

LEE COUNTY, FLORIDA  
PROPOSAL QUOTE FORM  
FOR  
PLUMBING SUPPLIES

DATE SUBMITTED: August 28, 2012

VENDOR NAME: Bob Dean Supply, Inc.

TO: The Board of County Commissioners  
Lee County  
Fort Myers, Florida

Having carefully examined the "General Conditions", and the "Detailed Specifications", all of which are contained herein, the Undersigned proposes to furnish the following which meet these specifications:

The undersigned acknowledges receipt of Addenda numbers:  
*Robert S. Dean*

**DISCOUNT FROM MANUFACTURER'S CATALOG**

**NOTE: DELIVERY CHARGES SHALL BE INCLUDED IN THE PERCENTAGES QUOTED.**

Please quote a discount on all of the following brands from the listed prices that will be provided to Lee County for verification:

**NOTE: IF YOU ARE QUOTING VARIED DISCOUNT STRUCTURES FOR ONE MANUFACTURER PLEASE LIST IT UNDER ATTACHMENT B.**

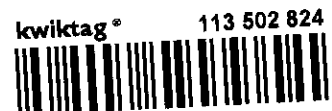
ACORN CATALOG LIST PRICE LESS \_\_\_\_\_ % OFF

AMERICAN GRANBY CATALOG LIST PRICE LESS \_\_\_\_\_ % OFF

AMERICAN STANDARD CHINA CATALOG LIST PRICE LESS \_\_\_\_\_ % OFF

AMERICAN STANDARD PARTS CATALOG LIST PRICE LESS \_\_\_\_\_ % OFF

AMERICAN STANDARD VALUES CATALOG LIST PRICE LESS \_\_\_\_\_ % OFF



A O SMITH PARTS CATALOG LIST PRICE LESS	_____ % OFF
A/S AMERICA CATALOG LIST PRICE LESS	_____ % OFF
BRASSCRAFT FITTINGS CATALOG LIST PRICE LESS	_____ % OFF
BRASSCRAFT STOPS CATALOG LIST PRICE LESS	_____ % OFF
BOW CATALOG LIST PRICE LESS	_____ % OFF
CENTRAL BRASS CATALOG LIST PRICE LESS	_____ % OFF
CHARLOTTE CATALOG LIST PRICE LESS	_____ % OFF
CHARLOTTE CPVC CATALOG LIST PRICE LESS	_____ % OFF
CHARLOTTE DWV CATALOG LIST PRICE LESS	_____ % OFF
CHARLOTTE PRES. CATALOG LIST PRICE LESS	_____ % OFF
CHICAGO FAUCETS CATALOG LIST PRICE LESS	_____ % OFF
CHICAGO PARTS CATALOG LIST PRICE LESS	_____ % OFF
CHURCH CATALOG LIST PRICE LESS	_____ % OFF
DELANEY CATALOG LIST PRICE LESS	_____ % OFF
DELTA CATALOG LIST PRICE LESS	_____ % OFF
ELKART CATALOG LIST PRICE LESS	_____ % OFF
ELKAY CATALOG LIST PRICE LESS	_____ % OFF
FERNCO CATALOG LIST PRICE LESS	_____ % OFF
FIAT CATALOG LIST PRICE LESS	_____ % OFF
GENERAL WIRE CATALOG LIST PRICE LESS	_____ % OFF
HAMMOND VALVE CATALOG LIST PRICE LESS	_____ % OFF
INSINKERATOR CATALOG LIST PRICE LESS	_____ % OFF
JONES STEPHENS CATALOG LIST PRICE LESS	_____ % OFF

