.

Item #	Description	Total number of Acres	Cost Per Acre Per Month	Times Per Year	Total Annual Cost
1.	Average Demand Maintenance	46		12	-
2.	High Demand Maintenance	223.5		12	
3.	Professional Stadium Fields	6		24	3 - 10 - 10 - 10 - 10 - 10 - 10 - 10 - 1
	Grand Total (Item's 1, 2 and 3)				•

Amount Written

Options	Description	Unit of Measure	Cost
Option A	Aerification		
1.	Standard	Per Acre	
2.	Deep Tine	Per Acre	
3.	Pro Core	Per Acre	·
4.	Shockwave	Per Acre	
5.	Drag cores in	Per Acre	
6.	Pick up cores	Per Acre	
7.	Flag sprinkler Heads and remove flags	Per Field	
Option B	Verticutting	Per Acre	
1.	Vacuum	Per Acre	
2.	Flag Sprinkler Heads and remove flags	Per Field	•
Option C**	Fertilizing (Labor only)		
1.	Hand Spreading	Per Acre	
2.	Tractor Spreading	Per Acre	,
Option D*	Sod (419, Celebration, Premier, Tif Tuf,		
	etc.)	·	
1.	Rolled Sod certified Bermuda 419	Per Square Foot	
2.	Certified Bermuda 419 by the pallet	Per Pallet	
3.	Rolled certified celebration Sod	Per Square Foot	
4.	Certified Celebration by the pallet	Per Pallet	

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Ver 06/08/2017-5	Rolled Premier Sod	Per Square Foot
6.	Certified Premier Sod by the pallet	Per Pallet
7.	Rolled Tif Tuf Sod	Per Square Foot
8.	Certified Tif Tuf Sod by the Pallet	Per Pallet
Option E	Sprigging – 800 Bushels Per Acre	1 CI 1 dilCt
	Installed	
1.	Bermuda 419	Per Acre
2.	Celebration	Per Acre
3.	Premier	Per Acre
4.	Tif Tuf	Per Acre
Option F	Ant Control (Labor and materials)	
1.	Amdro – Tractor spread	Per Acre
2.	Amdro – Hand Spread	Per Acre
3.	Top Choice – Tractor Spread	Per Acre
4.	Top Choice – Hand Spread	Per Acre
Option G	Granular Iron Treatments (Labor and	
Fire	Material)	·
1.	Tractor Spread	Per Acre
2.	Hand Spread	Per Acre
Option H	Spraying Liquid Iron (12-00)	T CI TIOIC
1.	Material and Labor	Per Acre
2.	Labor Only	Per Acre
Option I	Treating for Nematodes (Using Curfew)	Tel Acie
1	Labor and Material	Per Acre
Oution I		Per Acre
Option J	Spraying for Fungus, Weeds and Insects	D 4
1.	Labor and Material (Supplied By Vendor)	Per Acre
2.	Labor Only	Per Acre
Option K	Dual Receiver Laser Grading	
1.	Dual Receiver Laser Grading	Per Acre
2.	Dual Receiver Laser Grading	Per Infield
Option L	Primo Treatment	Per Acre
Option M	Sod to Sprig	Per Acre
Option N	Top Dressing (Labor only – County will provide	Per Load of Sand
	Sand.	
Option O	RotaDairon (Reverse Till)	
1.	RotaDairon (Reverse Till)	Per Acre
2.	RotaDairon (Reverse Till)	Per Infield
Option P	Fraze Mowing	Per Acre
Option Q	Florentine Treatment (Labor and Material)	Per Acre
Option R	Organo Treatment (Labor and Material)	Per Acre
1.	Labor and Material	Per Acre
Option S	Mowing Fields with reel mower (negotiable	Per Acre
	Depending on amount of acreage)	
Option T	Wetting Agent (Labor and Material)	
1.	Granular Infield - sidelines and apron will	Per Acre
±.	be walked with hand spreader. Outfields	1 01 11010
	can be done with tractor and hopper.	•
	Four de done with nactor and nobber.	

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2.	Liquid	Per Acre	
Option U	Recycle Dressing	Per Acre	
	OPTION TOTALS		
**Option C	Per Cent above Cost for Fertilizers		%

^{*} Option D Sod 419, Celebration, Premier, Tif Tuf, etc.). Please provide your cost per acre for laying sod (any location in lee county) (labor and material for rolled sod or by the pallet for certified bermuda) using a minimum of 400 square feet:

Note: Jobs sized less than 400 square feet will be paid at the 400 sq. ft. rate regardless of the job size. for example, a 200 sq. ft. job will be paid at the 400 sq. ft. minimum.

