



August 22, 2022

Kevin Ruane
District One

Cecil L Pendergrass
District Two

Ray Sandelli
District Three

Brian Hamman
District Four

Mike Greenwell
District Five

Roger Desjarlais
County Manager

Richard Wesch
County Attorney

Donna Marie Collins
Hearing Examiner

Mr. Marcel Mueller
At Your Services Cleaning Group, Inc.
729 North Lime Ave
Sarasota, FL 34237

Subject: Extension of Annual Contract No. RFP1800119MRH
Custodial Services for Lee County Central Zone

Dear Mr. Mueller:

This is to inform you that Lee County agrees to extend the above subject contract for an additional six-months (6) period, from 10/1/22 through 3/31/23.

We are hereby extending the annual contract for an additional six-months (6) period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

Kimberly Urban

Kimberly Urban
Contracts Analyst
Procurement Management Division

C: Project File



Notice of Extension

Kevin Ruane
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Hearing Examiner

July 7, 2022

Mr. Marcel Mueller
At Your Services Cleaning Group, Inc.
729 North Lime Ave
Sarasota, FL 34237

Re: Extension of Annual Contract No. RFP1800119MRH
Custodial Services for Lee County Central Zone

Dear Mr. Mueller:

Lee County Board of County Commissioners (County) and At Your Services, Inc. (Vendor), by execution of this Notice of Extension, have both agreed to the First extension of the above referenced contract/agreement for the period of October 1, 2022 through March 31, 2023, 6-months at the agreed upon terms and conditions.

The issuance of the purchase order is done with the understanding that all provisions in the solicitation are binding, establishing a contractual obligation by both the County and the Vendor.

If this extension is acceptable, please acknowledge by signing and returning a copy of this letter with a copy of your current Certificate of Insurance to my attention.

Please return an executed copy of this letter and current Certificate of Insurance by Friday, July 22, 2022. If you have any questions, please contact me at (239) 533-8871 or kurban@leegov.com.

Lee County

Vendor Acknowledgement:

Signature of Authorized Official

Signature

Mary G. Tucker, CPPO, CPPB, CPM

Marcel mueller

Print Name

Print Name

Director of Procurement Management

Owner/ Resident

Title

Title

Date

8/17/2022

Date

7/18/22