KNOX CATALOG LIST PRICE LESS	_____ % OFF
LEGEND VALVE CATALOG LIST PRICE LESS	_____ % OFF
LENOX CATALOG LIST PRICE LESS	_____ % OFF
LEONARD CATALOG LIST PRICE LESS	_____ % OFF
LOCHNIVAR CATALOG LIST PRICE LESS	_____ % OFF
MANSFIELD PLUMBING CATALOG LIST PRICE LESS	_____ % OFF
MOEN FAUCETS CATALOG LIST PRICE LESS	_____ % OFF
MOEN PARTS OATEY CATALOG LIST PRICE	_____ % OFF
RIGID CATALOG LIST PRICE	<u>15</u> % OFF
SANIFLO CATALOG LIST PRICE LESS	_____ % OFF
SIOUX CHIEF CATALOG LIST PRICE LESS	_____ % OFF
SLOAN CATALOG LIST PRICE LESS	_____ % OFF
SLOAN PARTS CATALOG LIST PRICE LESS	_____ % OFF
SLOAN VALVES CATALOG LIST PRICE LESS	_____ % OFF
SPEAKMAN CATALOG LIST PRICE LESS	_____ % OFF
SYMMONS CATALOG LIST PRICE LESS	_____ % OFF
TECTITE CATALOG LIST PRICE LESS	_____ % OFF
TRUEBRO CATALOG LIST PRICE LESS	_____ % OFF
T/S BRASS CATALOG LIST PRICE LESS	_____ % OFF
WEST HOWELL CATALOG LIST PRICE LESS	_____ % OFF
WILKINS CATALOG LIST PRICE LESS	_____ % OFF
WILLOUBY CATALOG LIST PRICE LESS	_____ % OFF
WOODFORD CATALOG LIST PRICE LESS	_____ % OFF

ZURN CATALOG LIST PRICE LESS \_\_\_\_\_ % OFF

TO BE STARTED WITHIN ONE CALENDAR DAYS AFTER RECEIPT OF AWARD AND PURCHASE ORDER.

Is your firm interested in being considered for the Local Vendor Preference?

Yes X No \_\_\_\_\_

If yes, then read the paragraph entitled "Local Vendor Preference" included in these specifications. Also complete the Local Vendor Preference Questionnaire and return with your quotation.

Quoters should carefully read all the terms and conditions of the specifications. Any representation of deviation or modification to the quote may be grounds to reject the quote.

Are there any modifications to the quote or specifications:

Yes \_\_\_\_\_ No X

Failure to clearly identify any modifications in the space below or on a separate page may be grounds for the quoter being declared nonresponsive or to have the award of the quote rescinded by the County.

MODIFICATIONS:

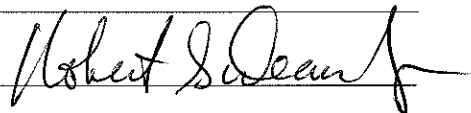
Quoter shall submit his/her quote on the County's Proposal Quote Form, including the firm name and authorized signature. Any blank spaces on the Proposal Quote Form, qualifying notes or exceptions, counter offers, lack of required submittals, or signatures, on County's Form may result in the Quoter/Quote being declared non-responsive by the County.

ANTI-COLLUSION STATEMENT

**THE BELOW SIGNED QUOTER HAS NOT DIVULGED TO, DISCUSSED OR COMPARED HIS QUOTE WITH OTHER QUOTERS AND HAS NOT COLLUDED WITH ANY OTHER QUOTER OR PARTIES TO A QUOTE WHATSOEVER. NOTE: NO PREMIUMS, REBATES OR GRATUITIES TO ANY EMPLOYEE OR AGENT ARE PERMITTED EITHER WITH, PRIOR TO, OR AFTER ANY DELIVERY OF MATERIALS. ANY SUCH VIOLATION WILL RESULT IN THE CANCELLATION AND/OR RETURN OF MATERIAL (AS APPLICABLE) AND THE REMOVAL FROM THE MASTER BIDDERS LIST.**

FIRM NAME Bob Dean Supply, Inc.

BY (Printed): Robert S. Dean Jr.

BY (Signature): 

TITLE: President & Owner

FEDERAL ID # OR S.S. # 591207774

ADDRESS: 2624 Hanson Street  
Fort Myers, FL 33901

PHONE NO.: 239-332-1131

FAX NO.: 239-332-7746

CELLULAR PHONE/PAGER NO.: 239-340-4276

DUNS #: 03-229-6923

LEE COUNTY LOCAL BUSINESS TAX ACCOUNT NUMBER: 6106790

E-MAIL ADDRESS: mike@bobdeansupply.com ; sales@bobdeansupply.com

DISADVANTAGED BUSINESS ENTERPRISE (DBE): \_\_\_\_\_

contract are bought, kept in stock, and regularly sold to the public in the usual course of business. To be a regular dealer, the firm must engage in, as its principal business and in its own name, the purchase and sale of the products in question.