Note: The cost of site preparation will be negotiated on a case-by-case basis with the awarded vendor to include for example, remove the sod, remove the soil, lazer grading, removing the sprinkler heads and reinstalling them etc. the county will supply the new soil.

Please Note: A county representative will have to give final approval for sod and /or site prep. If the sod or site prep does not meet county standards, the job will be rejected and the county will hire someone else to do the job properly.

Prices may be negotiated between the vendor and Lee County when work is to be done on larger areas.

Required form 1a Mittimum Requirements Tuble (form may be expanded or duplicated as needed)

Proposer Nan	ne:	
Relevant Proj	ects:	
Owner Name: Project Name: Project Address:		Summary of Project Scope:
Owner Representative: Representative Telephone: Representative E-Mail: Project Acreage: Project Cost:	Annual \$	
Owner Name:		Summary of Project Scope:
Project Name: Project Address:		
Owner Representative: Representative Telephone: Representative E-Mail: Project Acreage: Project Cost:	Annual \$	
	Tillian T	
Owner Name: Project Name: Project Address:		Summary of Project Scope:
Owner Representative: Representative Telephone: Representative E-Mail:		
Project Cost:	Annual	

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Proposer Name:		
Owner Name:		Summary of Project Scope:
Project Name:		
Project Address:		
Owner Representative:		
Representative	1	
Telephone:		·
Representative E-Mail:		
Project Acreage:		
Project Cost:	Annual	
Owner Name:		Summary of Project Scope:
		Summary of Project Scope:
Owner Name:		Summary of Project Scope:
Owner Name: Project Name:		Summary of Project Scope:
Owner Name: Project Name:		Summary of Project Scope:
Owner Name: Project Name: Project Address:		Summary of Project Scope:
Owner Name: Project Name: Project Address: Owner Representative:		Summary of Project Scope:
Owner Name: Project Name: Project Address: Owner Representative: Representative		Summary of Project Scope:
Owner Name: Project Name: Project Address: Owner Representative: Representative Telephone:		Summary of Project Scope:
Owner Name: Project Name: Project Address: Owner Representative: Representative Telephone: Representative E-Mail:	Annual	Summary of Project Scope:



AFFIDAVIT CERTIFICATION IMMIGRATION LAWS

SOLICITATION NO.: RFP180313KLC SOLICITATION NAME: Athletic Turf Maintenance and Reconstruction - Annual

LEE COUNTY WILL NOT INTENTIONALLY AWARD COUNTY CONTRACTS TO ANY CONTRACTOR WHO KNOWINGLY EMPLOYS UNAUTHORIZED ALIEN WORKERS, CONSTITUTING A VIOLATION OF THE EMPLOYMENT PROVISIONS CONTAINED IN 8 U.S.C. SECTION 1324 a(e) {SECTION 274A(e) OF THE IMMIGRATION AND NATIONALITY ACT ("INA").

LEE COUNTY MAY CONSIDER THE EMPLOYMENT BY ANY CONTRACTOR OF UNAUTHORIZED ALIENS A VIOLATION OF SECTION 274A(e) OF THE INA. SUCH VIOLATION BY THE RECIPIENT OF THE EMPLOYMENT PROVISIONS CONTAINED IN SECTION 274A(e) OF THE INA SHALL BE GROUNDS FOR UNILATERAL CANCELLATION OF THE CONTRACT BY LEE COUNTY.

PROPOSER ATTESTS THAT THEY ARE FULLY COMPLIANT WITH ALL APPLICABLE IMMIGRATION LAWS (SPECIFICALLY TO THE 1986 IMMIGRATION ACT AND SUBSEQUENT AMENDMENTS).

	Company Name:				
	Signature	Title		Date	
STATE OF COUNTY OF _			:		
	(Print or Type Na	who		isday of	
(Type of Identi	fication and Numb			1	
Notary Public S	Signature				
Printed Name of	of Notary Public				
Notary Commi	ssion Number/Exp	iration			

The signee of this Affidavit guarantee, as evidenced by the sworn affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made. <u>LEE COUNTY RESERVES THE RIGHT TO REQUEST</u>
SUPPORTING DOCUMENTATION, AS EVIDENCE OF SERVICES PROVIDED, AT ANY TIME.



