



Kevin Ruane  
*District One*

February 20, 2024

Cecil L. Pendergrass  
*District Two*

Ray Sandelli  
*District Three*

Brian Hamman  
*District Four*

Mike Greenwell  
*District Five*

Dave Harner  
*County Manager*

Richard Wesch  
*County Attorney*

Donna Marie Collins  
*County Hearing Examiner*

Mr. Ryan Suarez  
Kimley-Horn and Associates, Inc.  
421 Fayetteville Street, Suite 600  
Raleigh, NC 27601

SUBJECT:      Renewal of Annual Contract No. RFP200360ANB  
Professional Planning Services for LeeTran

Dear Mr. Suarez:

This is to inform you that Lee County agrees to renew the above subject contract for an additional one (1) year period, from 8/17/24 through 8/16/25.

We are hereby extending the annual contract for an additional one-year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

*Kimberly Urban*

Kimberly Urban  
Contracts Analyst  
Procurement Management Division

C: Project File



# Lee County

Southwest Florida

Kevin Ruane  
District One

January 12, 2024

239-533-8871

Cecil L. Pendergrass  
District Two

Ray Sandelli  
District Three

Brian Hamman  
District Four

Mike Greenwell  
District Five

Dave Harner  
County Manager

Richard Wesch  
County Attorney

Donna Marie Collins  
County Hearing  
Examiner

Mr. Ryan Suarez  
Kimley-Horn and Associates, Inc.  
421 Fayetteville Street, Suite 600  
Raleigh, NC 27601

Subject: Renewal of Annual Contract RFP200360ANB  
Professional Planning Services for LeeTran

Dear Mr. Suarez:

The above-referenced annual contract will expire on August 16, 2024, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one-year period (8/17/24 – 8/16/25). Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email [kurban@leegov.com](mailto:kurban@leegov.com)), within 15 calendar days from receipt. Failure to return by January 29, 2024, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.

☒ a. I want to continue performing under this annual contract for an additional one-year period under the same terms and conditions as agreed upon in the above-referenced quotation.

*As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.*

☐ b. I am not interested in extending this contract for an additional one-year period. Why? \_\_\_\_\_

Vendor: KIMLEY-HORN AND ASSOCIATES,  
INC.

Lee County:

Signature

Signature of Authorized Official

Title

Title

Date

Date

B.F.

P.O. Box 398, Fort Myers, Florida 33902-0398 Phone: (239) 533-2111  
[www.leegov.com](http://www.leegov.com)

AN EQUAL OPPORTUNITY EMPLOYER