DESIGNATED CONTACT

The awarded vendor shall appoint a person or persons to act as a primary contact for all County departments. This person or back-up shall be readily available during normal work hours by phone or in person, and shall be knowledgeable of the terms and procedures involved.

ADDING OR DELETING MANUFACTURERS OR PRODUCT

As the need for other products and manufacturers becomes necessary, they may be added to the list through negotiation with the vendor and procurement.

Should an item become obsolete, its replacement may be added to the list and the prices negotiated with the vendor and procurement.

PRICE REVISIONS

Prices will be allowed to change but only as the catalog prices change and only after the new pricing is provided to Lee County.

NOTE: The quoted discount percentage(s) shall remain firm over the term of the quote.

PRODUCT PRICE GUIDES

As a requirement of the quote the awarded vendor (s) shall at no cost to Lee County provide the Internet Link or CD-Rom to identify purchased goods and to verify the cost of such goods. The department prefers an internet link to be able to confirm pricing.

Please indicate the format in which this information will be provided:

          X           Internet link  
                           CD-Rom

AFFIDAVIT CERTIFICATION IMMIGRATION LAWS

SOLICITATION NO.: Q-120212 PROJECT NAME: PLUMBING SUPPLIES

LEE COUNTY WILL NOT INTENTIONALLY AWARD COUNTY CONTRACTS TO ANY CONTRACTOR WHO KNOWINGLY EMPLOYS UNAUTHORIZED ALIEN WORKERS, CONSTITUTING A VIOLATION OF THE EMPLOYMENT PROVISIONS CONTAINED IN 8 U.S.C. SECTION 1324 a(e) {SECTION 274A(e) OF THE IMMIGRATION AND NATIONALITY ACT ("INA").

LEE COUNTY MAY CONSIDER THE EMPLOYMENT BY ANY CONTRACTOR OF UNAUTHORIZED ALIENS A VIOLATION OF SECTION 274A (e) OF THE INA. **SUCH VIOLATION BY THE RECIPIENT OF THE EMPLOYMENT PROVISIONS CONTAINED IN SECTION 274A (e) OF THE INA SHALL BE GROUNDS FOR UNILATERAL CANCELLATION OF THE CONTRACT BY LEE COUNTY.**

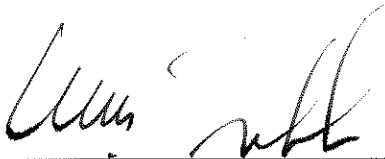
BIDDER ATTESTS THAT THEY ARE FULLY COMPLIANT WITH ALL APPLICABLE IMMIGRATION LAWS (SPECIFICALLY TO THE 1986 IMMIGRATION ACT AND SUBSEQUENT AMENDMENTS).

Company Name: Bob Dean Supply, Inc.

Robert S. Dean, Jr. 8-28-2012  
Signature Title  
Date

STATE OF Florida  
COUNTY OF Lee

The foregoing instrument was signed and acknowledged before me this 28<sup>th</sup> day of August, 2012 by R. S. Dean, Jr. who has produced Knolan as identification.  
(Print or Type Name) (Type of Identification and Number)



Notary Public Signature

Printed Name of Notary Public



Notary Commission Number/Expiration

The signee of this Affidavit guarantees, as evidenced by the sworn affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made.

**LEE COUNTY RESERVES THE RIGHT TO REQUEST SUPPORTING DOCUMENTATION, AS EVIDENCE OF SERVICES PROVIDED, AT ANY TIME.**  
**LOCAL BIDDER'S PREFERENCE**

Note: In order for your firm to be considered for the local vendor preference, you must complete and return the attached "Local Vendor Preference Questionnaire" with your quotation.