Lee County Procurement Management REFERENCE SURVEY

Solicitation # RFP180313KLC

Athletic Turf Maintenance and Reconstruction - Annual

Section 1 Reference Respondent Information		Please return completed form to:			
FRON	1 :	Bidder/Proposer:			
COM	PANY:	Due Date:			
PHON	NE #:	Total # Pages: 1			
FAX #	<i>‡</i> :	Phone #:	Fax #:		
EMAI	L:	Bidder/Proposer E-Mail:			
Section 2	2 Enter Bidder/Proposer Information , if applicable Similar Performed Pro	ect (Bidder/Proposer to enter details of a project pe	erformed for above reference	e respondent)	
Propose	r Name:				
Reference Pro	oject Name: Project Address:		Project Cost:		
Summarize Scope:					
provid	an individual or your company has been given e vour responses in section 3 below.	as a reference on the proje	ct identified a	bove. Please Indicate: "Yes" or "No"	
Section 3		mangannal by which to cottl	na iah dana?	Indicate: "Yes" or "No"	
1.	Did this company have the proper resources and		le job dolle?		
2.	Were any problems encountered with the compa	ny's work performance?			
3.	Were any change orders or contract amendments	s issued, other than owner in	itiated?		
4.	Was the job completed on time?				
5.	Was the job completed within budget?	•			
6.	On a scale of one to ten, ten being best, how wor performance, considering professionalism; final p	•	S.		
7.	If the opportunity were to present itself, would yo	ou rehire this company?			
8.	Please provide any additional comments pertinen	t to this company and the wo	ork performed	for you:	
Section 4	4				
Reference N	ame (Print	Please submit non-Lee (County employe	ees as references	
Reference S	gnature				
\				·	

REVISED 02/22/2017

Form 4 -Negligence or Breach of Contract Disclosure Form

LEE COUNTY

SOUTHWEST FLORIDA

ALLEGED NEGLIGENCE OR BREACH OF CONTRACT DISCLOSURE FORM

chronological order with the most recent incident on starting on page 1. Please do not modify this form (expansion of spacing allowed) or submit your own variation. Please fill in the form below. Provide each incident in regard to alleged negligence or breach of contract that has occurred over the past 10 years. Please compete in

Company Name:

(Aux)	ے ں	Incident Date And	Plaintiff (Who took action	Case Number	Court County/State	Project	Claim Reason (initial circumstances)	Final Outcome
	Date Filed		against your company)		,			
		21						
		i						
		i						
						·		
		I						
		1						

If there is no action pending or action taken in the last 10 years, complete the company name and write "NONE" in the first "Type of Incident" box of this page and return with your proposal package. This form should also include the primary partners listed in your proposal. Do not include litigation with your company as the plaintiff. Final outcome should include who prevailed and what method of settlement was Viake as many copies of this sheet as necessary in order to **provide a 10-year nistory** of the requested information. made. If a monetary settlement was made the amount may remain anonymous.

	Total page	
	Of	**************************************
-	e Number:	

Proposals may be declared "non-responsive" due to omissions of "Negligence or Breach of Contract" on this disclosure form. Additionally, proposals may be declared "not responsible" due to past or pending lawsuits that are relevant to the subject procurement such that they call into question the ability of the proposer to assure good faith Update the page number to reflect the current page and the total number of pages. Example: Page 3, of 5 total submitted pages of this form.

performance. This determination may be made by the Procurement Management Director, after consulting with the County Attorney.

RFP180313KLC Athletic Turf Maintenance and Reconstruction - Annual



AFFIDAVIT PRINCIPAL PLACE OF BUSINESS

Instructions: Please complete all information that is applicable to your firm

Cor	npany Name:			
Printe	d name of authorized signer Title			
⇒ Autho	orized Signature Date			
The affi	e signee of this Affidavit guarantee, as evidenced by the sworn davit to interrogatories hereinafter made. <u>LEE COUNTY RES</u> CUMENTATION, AS EVIDENCE OF SERVICES PROVID	<u>SERVES TĤE</u>	RIGHT T	
Cou	ne of			
The	foregoing instrument was signed and acknowledged before m	ne this		day of
20				who has produced
	Type of ID and number		as identi	ification (or personally known)
_				
Notar	y Public Signature	Notary Commission	n Number and e	xpiration
1.	Principal place of business is located within the boundaries of:		Lee C Collie Non-I	er County
	Local Business Tax License #			
2.	Address of Principal Place of Business:			
3. 4.	Number of years at this location Have you provided goods or services to Lee County on a regular basis within the past 3 consecutive years	years Yes*	No	*If yes, attach contractual history for past 3 consecutive years
5. 6.	Number of available employees for this contract Does your company have a Drug Free Workplace Policy	Yes	No	

