

**AGENDA ITEM REPORT**

DATE: November 21, 2017
DEPARTMENT: Natural Resources
REQUESTER: Roland Ottolini
TITLE: Award Service Contract for Removal of Derelict and Abandoned Vessels

I. MOTION REQUESTED

- A. Award Request for Proposal No. RFP170338LKD, Removal of Derelict and Abandoned Vessels, to TSI Disaster Recovery, LLC and Southwest Florida Maritime, Inc. d/b/a Sea Tow Fort Myers to provide removal of derelict and abandoned vessel services for an initial term of one year.
- B. Grant the Director of Procurement Management the authority to negotiate and approve Supplemental Task Authorizations for vessels added to the contract on an as-needed basis in a total amount not to exceed the department's annual adopted budget. A single removal project shall not exceed \$200,000.00.
- C. Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- D. Grant the Director of Procurement Management the authority to negotiate renewals of the contract, and to execute renewal documents for up to three additional one-year periods, with County Administration approval, as approved in the department's annual adopted budgets, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Award Request for Proposal No. RFP170338LKD, Removal of Derelict and Abandoned Vessels, to TSI Disaster Recovery, LLC and Southwest Florida Maritime, Inc. d/b/a Sea Tow Fort Myers to provide removal of derelict and abandoned vessel services for an initial term of one year. Fiscal Year 2016-2017 expenditures were approximately \$110,000 for these services. This item is approved in the current budget.

III. BACKGROUND AND IMPLICATIONS OF ACTIONA) Board Action and Other History

The Lee County Natural Resources Department is responsible for the removal of derelict and abandoned vessels in Lee County. Natural Resources submitted a request to Procurement Management to obtain proposals on behalf of the Board of County Commissioners for the project known as RFP170338LKD, Removal of Derelict and Abandon Vessels.

On the established proposal deadline of August 15, 2017, Procurement received three proposals. An evaluation meeting was held on August 31, 2017 during which the Evaluation Committee considered criterion as listed in the solicitation request including such items as Similar Work Experience, Firm Plan of Approach/Equipment Availability, Personnel/Resources and Financial Qualifications of the Company as detailed in the solicitation. On the basis of the information submitted by the firms in their proposals, it was the consensus of the Committee to recommend to the Board the ranking as follows: 1) TSI Disaster Recovery, LLC. 2) Southwest Florida Maritime, Inc. d/b/a Sea Tow Fort Myers 3) Southwest Florida Marine and Boat Works LLC

The Evaluation Committee unanimously recommends award to 1) TSI Disaster Recovery, LLC. 2) Southwest Florida Maritime, Inc. d/b/a Sea Tow Fort Myers

The contract term will be for a one-year period beginning at the execution of the Agreement by both parties. There may be an option to extend the contract for up to three additional one-year periods, upon the approval of both parties and appropriation of funds.

B) Policy Issues

Derelict and abandoned vessels can be navigation hazards and detrimental to the environment.

C) BoCC Goals

Water Quality

D) Analysis

Lee County Division of Natural Resources works with Marine Law Enforcement to investigate potential derelict or abandoned vessels in accordance with administrative code 7-10. If responsible parties can not be found to remove the vessel, county removes in order to prevent navigation hazards and environmental degradation. On average, 50 cases are closed each year. Having annual contracts allows for timely vessel removal when needed and ensures qualified vendors are available.

E) Options**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	\$110,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary

E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: General Fund Program: Natural Resources Project: County Wide Navigation Improvements Account Strings: 40321100100	
G)	Fund Type?	General Fund
H)	Comments: Funding for navigation projects from the West Coast Inland Navigation District will be used as needed to remove vessel.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

Derelict and abandoned vessels are an ongoing issue. Contract implementation will begin immediately upon execution.

VII. FOLLOW UP

Annual extensions will be handled by County Administration and Procurement in coordination with Natural Resources Division as determined to be in the County's best interest.

ATTACHMENTS:

Description	Upload Date	Type
TSI Contract	11/1/2017	Contract
Sea Tow Contract	11/1/2017	Contract

REVIEWERS:

Department	Reviewer	Action	Date
Natural Resources	Ottolini, Roland	Approved	11/6/2017 - 3:34 PM
Budget Services	Henkel, Anne	Approved	11/7/2017 - 12:10 PM
Budget Services	Winton, Peter	Approved	11/7/2017 - 1:14 PM
County Attorney	Lira, Louis C.	Approved	11/8/2017 - 11:19 AM
County Manager	Harner, David	Approved	11/13/2017 - 8:27 AM