The Lee County Local Bidder's Preference Ordinance No. 08-26 is being included as part of the award process for this project. As such, Lee County at its sole discretion, may choose to award a preference to any qualified "Local Contractor/Vendor" in an amount not to exceed 3 % of the total amount quoted by that firm.

"Local Contractor / Vendor" shall mean: a) any person, firm, partnership, company or corporation whose principal place of business in the sole opinion of the County, is located within the boundaries of Lee/Collier County, Florida; or b) any person, firm, partnership, company or corporation that has provided goods or services to Lee County on a regular basis for the preceding consecutive three (3) years, and that has the personnel, equipment and materials located within the boundaries of Lee/Collier County sufficient to constitute a present ability to perform the service or provide the goods.

The County reserves the exclusive right to compare, contrast and otherwise evaluate the qualifications, character, responsibility and fitness of all persons, firms, partnerships, companies or corporations submitting formal bids or formal quotes in any procurement for goods or services when making an award in the best interests of the County.



**ATTACHMENT A**  
**LOCAL VENDOR PREFERENCE QUESTIONNAIRE**  
**(LEE COUNTY ORDINANCE NO. 08-26)**

Instructions: Please complete either Part A or B whichever is applicable to your firm

**PART A: VENDOR'S PRINCIPAL PLACE OF BUSINESS IS LOCATED WITHIN LEE/COLLIER COUNTY (Only complete Part A if your principal place of business is located within the boundaries of Lee/Collier County)**

**1. What is the physical location of your principal place of business that is located within the boundaries of Lee/Collier County, Florida?**

2624 Hanson Street, Fort Myers, FL 33901

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**2. What is the size of this facility (i.e. sales area size, warehouse, storage yard, etc.)**  
82,638 SQ FT at primary facility including sales area, warehouses, storage yards.

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**PART B: VENDOR'S PRINCIPAL PLACE OF BUSINESS IS NOT LOCATED WITHIN LEE/COLLIER COUNTY OR DOES NOT HAVE A PHYSICAL LOCATION WITHIN LEE/COLLIER COUNTY (Please complete this section.)**

1. How many employees are available to service this contract? \_\_\_\_\_

2. Describe the types, amount and location of equipment you have available to service this contract.

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LOCAL VENDOR PREFERENCE QUESTIONNAIRE CONTINUED

3. Describe the types, amount and location of material stock that you have available to service this contract.

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4. Have you provided goods or services to Lee County on a regular basis for the preceding, consecutive three years?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please provide your contractual history with Lee County for the past three, consecutive years. Attach additional pages if necessary.

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LEE COUNTY PROCUREMENT MANAGEMENT - BIDDERS CHECK LIST

**IMPORTANT:** Please read carefully and return with your bid proposal.

Please check off each of the following items as the necessary action is completed:

- 1. The Quote has been signed.
- 2. The Quote prices offered have been reviewed.
- 3. The price extensions and totals have been checked.
- 4. The original (must be manually signed) and 1 additional copy of the quote has been submitted.
- M/A* 5. Two (2) identical sets of descriptive literature, brochures and/or data (if required) have been submitted under separate cover.
- 6. All modifications have been acknowledged in the space provided.
- 7. All addendums issued, if any, have been acknowledged in the space provided.
- 8. Erasures or other changes made to the quote document have been initialed by the person signing the quote.
- M/A* 9. Bid Bond and/or certified Check, (if required) have been submitted with the quote in amounts indicated.
- 10. Any Delivery information required is included.
- 11. Affidavit Certification Immigration Signed and Notarized
- 12. The mailing envelope has been addressed to:

<b>MAILING ADDRESS</b>	<b>PHYSICAL ADDRESS</b>
Lee County Procurement Mgmt.	Lee County Procurement Mgmt.
P.O. Box 398	or 1825 Hendry St 3 <sup>rd</sup> Floor
Ft. Myers, FL 33902-0398	Ft. Myers, FL 33901
- 13. The mailing envelope **MUST** be sealed and marked with:
  - Quote Number
  - Opening Date and/or Receiving Date
- 14. The quote will be mailed or delivered in time to be received no later than the specified opening date and time. (Otherwise quote cannot be considered or accepted.)
- 15. If submitting a "NO BID" please write quote number here \_\_\_\_\_ and check one of the following:
  - Do not offer this product  Insufficient time to respond.
  - Unable to meet specifications (why)
  - Unable to meet bond or insurance requirement.
  - Other: \_\_\_\_\_