Form 6-Sub-contractor List

SOUTHWEST FLORIDA

SUB-CONTRACTOR LIST

Amount or Percentage of Total							To see the second secon
Qualified DBE Yes/No							
Phone Number and Email						·	
Point Of Contact Or Project Supervisor	•						
Area Of Work							
Sub-contractor Name							

dollar value or percentage that the sub-contractor will be performing. If sub-contractors qualify as Disadvantaged Business Enterprise (DBE) Please include sub-contractors name, area of work (i.e. mechanical, electrical, etc.) and a valid phone number and email. Also include the contractors, please attach a current certificate. This form must be signed and sworn to in the presence of a notary public or other officer authorized to administer oaths.

	(Print name of the public entity)
by	
•	(Print individual's name and title)
for	
	(Print name of entity submitting sworn statement)
whose business	address is
(If applicable)	ts Federal Employer Identification Number (FEIN) is
` -	s no FEIN, include the Social Security Number of the individual signing this sworn he attached sheet.) Required as per IRS Form W-9.

- 2. I understand that a "public entity crime" as defined in Paragraph 287.133(1) (g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including but not limited to, and bid or contract for goods or services to be provided to any public entity or agency or political subdivision or any other state or of the Unites States, and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
- 3. I understate that "convicted" or "conviction" as defined in Paragraph 287.133(1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
- 4. I understand that "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 - 1. A predecessor or successor of a person convicted of a public entity crime: or:
 - 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those offices, directors, executives, partners, shareholders, employees, members and agents who are active in the management of the affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not fair market value under an arm's length agreement, shall be a facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
- I understand that a "person" as defined in Paragraph 287.133(1) (c), <u>Florida Statutes</u>, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of the entity.
- 6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting those sworn statement. (*Please indicate which statement applies*.)

Neither the entity submitted this sworn statement, nor any officers, directors, executives, partners, shareholde	rs,
employees, members, and agents who are active in management of an entity nor affiliate of the entity have been charg	;ed
with and convicted of a public entity crime subsequent to July 1, 1989.	

The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners,
shareholders, employees, member, or agents who are active in management of the entity, or an affiliate of the entity have
been charged with and convicted of a public entity crime subsequent to July 1, 1989.
The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners,
shareholders, employees, member, or agents who are active in management of the entity, or an affiliate of the entity has
been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been subsequent
proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearing and the Final Order entered
by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order)
on the convicted vendor list. (Attach a copy of the final order)
UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC
ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM
S VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IS FILED. I ALSO UNDERSTAND THAT I
AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE ITHESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OR ANY
CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.
(Signature)
(Date)
COUNTY OF
PERSONALLY APPEARED BEFORE ME, the undersigned authority,
(Name of individual signing)
who, after first being sworn by me, affixed his/her signature in the space provided above on this day
of
(NOTARY PUBLIC)
And Communication Ferminana
My Commission Expires:

Form 9: Bid Bond

BID BOND

Complete EITHER Lee County Paper Bi	d Bond <u>OR</u> provide cashier's check
KNOW ALL MEN BY THESE PRESEN	·
(Surety's Name) business under the laws of the State of BOARD OF COUNTY COMMISSION of Florida, in the SUM OF	Florida as a Surety, are held and firmly bound unto <u>LEE COUNTY</u> ERS, <u>LEE COUNTY</u> , <u>FLORIDA</u> , a Political Subdivision of the State ally to be made, we bind ourselves, our heirs, successors, persona
SIGNED AND SEALED this da	y of
WHEREAS, said Principal is herewith so	ubmitting a Proposal for the construction of:
Contract upon said Proposal within the form, provide an acceptable Public Payr and provide other Insurance as may be re Notice of Award date, or within such ext null and void; otherwise said Principal at the amount of the Bid of said Principal another party to perform said work, if the and reasonable attorney's fees incurred by Surety's liability exceed the penal sun unsuccessful hid protests filed by the P	the above obligation is such that if said Principal shall be awarded the specified time and shall enter into a written Contract, satisfactory in ment & Performance Bond from a Surety acceptable to the COUNTY quired to the COUNTY within seven (7) calendar days after the writter tended period as the COUNTY may grant, then this obligation shall be not surety shall pay to said COUNTY in money the difference between and the amount for which said COUNTY may legally contract with a latter amount be in excess of the former, together with any expenses by said COUNTY if suit be brought here on, but in no event shall said a hereof plus such expenses and attorney's fees. For purposes of rincipal herein, this obligation shall bind the Surety to pay costs and to or delays to the project upon a finding from the Board of County of bond.
Witness as to Principal:	(SEAL) (Principal)
(By)	Printed Name
Witness as to Surety:	(SEAL) (Surety's Name)
	(By-As Attorney-in-Fact, Surety)
Affin Community Confirmed attack anaman	Device of Attomory for Cyrists

