

**AGENDA ITEM REPORT**

**DATE:** March 16, 2021  
**DEPARTMENT:** Procurement Management  
**REQUESTER:** Mary Tucker  
**TITLE:** Award Contract for Purchase & Supply of Sod - Countywide

**I. MOTION REQUESTED**

A) Award Invitation to Bid No. B210047MIF, Purchase & Supply of Sod to Battista Farms, LLC and Triple J Grassing, LLC for the purchase and supply of Argentine Bahia, 419 Bermuda, Floratam, and "Empire" Zoysia, and installation of sod on an as needed basis, for an initial term three years, as approved in the departments' annual adopted budget. Individual purchases in excess of \$100,000.00 will be presented to the Board for approval.

B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

C) Grant the County Manager or designee the authority to renew the contracts for up to three years, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewals.

**II. ITEM SUMMARY**

Awards competitively solicited contracts to Battista Farms, LLC and Triple J Grassing, LLC, for the purchase and installation of Argentine Bahia, 419 Bermuda, Floratam, and "Empire" Zoysia sod, on an as-needed basis for an initial term of three-years, as approved in the departments' annual adopted budget. Two bids were received in response to the solicitation and both vendors were determined to be responsible and responsive. The contracts can be renewed up to three additional years, upon the agreement of all parties. Total expenditures for these services for Fiscal Year 19-20 were \$565,607.30. Individual purchases in excess of \$100,000.00 will be presented to the Board for approval.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**A) Board Action and Other History

Procurement Management obtained bids for the project known as Invitation to Bid No. B210047MIF, Purchase & Supply of Sod. On the bid deadline of December 17, 2020, Procurement Management received 2 submittals. After conducting an analysis of the bid submissions, Battista Farms, LLC and Triple J Grassing, LLC were determined to be the responsible bidders with the lowest responsive bids.

Staff recommends awarding a contract to Battista Farms, LLC and Triple J Grassing, LLC for use on an as-needed basis for an initial three year period, as approved in the departments' annual adopted budget. The contract can be renewed up to three additional years, upon the agreement of both parties. Total expenditures for these services for Fiscal Year 19-20 were \$565,607.30.

B) Policy IssuesC) BoCC GoalsD) AnalysisE) Options**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See Comments.
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be on an as needed basis, as approved in the departments' annual adopted budget.	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">Battista Farms Executed Contract</a>	3/1/2021	Contract
<a href="#">Triple J Grassing Executed Contract</a>	3/1/2021	Contract

**REVIEWERS:**

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	3/3/2021 - 2:11 PM
Budget Services	Henkel, Anne	Approved	3/5/2021 - 8:42 AM
Budget Services	Winton, Peter	Approved	3/5/2021 - 10:41 AM
County Attorney	Swindle, Amanda	Approved	3/5/2021 - 4:00 PM
County Manager	Winton, Peter	Approved	3/8/2021 - 10:11 AM