Company Name and Address:

\_\_\_\_\_

\_\_\_\_\_

# Web Catalog User Guide

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## **1.0 Login and Account Set-Up**

### **1.1 Web Catalog Direct Link**

<http://ecommerce.deansupply.com>

### **1.2 Login**

To login, please enter your User Name (BDS Account Number) and Password

### **1.3 Password Changes**

Your password can be changed by going to My Account > Edit Account  
All fields must be completed for the change to be validated.

### **1.4 Additional Logins**

Additional logins can be requested by emailing [adean@bobdeansupply.com](mailto:adean@bobdeansupply.com). Please reference your Account Number and provide contact information for the new login including Name, Phone Number, Email Address, and Department.

## **2.0 My Account**

### **2.1 Order History**

Under My Account, click on "Order History". This will retrieve your order history by item listed chronologically.

### **2.2 Account Summary**

Under My Account, click on "Account Summary." This will retrieve the company account information including Open Order Value, Current Due, and total Amount Due.

### **2.3 Open Invoices**

Under My Account, click on "Open Invoices." You can select to view open invoices by date range or by starting invoice number.

### **2.4 Paid Invoices**

Under My Account, click on "Paid Invoices." View paid invoices by selecting a range of dates.

### **2.5 Review Orders**

Under My Account, click on "Review Orders." This option will show all current open orders. These are orders that have not been shipped and invoiced. Orders are listed by Order Number and include information such as customer PO#, Order Status, Entry Date, Estimated Ship Date, Ship Confirmation Date, Invoice Date, Order Value and Invoice Amount.

### **2.6 Change Ship-To**

Under My Account, click on "Change Ship-To." This selection details a listing of ship-to's available from our database. If the ship-to required is not listed, it may be manually entered during the last step of the purchasing process.

### **2.7 Account Questions**

If you need to resolve any payment or open invoice questions, please contact the Accounts Receivable department at [LCozad@bobdeansupply.com](mailto:LCozad@bobdeansupply.com).

## **3.0 Browsing and Searching the Web Catalog**

### **3.1 Browse**

The default landing page for all accounts is the Browse Page. The Web Catalog is broken into 10 major categories: 1) Bearings & Power Transmission; 2) Electric Motors; 3) Rust-Oleum & Paints; 4) Fasteners; 5) Industrial Supply & Tools; 6) Material Handling; 7) Hose & Hose Fittings; 8) Pipe Fittings & Valves; 9) Pumps; and 10) Steel. Each major category heading is broken into very detailed sub-sections.

### **3.2 Search**

You may search by BDS item number, manufacturer item number, and description. There is a convenient Search Box at the top right of each catalog page.

## **4.0 Adding Items to the Shopping Cart**

### **4.1 Add**

To add an item to the shopping cart, simply select the quantity required and click the "Add to Cart" button. The web catalog will state the quantity of each item currently in stock. If an item is out of stock, BDS will call or email to advise availability of the item.

### **4.2 Item Details**

Each Item Detail will provide the following information: BDS Part Number, Short Description, Manufacturer's Item Number, Quantity Available, Sell Price, Savings Per (List Price would be sum of Sell Price and Savings Per), and Extended Price.

### **4.3 Line Item Add**

On each catalog page, there is a "Line Item Add" shortcut box. Items can be added quickly using only the Item Number, Quantity, and unit of measure.

### **4.4 Adding Comments to Your Order**

To add a comment to your order, click the blue "Add Comment" link at the top of each catalog page. Enter your comment, then select the Type of Comment (typically an Order Comment). You may then select where the comment will print: All Documents, Pick List, Invoice, or No Docs. To ensure that your comment is seen, please select All Docs.

## **5.0 The Shopping "Wish" List**

### **5.1 What is a shopping list?**

The Shopping or "Wish List" is a convenient listing of items you are interested in purchasing. Items added to the Wish List remain there until you remove them. This is a good place to list items that are commonly purchased.