Affix Corporate Seals and attach proper Power of Attorney for Surety.

ATTACHMENT A

"Average Demand Maintenance"

Site address:		County Representative:	
		Phone:	
		Date:	
Area.	/	Δ cres	

Month	Week	Quantity	Product	Rate/Acre	
1			15-0-15	300 lbs/acre	
. 2			Potash application 0-0-50 150 lbs/acre		
2			Aerate		
2			Pre m Per label full cove		
3			15-0-15 300 lbs/acre		
3			*turf weed control	Per label full coverage	
3			Vegetation control Per label		
4			Mole cricket/ants control (top		
4			Chelated iron 12-0-0	2.5gals/acre full coverage	
4			*verticuting		
4			Vegetation control	Per label	
5			15-0-15	300 lbs/acre	
5 .			Vegetation control	Per label	
6			Potash application 0-0-50	150 lbs/acre	
6			Aerate		
6			Heritage application	Per label full coverage	
6			*turf weed control	Per label full coverage	
6			Vegetation control	Per label	
7			15-0-15	300 lbs/acre	
7			Vegetation control	Per label	
8			Pre m	Per label full coverage	
8			Mole cricket/ants control (top choice)	Per label full coverage	
8			Vegetation control	Per label	
9			15-0-15	300 lbs/acre	
9			Aerate		
9			Potash application 0-0-50	150 lbs/acre	
9			*turf weed control	Per label full coverage	
9			Vegetation control	Per label	
10			Vegetation control	Per label	
11			15-0-15	300 lbs/acre	
11			Vegetation control	Per label	
12			Vegetation control	Per label	

SUMMARY

BAGS	PRODUCT DESCRIPTION
	15-0-15 50% scu, 2%Fe 2%Mn 2%Mg, 300 lbs/acre
	0-0-50 potash 150 lbs/acre
	*weed control may require follow up applications
	*verticuting will be scheduled one time for each park

ATTACHMENT B

"High Demand Maintenance"

Site address:		County Representative:	
		Phone:	
		Date:	
Area:	/	Acres	

Month	Week	Quantity	Product	Rate/Acre
1	***		15-0-15	300 lbs/acre
2			15-0-15	300 lbs/acre
2			Potash application 0-0-50	150 lbs/acre
2			Pre m	Per label full coverage
3			15-0-15	300 lbs/acre
3			*turf weed control	Per label full coverage
3			Vegetation control	Per label
4	40,000000		15-0-15	300 lbs/acre
4			Mole cricket/ants control (top choice)	Per label full coverage
4			Chelated iron 12-0-0	2.5gals/acre full coverage
4			*verticuting	
4			Deep tine aerify-If not able to	
			do certain fields site supervisor	
			and vendor will determine	
			alternative method.	B. L.L.
4			Vegetation control	Per label
5			15-0-15	300 lbs/acre
5			Vegetation control	Per label
6			15-0-15	300 lbs/acre
6			Potash application 0-0-50	150 lbs/acre
6			Aerate	
6			Heritage application	Per label full coverage
6			*turf weed control	Per label full coverage
6			Vegetation control	Per label
7			15-0-15	300 lbs/acre
7			Vegetation control	Per label
8			15-0-15	300 lbs/acre
8			Pre m	Per label full coverage
8	,		Mole cricket/ants control (top choice)	Per label full coverage
8			Vegetation control	Per label
9		,	15-0-15	300 lbs/acre
9			Aerate	

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9	Potash application 0-0-50	150 lbs/acre
9	*turf weed control	Per label full coverage
9	Vegetation control	Per label
10	15-0-15	300 lbs/acre
10	Vegetation control	Per label
11	15-0-15	300 lbs/acre
12	15-0-15	300 lbs/acre
12	Vegetation control	Per label
12	Deep tine aerify-If not able to	
	do certain fields site supervisor	
	and vendor will determine	
	alternative method.	

