

FIRST AMENDMENT OF AGREEMENT FOR REAL ESTATE APPRAISAL SERVICES
COUNTY WIDE AND/OR CONSERVATION 20/20 LANDS PROGRAM

THIS FIRST AMENDMENT OF AGREEMENT FOR REAL ESTATE APPRAISAL SERVICES COUNTY WIDE AND/OR CONSERVATION 20/20 LANDS PROGRAM, made and entered into by and between the Lee County Board of County Commissioners, a political subdivision of the State of Florida ("County") and Diversified Appraisal, Inc. ("Vendor"), collectively, the "Parties."

WHEREAS, the County executed an Agreement for the purchase of services related to real estate appraisal services county wide and/or Conservation 20/20 lands program through Solicitation RFP170475GWT with Vendor on the 23rd day of July, 2018 ("Agreement");

WHEREAS, the County has modified its notice procedures for the types of services performed under the Exhibit A Scope of Services of this Agreement; and,

WHEREAS, the Parties desire to update the Agreement with the correct terminology pursuant to Article XVI. MISCELLANEOUS of the Agreement.

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING AND THE MUTUAL COVENANTS CONTAINED HEREIN, IT IS AGREED AS FOLLOWS:

1. The entirety of the section titled "Notice Procedures" in the Exhibit A Scope of Services shall be superseded by:

"Unless otherwise stated in the purchase order, all projects shall use the date indicated in the purchase order as the notice to proceed date. The start date and the number of calendar days to complete the project must be included on the purchase order. If the start date is left off the purchase order, then the date of the purchase order approval shall default as the notice to proceed start date and the default date for completion of services shall be the 20th calendar day after the start date."

[The remainder of this page intentionally left blank.]

IN WITNESS WHEREOF, this First Amendment of the Agreement has been signed and sealed,
in duplicate, by the respective parties hereto.

DATED this 28 day of January, 2019 by the Lee County Board of County
Commissioners.

COUNTY: LEE COUNTY, FLORIDA

BY: Mary G. Tucker

Mary G. Tucker

Director of Procurement Management, on
behalf of the Board of County
Commissioners

APPROVED as to Form for the Reliance of
Lee County Only

BY: L. L. Lira

County Attorney's Office

DATED this 2nd day of January, 2019 by Diversified Appraisal, Inc.

ATTEST:

[Signature]
(Witness)

BY: David C. Vaughan

Authorized Signature

David C. Vaughan

Authorized Signature Printed Name

Co-owner

Authorized Signature Title

CORPORATE SEAL:



CONTRACT REVIEW CHECKLIST**CONTRACT TYPE:** Professional Services**SUBJECT:** Project known as: Real Estate Appraisal Services Countywide and/or Conservation 20/20

Between Lee County and Diversified Appraisal, Inc.

Reference: Department Director approval: N/A

County Administrator approval: N/A

Reference: Board action approving contract/agreement

Board Date: Agenda Item No.:

The subject contract is forwarded herewith for review and/or endorsements:

(1) **By the Director of:** Routed by Procurement

Project Sponsoring Department

Recommendation to execute

Not recommending execution for the following reason(s):

Date received:

Date returned/forwarded:

Signed:

(2) **By Procurement Management:**☒ Recommending execution

Not recommending execution for the following reason(s):

Procurement Contract Reviewed by:

Date:

Date received:

Date returned/forwarded:

Signed:

Jennifer L. Brewer-Dano

1-14-19

(3) **By the County Attorney:**☒ Recommending execution

Not recommending execution for the following reason(s):

Date received:

Date returned/forwarded:

Signed:

Jennifer L. Brewer-Dano

1/18/19

(4) **Procurement Management**

Jennifer Brewer-Dano


County Manager Designation Approval

Authority is hereby delegated to Mary Tucker to execute the following documents:

Solicitation No./Name	RFP170475GWT Real Estate Appraisal Services Countywide and/or Conservation 20/20 Lands
Vendor Name	RKL Appraisal and Consulting, PLC
Document Type	First Amendment
Amount	N/A
Reason for Amendment	Modify Notice Procedures
Solicitation No./Name	RFP170475GWT Real Estate Appraisal Services Countywide and/or Conservation 20/20 Lands
Vendor Name	Diversified Appraisal, Inc.
Document Type	First Amendment
Amount	N/A
Reason for Amendment	Modify Notice Procedures

Approved: 

Date: 1/28/19


1-9-19



AGENDA ITEM REPORT

DATE: June 5, 2018
DEPARTMENT: County Lands
REQUESTER: Robert Clemens
TITLE: Award Contracts for County-Wide Real Estate Appraisal Services

I. MOTION REQUESTED

- A. Award Request for Proposal No. RFP170475GWT Real Estate Appraisal Services County Wide and/or Conservation 20/20 Lands Program to Carlson, Norris and Associates, Inc.; Carroll & Carroll Appraisers & Consultants, LLC dba Carroll & Carroll; Diversified Appraisal, Inc.; DL Valuation, LLC; Hanson Real Estate Advisors, Inc.; Maxwell, Hendry & Simmons, LLC; R & W Enterprises Inc.; RKL Appraisal and Consulting, PLC and T.A. Tippet, Inc., for a period of two years to provide real estate appraisal services on an as needed basis, as approved in the department's annual adopted budget.
- B. Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Awards contracts to nine firms to provide County-wide real estate appraisal services for two-years. Total expenditures for these services during the Fiscal year 2016 – 2017 were approximately \$78,500.00.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