### **5.2 Adding Items to Shopping List ("Wish List")**

You may add an item to either a New or Existing Shopping List. Simply go to the Item desired and click on "Add to Wish List".

### 5.3 Viewing Wish List

To view the Shopping/Wish List, click on the “View Wish List” link on the bottom right hand of the catalog page. This link will take you to a listing of all items on the list. Items can be selected to add to the Shopping Cart from the Wish List page. You can also choose to remove items from the Wish List by selecting the Qty UOM radio button then clicking “Remove”.

## 6.0 The Checkout Process

### 6.1 Checkout Link

Click the “Checkout” link located at the upper right side of the catalog page \*OR\* Click on the “Proceed to Checkout” button located on the Shopping Cart page.

### 6.1 Credit Card

If you will be paying by credit card or P-Card, please select the “Pay by Credit Card” radio button at the top of the Checkout page. We accept American Express, MasterCard, and Visa.

### 6.2 Shipping Instructions

You must note in the “Shipping Instructions” box how you would like the order to be shipped:

- Our Truck (OT) for delivery via BDS truck on regular delivery route  
*We do not charge for delivery via BDS truck on regular schedule.*
- Customer Pick Up (CPU) for pick-up by your agent at our Fort Myers warehouse  
*You can change default CPU warehouse to our Clewiston location if needed.*
- Freight Delivery - for delivery via UPS, FedEx, or Freight Truck.  
*Freight will be calculated after your order is completed and added to the final invoice. If you would like a cost estimate for the freight charges, please note that in the Shipping Instructions box and a sales person will contact you once we receive the order.*

### 6.3 Contact Information

Make sure that the Name, Email address, Phone Number, Requested Ship Date, and PO Number fields are properly completed. This is the contact information we will use to complete the order. For example, if the order will be picked up by a different employee than is placing the order, please provide this information.

### 6.4 Address Information

The Sold-To address will be auto-filled and the customer can not change this information. However, you may select any number of Ship-To's currently in our database, or create your own new Ship-To location by entering the data manually.

### 6.5 Completion & Order Confirmation Page

Once you have updated the Shipping Instructions, Contact Information, and Address Ship-To Information, please look over the items and quantities in your cart. If everything is satisfactory, click the “Submit Order” radio button to complete your transaction.

Once you've submitted your order, the Order Confirmation Page will load. You may print this page by clicking on “Printable Version - Order Number X” link at the top right of the page. When asking questions about your order, please reference the Order Number listed on this page. Once we receive and process your order, you will receive a confirmation email from one of our salesmen.

## **7.0 Support**

### **7.1 Browser Compatibility**

The BDS Web Catalog is compatible with the following Internet Browsers:

- Google Chrome (all versions)
- Safari
- Internet Explorer (all versions)
- Firefox

### **7.2 Login Issues and System Errors**

If you encounter an error upon login that states "System Error", please log off and log in again. During periods of inactivity, the web server occasionally has a connection delay. If this does not resolve your issue, please email [adean@bobdeansupply.com](mailto:adean@bobdeansupply.com) for immediate assistance.

### **7.3 Contact Customer Support**

Email Ashley at [adean@bobdeansupply.com](mailto:adean@bobdeansupply.com)

or call 239-340-4276. Email is continuously monitored and most issues may be resolved quickly.



## Ciccarelli, Kathryn

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**From:** Ciccarelli, Kathryn  
**Sent:** Tuesday, September 25, 2012 4:14 PM  
**To:** 'richard.mccandless@hughessupply.com'  
**Subject:** official name

Hi Richard,

Can you please tell me the official name of Hughes that is filed with the State of Florida? We have to check with the Division of Corporations to make sure you can do business in the State of Florida.

Thank you

Kathy Ciccarelli, CPPB  
Procurement Analyst  
Division of Procurement Management  
Phone 239-533-5456  
Fax 239-485-5460



Attention Lee County Vendors: Subscribe to the new [Lee County Procurement Open Projects RSS](#) feed and never miss out on a bid opportunity again. Get every new open project downloaded to your computer as soon as it's announced. For each open project - quote, bid, competitive negotiation, letter of interest, request for proposal, or request for qualification - you'll receive the project name, solicitation number, pre-bid information, opening information and contact information.

