



AGENDA ITEM REPORT

DATE: August 21, 2018
DEPARTMENT: Human Resources
REQUESTER: Lynne Peterson
TITLE: Award Contract for Vision Coverage

I. MOTION REQUESTED

- A) Award Request for Proposal No. RFP180163LKD, Employee Benefits-Vision Coverage, to Vision Services Plan Insurance Company to provide Employee Vision Coverage for an initial period of one year, beginning January 1, 2019.
- B) Authorize staff to negotiate a contract with Vision Services Plan Insurance Company for the County's Vision Coverage.
- C) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners upon receipt and with approval of the negotiated contract by Administration and the County Attorney.
- D) Grant the Director of Procurement Management the authority to negotiate renewals of the contract, including changes in price, for up to three additional one-year periods, and/or to extend the contract, and to execute all associated documents, with County Administration approval, as approved in the department's annual adopted budget, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Award contract to Vision Services Plan Insurance Company for employee benefits vision coverage for an initial term of one-year, beginning January 1, 2019, with the option to renew for three additional one-year periods.

Vision insurance is employee paid with current rates of \$7.92/\$10.58/\$16.68/\$22.28 (based on tier and level). The new rates are \$9.43/\$16.42/\$18.38/\$31.36, a 2% reduction from the original VSP proposal.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History
 Human Resources submitted a request to Procurement Management to solicit proposals for Employee Benefits-Vision Coverage. Procurement advertised Request for Proposal No. RFP180163LKD, Employee Benefits-Vision Coverage, and on the proposal deadline of April 17, 2018, Procurement received five proposals and one no-bid for a total of six responses. All proposals submitted were considered by the Evaluation Committee on May 15, 2018. During the evaluation process, the Evaluation Committee considered criteria as listed in the solicitation, including Network Access and Disruption, Company Relevant Experience and Reference, Plan Design and Value Added Benefits, Plan Administration and Service Capabilities, and Net Cost Considerations. On the basis of the information submitted by the firms in their proposals, it was the consensus of the committee to recommend to the Board the award to Vision Services Plan Insurance Company.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	Employee funded at approximately \$618,357 annually
B)	Is this item approved in the current budget?	N/A
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Employee Funded Program: Project: Account Strings:	
G)	Fund Type?	Other Employee Funded
H)		

	Comments:
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V. RECOMMENDATION
Approve

VI. TIMING/IMPLEMENTATION
Contract effective 1/1/19

VII. FOLLOW UP

REVIEWERS:

Department	Reviewer	Action	Date
Human Resources	Hailstone, Erin	Approved	8/8/2018 - 4:06 PM
Budget Services	Guttery, Angela	Approved	8/9/2018 - 9:05 AM
Budget Services	Winton, Peter	Approved	8/9/2018 - 1:34 PM
County Attorney	Lira, Louis C.	Approved	8/13/2018 - 11:08 AM
County Manager	Brady, Christine	Approved	8/13/2018 - 3:35 PM