SUMMARY

BAGS	PRODUCT DESCRIPTION
	15-0-15 50% scu, 2%Fe 2%Mn 2%Mg, 300 lbs/acre
	0-0-50 potash 150 lbs/acre
	*weed control may require follow up applications
	*verticuting will be scheduled one time for each park

ATTACHMENT C "Professional Stadium Maintenance"

Site address:		County Representative	<u> </u>
		Phone:	
		Date:	
A 400.	1	Aaros	

Month	Week	Quantity	Product	Rate/Acre
January	1	9 Bags	Fertilize 15-0-15 Greens Grade	150 lbs/A
	1	6 Bags	Subdue Granular	50 lb/A
	2	9 Gal	Ferromec Liquid Iron	3 gal/A
	2	3 Lbs	Hertiage Fungicide	1 lb/A
	3	9 Bags	Fertilize 15-0-15 Greens Grade	150 lbs/A
	4	9 Bags	Potash 0-0-50	150 lbs/A
	4	9 Gal	Ferromec Liquid Iron	3 gal/A
	5	9 Bags	Fertilize 15-0-15 Greens Grade	150 lbs/A
	1,2,3,4,5		Spot & Boom Spray Weed	Label Rates
			Control	
	1,2,3,4,5		& Manual Weed Pull	Label Rates
	5		Additional Pest Control AS	3 oz/ 1000 sq ft
			Needed	
			Vegetation Control	
February	1	6 Bags	Subdue Granular	50 lbs/A
	1	9 Gal	Liquid Minors Pkg. Mn, Mg, Fe	.66 to 1.5 gal/A per
	2	9 Bags	Fertilize 15-0-15 Greens Grade	label
	3	3 Lbs	Hertiage Fungicide	150 lbs/A
	4	9 Bags	Fertilize 15-0-15 Greens Grade	1 lb/A
	3	9 Gal	Liquid Minors Pkg. Mn, Mg, Fe	150 lbs/A
	4	9 Bags	Potash 0-0-50	.66 to 1.5 gal/A per
	1,2,3,4		Spot & Boom Spray Weed	label
			Control	150 lbs/A
	1,2,3,4		& Manual Weed Pull	Label Rates
	4		Additional Pest Control AS	
			Needed	Label Rates
			Vegetation Control	3 oz/ 1000 sq ft
	1,2,3,4		Florentine Treatments	
	1,2,3,4	9 Gal	Ferromec Liquid Iron	3 Gal per acre
March	1	9 Bags	Fertilize 15-0-15 Greens Grade	150 lbs/A
	1	6 Bags	Subdue Granular	50 lbs/A
	1		Fire Ant Control Award	Per Label
	2	9 Gal	Liquid Minors Pkg. Mn, Mg, Fe	.66 to 1.5 gal/A per
	3	3 Lbs	Hertiage Fungicide	label
	3	9 Bags	Fertilize 15-0-15 Greens Grade	1 lb/A
	4	9 Gal	Liquid Minors Pkg. Mn, Mg, Fe	150 lbs/A
	4	9 Bags	Potash 0-0-50	,