The Department of County Lands submitted a request to Procurement Management to obtain proposals for the project known as RFP170475GWT Real Estate Appraisal Services County Wide and/or Conservation 20/20 Lands Program. On the proposal deadline, November 29, 2017, Procurement received nine proposals. The nine proposals were considered by the evaluation committee on February 20, 2018, and the committee recommended awarding contracts to all nine vendors: Carlson, Norris and Associates, Inc.; Carroll & Carroll Appraisers & Consultants, LLC dba Carroll & Carroll; Diversified Appraisal, Inc.; DL Valuation, LLC; Hanson Real Estate Advisors Inc.; Maxwell, Hendry & Simmons, LLC; R and W Enterprises, Inc.; RKL Appraisal and Consulting, PLC and T.A. Tippet Inc.

Total expenditures for these services for the Fiscal Year 2016 – 2017 were approximately \$78,500.00.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	No funding required.
----	-------------------------------------	----------------------

B)	Is this item approved in the current budget?	N/A
C)	Is this a revenue or expense item?	N/A
D)	Is this Discretionary or Mandatory?	N/A
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	N/A
H)	Comments: Expenditures will be as needed and within the department's annual approved, adopted budgets.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Carlson, Norris and Associates	5/21/2018	Agreement
Carroll & Carroll	5/21/2018	Agreement
Diversified Appraisal	5/21/2018	Agreement
DL Valuation	5/21/2018	Agreement
Hanson Real Estate	5/21/2018	Agreement
Maxwell Hendry & Simmons	5/21/2018	Agreement
R&W Enterprises	5/21/2018	Agreement
RKL Appraisal	5/21/2018	Agreement
T.A. Tippet	5/21/2018	Agreement

REVIEWERS:

Department	Reviewer	Action	Date
County Lands	Clemens, Robert	Approved	5/21/2018 - 10:43 AM
County Lands	Turner, Nicole	Approved	5/21/2018 - 5:37 PM
Budget Services	Guttery, Angela	Approved	5/22/2018 - 8:28 AM
Budget Services	Winton, Peter	Approved	5/22/2018 - 8:39 AM
County Attorney	Lira, Louis C.	Approved	5/22/2018 - 9:42 AM
County Manager	Salyer, Glen	Approved	5/29/2018 - 9:30 AM



Lee County Procurement Management
Signatory Authorization Affidavit

Date: 1/2/19 Company Name: Diversified Appraisal, Inc ("Company")

AUTHORIZATION: The Affiant warrants the truth and accuracy of this Affidavit to statements hereinafter made. The Affiant acknowledges that it is of critical importance that the individuals signing legally binding documents on the Company's behalf possess the authority to bind the Company so that both parties are bound by the terms of said documents. The Affiant further acknowledges that the Lee County Board of County Commissioners ("County") reserves the right to request supporting documentation regarding signatory authorization, at any time, and a document will be rejected, if it does not comply exactly with the signature authorization requirements.

INSTRUCTIONS: This Authorization Affidavit shall only be executed by the following:

- Corporation: President or CEO
- LLC: Managing Member, if manager-managed LLC or Member, if member-managed LLC
- Sole Proprietor: Owner
- An individual authorized to sign on the Company's behalf as evidenced by internal Company documentation delegating signing authority to that individual. Please attach internal Company documentation, if applicable.

All signatures on this Affidavit must be wet, non-electronic and non-digital original signatures. If you have more than four Authorized Signatories, please duplicate this page. A wet, non-electronic and non-digital original signature is required on each page. The following individuals are hereby authorized, as representatives of the Company identified above, to sign and execute legally binding documents on behalf of the Company.

Authorized Signatory Name	Title
<u>[Signature]</u>	<u>Co Owner</u>
<u>[Signature]</u>	<u>Co Owner</u>

By executing this Affidavit, I hereby authorize the individuals shown above to sign and execute legally binding documents on behalf of the Company. I further acknowledge that it shall be the sole responsibility of the Company to provide an updated Signatory Authorization Affidavit, upon any change in signatory authorization, to the County, Attention: Procurement Management Director, 1500 Monroe Street, 4th Floor, Fort Myers, FL 33901.

[Signature]
(Signature of Affiant)

CO-owner
(Title: President, CEO, Managing Member,
Member, Owner)

1/2/19
(Date)

DAVID C VAUGHAN
(Printed Name of Affiant)

STATE OF Florida
COUNTY OF Lee

The foregoing instrument was signed and acknowledged before me this 2 day of January

20 19 who produced the following as identification Personally Known
(type of identification and number or personally known)

[Signature]
Notary Public Signature

Maria A. Nova
Printed Name of Notary Public

FF918375 9/15/19
Commission Number/Expiration

