



John E. Manning  
*District One*

June 19, 2020

Cecil L. Pendergrass  
*District Two*

Ray Sandelli  
*District Three*

Brian Hamman  
*District Four*

Frank Mann  
*District Five*

Roger Desjarlais  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

Mr. Carlos Garcia  
American Facility Services, Inc.  
1325 Union Hill Industrial Court, Suite A  
Alpharetta, GA 30004

**SUBJECT:** Renewal of Annual Contract No. RFP180122MRH  
Custodial Services for Lee County South Zone

Dear Mr. Garcia:

This is to inform you that Lee County agrees to renew the above subject contract for an additional one (1) year period, from 12/1/20 through 11/30/21.

We are hereby extending the annual contract for an additional one year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

C: Project File



John E. Manning  
*District One*

April 29, 2020

239-533-8871

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Alpharetta, GA 30004

**Subject:** Renewal of Annual Contract RFP180122MRH  
Custodial Services for Lee County South Zone

Dear Mr. Garcia.:

The above-referenced annual contract will expire on November 30, 2020, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one year period (12/1/20 – 11/30/21). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email [kurban@leegov.com](mailto:kurban@leegov.com)), within 15 calendar days from receipt. Failure to return by **May 14, 2020**, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.

  X   a. I want to continue performing under this annual contract for an additional one year period under the same terms and conditions as agreed upon in the above-referenced quotation.

***As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.***

           b. I am not interested in extending this contract for an additional one-year period. Why? \_\_\_\_\_

**Vendor:**

**Lee County:**

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Signature of Authorized Official

Vice President  
\_\_\_\_\_  
Title

Procurement Management Director  
\_\_\_\_\_  
Title

6/5/20  
\_\_\_\_\_  
Date

**06/16/2020**  
\_\_\_\_\_  
Date