



Kevin Ruane  
*District One*

November 30, 2021

Cecil L. Pendergrass  
*District Two*

Ray Sandelli  
*District Three*

Brian Hamman  
*District Four*

Frank Mann  
*District Five*

Roger Desjarlais  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

Mr. Andreas Guzman  
United States Service Industries (USSI)  
4340 East-West Highway, Suite 204  
Bethesda, MD 20814

SUBJECT: Renewal of Annual Contract No. RFP180122MRH  
Custodial Services for Lee County South Zone

Dear Mr. Guzman:

This is to inform you that Lee County agrees to renew the above subject contract for an additional one (1) year period, from 12/1/21 through 11/30/22.

We are hereby extending the annual contract for an additional one-year period under the same terms and conditions as the original award with the additional 4% increase.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

C: Project File



Lee County  
Southwest Florida

Kevin Ruane  
District One

June 15, 2021

239-533-8871

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United States Service Industries (USSI)  
4340 East-West Highway, Suite 204  
Bethesda, MD 20814

Subject: Renewal of Annual Contract RFP180122MRH  
Custodial Services for Lee County South Zone

Dear Mr. Guzman:

The above-referenced annual contract will expire on November 30, 2021, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one year period (12/1/21 – 11/30/22). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email [kurban@leegov.com](mailto:kurban@leegov.com)), within 15 calendar days from receipt. Failure to return by June 30, 2021, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.

a. I want to continue performing under this annual contract for an additional one year period under the same terms and conditions as agreed upon in the above-referenced quotation.

***As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.***

b. I am not interested in extending this contract for an additional one-year period. Why? \_\_\_\_\_

Vendor:

Lee County:

Signature

Signature of Authorized Official

Vice President

Procurement Management Director

Title

Title

6-17-21

11-30-21

Date

Date