/er 06/08/2017-5	1,2,3,4		Spot & Boom Spray Weed	.66 to 1.5 gal/A per
			Control	label
	1,2,3,4		& Mechanical Weed Pull	150 lbs/A
	4	•	Additional Pest Control AS	Label Rates
	-		Needed	
			Vegetation Control	Label Rates
				3 oz/ 1000 sq ft
	1,2,3,4		Florentine Treatments	
	1,2,3,4		Ferromec Liquid Iron	3 Gal per acre
April	1	5 Bags	Mole Cricket Control Top Choice	87 lbs/A
Uhili	1	9 Bags	Fertilize 15-0-15 Greens Grade	150 lbs/A
	2	J Dags	Tranxit	1 oz/A Remove
	3	3 lbs	Hertiage Fungicide	Ryegrass
	3		Fertilize 15-0-15 Greens Grade	1 lb/A
	4	18 Bags		300 lbs/A
		9 gal	Ferromec Liquid Iron Potash 0-0-50	3 Gal/A
	4	9 Bags		,
	1,2,3,4		Spot & Boom Spray Weed	150 lbs/A
	4224		Control	Label Rates
	1,2,3,4		& Manual Weed Pull	1. L. I D. L.
	4		Additional Pest Control AS	Label Rates
	1		Needed	3 oz/ 1000 sq ft
			Vegetation Control	
			Deep Tine Aerify	
May	1	13 Bags	Fertilize 15-0-15 Greens Grade	220 lbs/A
	2	3 lbs	Hertiage Fungicide	1 lb/A
	3	13 Bags	Fertilize 15-0-15 Greens Grade	220 lbs/A
	4	9 Bags	Potash 0-0-50	150/A
	4	9 Gal	Ferromec Liquid Iron	9 Gal
	1,2,3,4,5		Spot & Boom Spray Weed Control	Label Rates
	1,2,3,4,5		& Manual Weed Pull	Label Rates
	4		Additional Pest Control AS	3 oz/1000 sq ft
	. 5	13 Bags	Needed	220 lbs/A
			Vegetation Control	
			Fertilize 15-0-15 Greens Grade	
June	1	13 Bags	Fertilize 15-0-15 Greens Grade	220 lbs/A
	2	3 lbs	Hertiage Fungicide	1 lb/A
	2		Deep Tine Aerify	
	3	13 Bags	Fertilize 15-0-15 Greens Grade	220 lbs/A
	4	9 Bags	Potash 0-0-50	150/A
	4	9 Gal	Ferromec Liquid Iron	3 gal/A
	1,2,3,4		Spot & Boom Spray Weed Control	Label Rates
	1,2,3,4		& Manual Weed Pull	Label Rates
	4		Additional Pest Control AS	3 oz/1000 sq ft
			Needed	
			Vegetation Control	

July	1	13 Bags	Fertilize 15-0-15 Greens Grade	220 lbs/A
	2	3 lbs	Hertiage Fungicide	1 lb/A
	3	13 Bags	Fertilize 15-0-15 Greens Grade	220 lbs/A
	4	9 Bags	Potash 0-0-50	150/A
	4	9 Gal	Ferromec Liquid Iron	3 gal/A
	1,2,3,4,5		Spot & Boom Spray Weed Control	Label Rates
	1,2,3,4,5		& Manual Weed Pull	Label Rates
	4	13 Bags	Additional Pest Control AS	3 oz/1000 sq ft
	5	_	Needed	220 lbs/A
	-		Vegetation Control	
			Fertilize 15-0-15 Greens Grade	
August	1	13 Bags	Fertilize 15-0-15 Greens Grade	220 lbs/A
	2	3 lbs	Hertiage Fungicide	1 lb/A
	2		Mole Cricket Control	Per Label
	3	13 Bags	Fertilize 15-0-15 Greens Grade	220 lbs/A
	4	9 Bags	Potash 0-0-50	150/A
	4	9 Gal	Ferromec Liquid Iron	9 Gal
	1,2,3,4,5		Spot & Boom Spray Weed Control	Label Rates
	1,2,3,4,5		& Manual Weed Pull	Label Rates
	4	13 Bags	Additional Pest Control AS	3 oz/1000 sq ft
	5		Needed	220 lbs/A
			Vegetation Control	
			Fertilize 15-0-15 Greens Grade	
September	1	13 Bags	Fertilize 15-0-15 Greens Grade	220 lbs/A
	2	3 lbs	Hertiage Fungicide	1 lb/A
	3	13 Bags	Fertilize 15-0-15 Greens Grade	220 lbs/A
	4	9 Bags	Potash 0-0-50	150/A
	1,2,3,4	·	Spot & Boom Spray Weed Control	Label Rates
	1,2,3,4		& Manual Weed Pull	Label Rates
	4		Additional Pest Control AS	3 oz/1000 sq ft
			Needed	
			Vegetation Control	
October	1	13 Bags	Fertilize 15-0-15 Greens Grade	220 lbs/A
	1		Fire Ant Control Award	Per Label
	2	3 lbs	Hertiage Fungicide	1 lb/A
	3	13 Bags	Fertilize 15-0-15 Greens Grade	220 lbs/A
	4	9 Bags	Potash 0-0-50	150/A
	1,2,3,4		Spot & Boom Spray Weed	Label Rates
			Control	
	1,2,3,4		& Manual Weed Pull	Label Rates
	4		Additional Pest Control AS	3 oz/1000 sq ft
			Needed	
			Vegetation Control	

