

Kevin Ruane  
*District One*

January 26, 2021

Cecil L. Pendergrass  
*District Two*

Ray Sandelli  
*District Three*

Brian Hamman  
*District Four*

Frank Mann  
*District Five*

Roger Desjarlais  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

Ms. Sharyea Jackson  
DS Services of America, Inc.  
2300 Windy Ridge Parkway, Suite 500N  
Atlanta, GA 30339

SUBJECT: Renewal of Annual Contract No. B200106DWJ  
Purchase & Delivery of Bottled Water

Dear Ms. Jackson:

This is to inform you that Lee County agrees to renew the above subject contract for an additional one (1) year period, from 4/21/21 through 4/20/22.

We are hereby extending the annual contract for an additional one-year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

C: Project File



Kevin Ruane  
District One

December 22, 2020

239-533-8871

Cecil L. Pendergrass  
District Two

Ms. Sharyea Jackson  
DS Services of America, Inc.  
2300 Windy Ridge Parkway, Suite 500N  
Atlanta, GA 30339

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Roger Desjarlais  
County Manager

Subject: Renewal of Annual Contract B200106DWJ  
Purchase & Delivery of Bottled Water

Richard Wesch  
County Attorney

Dear Ms. Jackson:

Donna Marie Collins  
County Hearing Examiner

The above-referenced annual contract will expire on April 20, 2021, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one year period (4/21/21 – 4/20/22). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email [kurban@leegov.com](mailto:kurban@leegov.com)), within 15 calendar days from receipt. Failure to return by January 6, 2021, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.

X  a. I want to continue performing under this annual contract for an additional one year period under the same terms and conditions as agreed upon in the above-referenced quotation.

*As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.*

b. I am not interested in extending this contract for an additional one-year period. Why? \_\_\_\_\_

Vendor:

  
\_\_\_\_\_  
Signature

Lee County:

  
\_\_\_\_\_  
Signature of Authorized Official

VP & General Counsel

\_\_\_\_\_  
Title

Procurement Management Director

\_\_\_\_\_  
Title

1/4/2021

\_\_\_\_\_  
Date

1-25-2021  
\_\_\_\_\_  
Date

P.O. Box 398, Fort Myers, Florida 33902-0398 Phone: (239) 533-2111

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