



John E. Manning
District One

June 18, 2020

Cecil L. Pendergrass
District Two

Ray Sandelli
District Three

Brian Hamman
District Four

Frank Mann
District Five

Roger Desjarlais
County Manager

Richard Wesch
County Attorney

Donna Marie Collins
*County Hearing
Examiner*

Ms. Patricia Evo
Building Service Management, Inc.
7181 College Parkway, Ste 34
Fort Myers, FL 33907

**SUBJECT: Renewal of Annual Contract No. RFP180279MRH
 Custodial Services for Facilities Located Outside Lee County**

Dear Ms. Evo:

This is to inform you that Lee County agrees to renew the above subject contract for an additional one (1) year period, from 10/2/20 through 10/1/21.

We are hereby extending the annual contract for an additional one year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

Kimberly Urban

Kimberly Urban
Contracts Analyst
Procurement Management Division

C: Project File



John E. Manning
District One

April 29, 2020

239-533-8871

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Ms. Patricia Evo
Building Service Management, Inc.
7181 College Parkway, Ste 34
Fort Myers, FL 33907

Subject: Renewal of Annual Contract RFP180279MRH
Custodial Services for Facilities Located Outside Lee County

Dear Ms. Evo:

The above-referenced annual contract will expire on October 1, 2020, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one year period (10/2/20 – 10/1/21). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email kurban@leegov.com), within 15 calendar days from receipt. Failure to return by May 14, 2020, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.

 ✓ a. I want to continue performing under this annual contract for an additional one year period under the same terms and conditions as agreed upon in the above-referenced quotation.

As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.

 b. I am not interested in extending this contract for an additional one-year period. Why? _____

Vendor:

Lee County:

Patty D
Signature

Mary G. Tucker
Signature of Authorized Official

President
Title

Procurement Management Director
Title

5/5/20
Date

06/16/2020
Date