Hertiage Fungicide

Potash 0-0-50

Fertilize 15-0-15 Greens Grade

Fertilize 15-0-15 Greens Grade

220 lbs/A

220 lbs/A

1 lb/A

150/A

November

1

2

3 4 13 Bags

3 lbs

13 Bags

9 Bags

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Ver 06/08/2017-5				
	4		Tranxit (Poa Annual Control)	2 oz/A
	1,2,3,4		Spot & Boom Spray Weed	Label Rates
			Control	
	1,2,3,4		& Manual Weed Pull	Label Rates
	4		Additional Pest Control AS	3 oz/1000 sq ft
	4		Needed	
			Vegetation Control	
			Deep tine aerify	
December	1	13 Bags	Fertilize 15-0-15 Greens Grade	220 lbs/A
	2	3 lbs	Hertiage Fungicide	1 lb/A
	3	13 Bags	Fertilize 15-0-15 Greens Grade	220 lbs/A
	4	9 Bags	Potash 0-0-50	150/A
	1,2,3,4		Spot & Boom Spray Weed	Label Rates
			Control	
	1,2,3,4		& Manual Weed Pull	Label Rates
	4		Additional Pest Control As	3 oz/1000 sq ft
			Needed	
	·		Vegetation Control	

SUMMARY

BAGS	PRODUCT DESCRIPTION		
	Pro Greens Mix Fertilizer 15-0-15 50% scu, 2% Fe 1.5% Mn, .5 Mg		
	Sulphate of Potash 0-0-50 150 lbs / acres		
	Tranxit, Hertiage Fungicide 1 lb/A, MSMA, Trimec, Certainty.		
	Monument, Orthene, Sencor, Revolver, Basagran, Subdue,		
	Daconil, TopChoice, Vegetation Control, Ferromec, Launch,		
	Focus, Minor Max, Nutri Max, Greens Max, Florentine,		
1	Uflexx		

ATTACHMENT D

CHEMICALS FOR USE ON ATHLETIC TURF

Acephate 97 T&O

Advion Insect Granules

Amdro

Award

Banner

Barricade

Basagram T & O

Blindside

Celsius WG

Certainty

Chipco Choice

Chipco Ronstar

Curfew

Drive

Drive XLR8

Focus

Garlon

Heritage

Launch

Lesco Tracker

Lesco Wet

Manage

Merit

Monument

MSMA

Orthene

Pendulum 3.3 EC

Pendulum Aquacap

Precise

Pre-M

Princep 4L T&O

Revolver

Ronstar

Round-up

Sedge Hammer

Sencor

Sencor 75 T&O

Sevin SL

Subdue

Surflan

Talstar

Target 6.6

Top Choice

Ver 06/08/2017-5
Transit
Tranxit GTA
Tri-Mec Classic
Tribute Total
Suregaurd

Note: This is the current list of chemicals that may be used on our athletic turf areas. As more new products become available this list can change. All chemicals must be approved by the Parks and Recreation representative. Any substitutions or changes without permission are grounds for immediate dismissal.

ATTACHMENT E

PESTICIDE APPLICATION RECORD

Company Name:	Commercial Applicator:
Application Date & Time:	Site Location:
Pesticide Name(s):	Restricted-entry Interval (REI):
	APPLICATION INFORMATION
Type of Area Treated:	Target Site:
Target Pest(s):	_
Application Rate (e.g., per acre or per	er 1000 sq ft):
Amount of Pesticide Product Mixed	: Per: Gallons of Water
Additives (Surfactant/Wetting Agen	t/Crop Oil, etc.):Rate:
	<u>OTHERCOMMENTS</u>
Signature:	Date:

ATTACHMENT F

Athletic Turf Worksheet

Location:	Field Number:	
Item	Comments	
Insects		
Fungus		
Weeds		
Vegetation Control		
Verticut		
Aeration		
Fertilization		
Other Comments		

Cut along the outer border and affix this label to your sealed solicitation envelope to identify it as a "Sealed Submission/Proposal".

PROPOSAL DOCUMENTS • DO NOT OPEN				
SOLICITATION NO.:	RFP180313KLC			
SOLICITATION TITLE:	Athletic Turf Maintenance and Reconstruction - Annual			
DATE DUE:	Tuesday, October 30, 2018			
TIME DUE:	Prior to: 2:30 PM			
SUBMITTED BY:				
	(Name of Company)			
e-mail address	Telephone			
DELIVER TO:	Lee County Procurement Management 1500 Monroe 4 th Floor Fort Myers FL 33901			

Note: proposals received after the time and date above will not be accepted.

Lee County Procurement Management 1500 Monroe Street, 4th Floor Fort Myers, FL 33901 (239) 533-8881 www.leegov.com/procurement

PLEASE PRINT CLEARLY