



Kevin Ruane
District One

Cecil L. Pendergrass
District Two

Ray Sandelli
District Three

Brian Hamman
District Four

Mike Greenwell
District Five

Dave Harner
County Manager

Richard Wesch
County Attorney

Donna Marie Collins
County Hearing Examiner

September 22, 2023

(239) 533-8871

Mr. James Kenney
Professional Service Industries, Inc.
545 E. Alogonquin Rd
Arlington Heights, IL 60005

Dear Mr. Kenney:

Enclosed is your executed copy of Change Order No. CO1 for the contract CN220304DWJ Professional Testing Services C9681.

The new expiration date is 12/5/24.

If you should have any questions, please give me a call.

Sincerely,

Kimberly Urban

Kimberly Urban
Contracts Analyst
Procurement Management Division

c: FinanceOnBase@leeclerk.org
Project File



Lee County Professional Service Change Order/Supplemental Task Authorization

Date Jun 16, 2023

[Print Form](#)

☒ Change Order Agreement #: CO1 ☐ Supplemental Task Authorization #: _____

A Change Order or Supplemental Task Authorization requires approval by the Department Director for expenditures under \$50,000 or approval by the County Manager for expenditures between \$50,000.01 and \$100,000 or approval by the Board of County Commissioners for expenditures over \$100,000

Primary Contact: James Kenney

Contract Name: Professional Testing Services

Project Name: _____

CONSULTANT: Professional Service Industries, Inc. Project #: _____

Solicitation #: CN220304DWJ Contract #: 9681


Lee County Project Manager: _____ Request Date: Jun 16, 2023

Fiscal Staff: _____ Account #: _____

Upon the completion and execution of this Change Order or Supplemental task Authorization by both parties the CONSULTANT is authorized to and shall proceed with the following exhibits as applicable:

- ☐ **CO-STA Exhibit A** - SCOPE OF PROFESSIONAL SERVICE
- ☐ **CO-STA Exhibit B** - COMPENSATION & METHOD OF PAYMENT
- ☒ **CO-STA Exhibit C** - TIME & SCHEDULE OF PERFORMANCE
- ☐ **CO-STA Exhibit D** - CONSULTANTS ASSOCIATED SUB-CONSULTANTS/SUB-CONTRACTORS

It is understood and agreed that the acceptance of this modification by the CONSULTANT constitutes an accord and satisfaction.



James Kenney
Consultant Signature (Print & Sign Name)

July 13, 2023
Date Signed

james.kenney@intertek.com
Contact E-mail Address

(813) 886-1075
Contact Phone Number

Lee County Board of County Commissioners - Procurement Management

2115 Second Street - 1st Floor - Fort Myers, FL 33901

PO Box 398 - Fort Myers, FL 33902-0398

Phone: (239) 533-8881



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☒ Change Order Agreement #: CO1 ☐ Supplemental Task Authorization #: _____

Scope of Professional Services for:

Professional Testing Services

Section 1.00 Changes to Professional Services

The 'Scope of Professional Services' as set forth in Exhibit 'A' of the Professional Services Agreement referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT shall provide and perform the following professional services, tasks, or work as a supplement to, change to, the scope of services previously agreed to and authorized.

No changes in scope, this is for renewal of term 12/6/23 - 12/5/24.

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Time & Schedule of Performance for:

Professional Testing Services

Section 1.00 Changes for this Change Order or Supplemental Task Authorization Agreement

The time and schedule of completion for the various phases or tasks required to provide and perform the services, tasks or work set forth in this Change Order of Supplemental Task Authorization Agreement, Exhibit 'CO/STA-A', entitled 'Scope of Professional Services' attached hereto is as follows:

Task Number as Indicated in Exhibit A	Name/Title of Task	Previously Approved Number of Days per Task (CO Only)	Increase in Number of Calendar Days per Task (CO Only)	Cumulative Number of Calendar Days for Completion from Date of Notice to Proceed per Task (CO & STA)
	Renewal of Annual Contract			
	Original Term: 12/6/22 - 12/5/23			
	Renewal No. 1 Term: 12/6/23 - 12/5/24			

Total Number of Calendar Days for Completion of Project from Notice to Proceed: _____

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