

**AGENDA ITEM REPORT**

DATE: August 3, 2021
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Approve Amendment for Purchase and Supply of Sod - Countywide

I. MOTION REQUESTED

A) Approve Amendment No. 1 with Battista Farms, LLC. under Solicitation No. B210047MIF, Purchase and Supply of Sod, amending Exhibit B, Fee Schedule, increasing the rate for pallets used to deliver sod that are not returned by \$4.00, from \$7.00 to \$11.00.

B) Authorize the County Manager or designee to execute the amendment on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approves a contract amendment with Battista Farms, LLC., under the solicitation for Purchase and Supply of Sod, increasing the rate for pallets used to deliver sod that are not returned by \$4.00, from \$7.00 to \$11.00.

III. BACKGROUND AND IMPLICATIONS OF ACTIONA) Board Action and Other History

On 3/16/2021, the Board of County Commissioners awarded B210047MIF, Purchase and Supply of Sod, to Battista Farms, LLC. to provide and install Argentine Bahia, 419 Bermuda, Floratam, and "Empire" Zoysia sod, on an as-needed basis. The original term of the contract was for an initial three (3) year term with an option to renew for no more than three (3) additional years.

B) Policy IssuesC) BoCC GoalsD) AnalysisE) Options**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be on an as needed basis, as approved in the departments annual adopted budget.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION**VII. FOLLOW UP**

ATTACHMENTS:

Description	Upload Date	Type
Proposed Amendment 1 - Battista Farms LLC	7/6/2021	Contract
Original Battista Farms Executed Contract	7/6/2021	Contract

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	7/15/2021 - 9:55 AM
Budget Services	Henkel, Anne	Approved	7/15/2021 - 10:06 AM
Budget Services	Winton, Peter	Approved	7/16/2021 - 8:37 AM
County Attorney	Swindle, Amanda	Approved	7/20/2021 - 9:50 AM
County Manager	Winton, Peter	Approved	7/21/2021 - 11:29 AM