*Hughes*

**Ciccarelli, Kathryn**

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**From:** Figueroa, Mike  
**Sent:** Monday, September 10, 2012 8:48 AM  
**To:** Ciccarelli, Kathryn; Lauby, Michelle  
**Cc:** Chapman, Colleen; Wilson, Amanda  
**Subject:** RE: Hughes- Lee County Insurance certificate

Kathy-

Good to go.

Respectfully,

**Mike Figueroa**, Risk Manager  
Lee County Risk Management  
P.O. Box 398  
Fort Myers, Florida 33902  
[mfigueroa@leegov.com](mailto:mfigueroa@leegov.com)

**Office (239) 533-2310**

**Please Note New Fax Number: (888) 242-3233**

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**From:** Ciccarelli, Kathryn  
**Sent:** Monday, September 10, 2012 8:33 AM  
**To:** Figueroa, Mike; Lauby, Michelle  
**Cc:** Chapman, Colleen; Wilson, Amanda  
**Subject:** FW: Hughes- Lee County Insurance certificate

Hi Mike,

This vendor, among others will be awarded on Q-120212 Plumbing Supplies. Do they comply?  
Thank you

Kathy Ciccarelli, CPPB  
Procurement Analyst  
Division of Procurement Management  
Phone 239-533-5456  
Fax 239-485-5460



Attention Lee County Vendors: Subscribe to the new [Lee County Procurement Open Projects RSS](#) feed and never miss out on a bid opportunity again. Get every new open project downloaded to your computer as soon as it's announced. For each open project - quote, bid, competitive negotiation, letter of interest, request for proposal, or request for qualification - you'll receive the project name, solicitation number, pre-bid information, opening information and contact information.

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**From:** Mccandless, Richard [<mailto:richard.mccandless@hughessupply.com>]  
**Sent:** Monday, September 10, 2012 7:06 AM  
**To:** Ciccarelli, Kathryn  
**Cc:** Ferrell, Kenneth  
**Subject:** Hughes- Lee County Insurance certificate

Kathryn,

Attached is the certificate of insurance, per your request.

Thanks,

Rick McCandless  
Hughes Supply  
PC Manager  
Fort Myers 524/ Naples 559  
P - 239-334-2205 ext 3200  
M - 941-809-2303  
F - 239-334-3968



*Hughes Supply; a division of Hajoca Corporation*

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**From:** Ciccarelli, Kathryn [mailto:KCiccarelli@leegov.com]  
**Sent:** Friday, September 07, 2012 3:07 PM  
**To:** fmsales@pbplumbingparts.com; Mccandless, Richard; BAUGHER, MISSY; lance@securedetention.com; dogeorge@interlinebrands.com; csorny5231@aol.com; vicvecciarelli@noland.com; dbrown@kullysupply.com; rick.penn1@ferguson.com  
**Cc:** Franceschini, Robert; Wilson, Amanda; Chapman, Colleen  
**Subject:** Q-120212 Plumbing Supplies

We have received your bids for the above project. We now need your insurance certificate. I have attached both the requirements and how the certificate needs to be filled out. Please remember that Lee County BOCC needs to be named as additional insured and certificate holder. You have until 4:00 p.m. on Monday September 17, 2012 to return them to me. Please either e-mail or fax me a copy. Failure to do so will disqualify you from receiving an award.  
Thank you

Kathy Ciccarelli, CPPB  
Procurement Analyst  
Division of Procurement Management  
Phone 239-533-5456  
Fax 239-485-5460



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## Ciccarelli, Kathryn

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**From:** Mccandless, Richard [richard.mccandless@hughessupply.com]  
**Sent:** Monday, October 22, 2012 2:01 PM  
**To:** Ciccarelli, Kathryn  
**Cc:** Franceschini, Robert; Wilson, Amanda; Chapman, Colleen; Ferrell, Kenneth  
**Subject:** RE: vendor registration

Ken Ferrell will be your contact. I'll have him attend your start up meeting. Just let us know when and he will be there.

