



John E. Manning  
*District One*

July 24, 2020

Cecil L. Pendergrass  
*District Two*

Ray Sandelli  
*District Three*

Brian Hamman  
*District Four*

Frank Mann  
*District Five*

Roger Desjarlais  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

Ms. Kate Renwick-Espinosa  
Vision Service Plan Insurance Company (VSP)  
3333 Quality Drive  
Rancho Cordova, CA 95670

**SUBJECT:**      Renewal of Annual Contract No. RFP180163LKD C-8268  
                    Employee Benefits Vision Coverage

Dear Ms. Renwick-Espinosa:

This is to inform you that Lee County agrees to renew the above subject contract for an additional one (1) year period, from 1/1/21 through 12/31/21.

We are hereby extending the annual contract for an additional one year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

C: Project File



John E. Manning  
District One

June 11, 2020

239-533-8871

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3333 Quality Drive  
Rancho Cordova, CA 95670

Subject: Renewal of Annual Contract RFP180163LKD C-8268  
Employee Benefits Vision Coverage

Dear Ms. Renwick-Espinosa:

The above-referenced annual contract will expire on December 31, 2020, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one year period (1/1/21 – 12/31/21). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email [kurban@leegov.com](mailto:kurban@leegov.com)), within 15 calendar days from receipt. Failure to return by **June 26, 2020**, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.

X  a. I want to continue performing under this annual contract for an additional one year period under the same terms and conditions as agreed upon in the above-referenced quotation.


*As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.*

\_\_\_\_\_ b. I am not interested in extending this contract for an additional one-year period. Why? \_\_\_\_\_

Vendor:

Lee County:

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Signature of Authorized Official

President  
\_\_\_\_\_  
Title

Procurement Management Director  
\_\_\_\_\_  
Title

June 16, 2020  
\_\_\_\_\_  
Date

07/23/2020  
\_\_\_\_\_  
Date