

**AGENDA ITEM REPORT**

DATE: December 5, 2023
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Approve Price Increase Amendment for Purchase and Supply of Sod

I. MOTION REQUESTED

- A) Approve contract renewal and Amendment No. 3 for the purchase & supply of sod, from Juniper Landscaping of FL, LLC fka Battista Farms, LLC., under Solicitation No. B210047MIF, through March 15, 2027, to increase the fee schedule on average of 12.70%.
- B) Approve contract renewal and Amendment No. 1 for the purchase & supply of sod, from Triple J Grassing, under Solicitation No. B210047MIF, through March 15, 2027, to increase the fee schedule on average of 16.12%.
- C) Authorize the County Manager or designee to execute the amendments on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approves a contract amendment with Juniper Landscaping of FL, LLC (fka Battista Farms, LLC) and Triple J Grassing, under the solicitation for the purchase & supply of sod, to increase the fee schedules on average by 12.70% and 16.12%, respectively. The amendment will increase the contract amount by \$4,682.39 annually and \$46,037.93 overall. Total expenditures during Fiscal Year 2022-23 were \$891,454.01. Approves the contract renewal through March 15, 2027.

III. BACKGROUND AND IMPLICATIONS OF ACTION**A) Board Action and Other History**

On March 16, 2021, the Board of County Commissioners awarded B210047MIF Purchase & Supply of Sod, to Juniper Landscaping of FL, LLC fka Battista Farms, LLC and Triple J Grassing, for the purchase and supply of sod. The original term of the contract was for one-year with an option to renew for up to three years.

On August 3, 2021, Juniper Landscaping of FL, LLC fka Battista Farms, LLC amended the fee schedule for pallets.

B) Policy Issues**C) BoCC Goals**

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Various department funds. Program: Project: Account Strings:	
G)	Fund Type?	Other: Various department funds.
H)	Comments: Expenditures will be on an as needed basis, as approved in the departments' annual adopted budget.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Purchase & Supply of Sod Juniper fka Battista Am 3 Vendor Executed OCR	11/14/2023	Agreement
Signed Sod Juniper Renewal and Price Increase	11/14/2023	Agreement
Purchase & Supply of Sod Triple J Am 1 Vendor Executed OCR	11/14/2023	Agreement
Signed Sod Triple J Renewal and Increase	11/14/2023	Agreement

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	11/22/2023 - 10:55 AM
Budget Services	Henkel, Anne	Approved	11/27/2023 - 7:38 AM
Budget Services	Winton, Peter	Approved	11/27/2023 - 8:51 AM
County Attorney	Holborn , Robert	Approved	11/27/2023 - 11:18 AM
County Manager	Winton, Peter	Approved	11/27/2023 - 3:25 PM