Thanks,

Rick McCandless  
Hughes Supply  
PC Manager  
Fort Myers 524/ Naples 559  
P - 239-334-2205 ext 3200  
M - 941-809-2303  
F - 239-334-3968



*Hughes Supply; a division of Hajoca Corporation*

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**From:** Ciccarelli, Kathryn [mailto:KCiccarelli@leegov.com]  
**Sent:** Monday, October 22, 2012 1:46 PM  
**To:** Mccandless, Richard  
**Cc:** Franceschini, Robert; Wilson, Amanda; Chapman, Colleen  
**Subject:** vendor registration

Hi Richard,

I owe you an apology. You did already register with us. You are all set. Will you be our contact or will someone else be for the purchase of parts? I will be having a start-up meeting so you can meet the people that will be handling your account for payment and hopefully some of the departments that will be purchasing the supplies. I would like for you to present at this time how they will be able to check for pricing. We would need for you to walk them through the procedure. You will have ½ hour to do this. Please let me know. I will let you know a date.

Thank you

Kathy Ciccarelli, CPPB  
Procurement Analyst  
Division of Procurement Management  
Phone 239-533-5456  
Fax 239-485-5460



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# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
09/07/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Aon Risk Services Central, Inc. Philadelphia PA Office One Liberty Place 1650 Market Street Suite 1000 Philadelphia PA 19103 USA	<b>CONTACT NAME:</b> PHONE (A/C, No. Ext): (866) 283-7122      FAX (A/C, No.): (847) 953-5390	
	<b>E-MAIL ADDRESS:</b>	
<b>INSURED</b> HUGHES SUPPLY A Division of Hajoca 127 Coulter Avenue Ardmore PA 19003 USA	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> Hartford Fire Insurance Co.	19682
	<b>INSURER B:</b> Twin City Fire Insurance Company	29459
	<b>INSURER C:</b> Continental Casualty Company	20443
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	

Holder Identifier:

**COVERAGES**      **CERTIFICATE NUMBER:** 570047434374      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJ. <input type="checkbox"/> LOC			39CSES21702 General Liability	08/01/2012	08/01/2013	EACH OCCURRENCE	\$1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
							MED EXP (Any one person)	\$10,000
							PERSONAL & ADV INJURY	\$1,000,000
							GENERAL AGGREGATE	\$20,000,000
							PRODUCTS - COMPROP AGG	\$1,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS      SCHEDULED AUTOS HIRED AUTOS              NON-OWNED AUTOS			39 CSE S21703 Automobile Liability	08/01/2012	07/31/2013	COMBINED SINGLE LIMIT (Ea accident)	\$2,000,000
							BODILY INJURY (Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB              CLAIMS-MADE DED      RETENTION			L2076517571 Umbrella Liability	08/01/2012	08/01/2013	EACH OCCURRENCE	\$10,000,000
							AGGREGATE	\$10,000,000
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			39WNS21700 Workers Compensation- AOS	08/01/2012	08/01/2013	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER	
B				39WBRS21701 Workers Compensation - WI	08/01/2012	08/01/2013	E.L. EACH ACCIDENT	\$1,000,000
							E.L. DISEASE-EA EMPLOYEE	\$1,000,000
							E.L. DISEASE-POLICY LIMIT	\$1,000,000

Certificate No : 570047434374

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)**  
 Lee County Board of County Commissioners, it agents, employees and public are included as Additional Insured in regard to General Liability policy, but only in accordance with policy terms, conditions and exclusions.

<b>CERTIFICATE HOLDER</b>  Lee County Board of County Commissioners it agents, employees and public PO Box 398 Fort Myers FL 33902 USA	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  <i>Aon Risk Services Central Inc.</i>
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Quote NO: Q-120212  
Receiving Date: 8-28-2012

Lee County Procurement Dept  
1825 Hendry St. 3rd Floor  
Ft. Myers FL 33901

12 AUG 28 AM 9:48



Hughes Supply  
Q-120212

Hughes Supply  
2920 Ford St.  
Ft. Myers, FL 33916