



Kevin Ruane  
*District One*

October 22, 2021

Cecil L. Pendergrass  
*District Two*

Ray Sandelli  
*District Three*

Brian Hamman  
*District Four*

Frank Mann  
*District Five*

Roger Desjarlais  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

Mr. Michael Bryant  
At Your Service Cleaning Group, Inc.  
729 North Lime Ave  
Sarasota, FL 34237

SUBJECT:      Renewal of Annual Contract RFP180119MRH  
                  Custodial Services for Lee County Central Zone

Dear Mr. Bryant:

This is to inform you that Lee County agrees to renew the above subject contract for an additional one (1) year period, from 10/1/21 through 9/30/22.

We are hereby extending the annual contract for an additional one year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

C: Project File



Lee County  
Southwest Florida

Kevin Ruane  
District One

July 28, 2021

239-533-8871

Cecil L. Pendergrass  
District Two

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Examiner

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729 North Lime Ave  
Sarasota, FL 34237

Subject: Renewal of Annual Contract RFP180119MRH  
Custodial Services for Lee County Central Zone

Dear Mr. Bryant

The above-referenced annual contract will expire on September 30, 2021, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one year period (10/1/21 – 9/30/22). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email [kurban@leegov.com](mailto:kurban@leegov.com)), within 15 calendar days from receipt. Failure to return by August 11, 2021, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.

MM a. I want to continue performing under this annual contract for an additional one year period under the same terms and conditions as agreed upon in the above-referenced quotation.

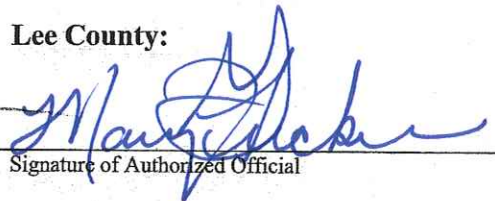
*As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.*

\_\_\_\_\_ b. I am not interested in extending this contract for an additional one-year period. Why? \_\_\_\_\_

Vendor:

Lee County:

  
Signature

  
Signature of Authorized Official

President / owner  
Title

Procurement Management Director  
Title

7/28/21  
Date

10/7/21  
Date