

AGENDA ITEM REPORT

DATE: September 6, 2022
DEPARTMENT: Facilities Construction and Management
REQUESTER: Ehab Guirguis
TITLE: Award Annual Countywide Contract for Purchase of Plumbing Supplies

I. MOTION REQUESTED

A) Award Invitation to Bid No. B220276DWJ, Plumbing Supplies Annual, to the following firms: Noland Company, Palm Beach Plumbing Parts Inc., Bob Dean Supply, Inc., and Secure Detention Products for the purchase of plumbing supplies on an as-needed basis for an initial term of three years as approved in the departments' annual adopted budgets. Individual purchases in excess of \$100,000.00 will be presented to the Board for approval.

B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

C) Grant the County Manager or designee the authority to renew the contracts, for up to three additional years, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County and there are no cost increases associated with the renewals.

II. ITEM SUMMARY

Awards contracts for purchase of plumbing supplies countywide on an as-needed basis to the following firms: Noland Company, Palm Beach Plumbing Parts Inc., Bob Dean Supply, Inc., and Secure Detention Products. The initial term of the contracts is three years and may be renewed for a term not to exceed three years. Total countywide expenditures for plumbing goods during Fiscal Year 20/21 were \$276,081.51 and the anticipated expenditures for Fiscal Year 21/22 are approximately \$350,000. The anticipated expenditures for FY 22/23 is \$550,000. The increase is due to supply cost escalations and the number of facilities reaching an age requiring plumbing replacements or repairs.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

On April 15, 2022 Procurement Management advertised Solicitation No. 220276DWJ for the annual purchasing of plumbing supplies. On the opening date of May 16, 2022 at 2:30P.M. five (5) proposals including Noland Company, Palm Beach Plumbing Parts Inc., Bob Dean Supply, Inc., and Secure Detention Products were received.

Procurement Management conducted due diligence on all proposers and recommends award to four (4) proposers including Noland Company, Palm Beach Plumbing Parts Inc., Bob Dean Supply, Inc., and Secure Detention Products.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$550,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No

F)	Fund: Various Program: Major Maintenance Program and Operating Funds Project: Annual Purchase of Plumbing Supplies Account Strings: Various	
G)	Fund Type?	General Fund, Other: Various Operating and Major Maintenance Funds
H)	Comments: Expenditures will be on an as-needed basis as approved in the departments' annual adopted budgets. Individual purchases in excess of \$100,000.00 will be presented to the Board for approval.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

Annual contract.

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Vendor Agreement - Secure Detention Products	8/16/2022	Agreement
Vendor Agreement - Palm Beach Plumbing	8/16/2022	Agreement
Vendor Agreement - Noland	8/16/2022	Agreement
Vendor Agreement - Bob Dean Supply	8/16/2022	Agreement
Bullet Points	8/22/2022	Cover Memo
Nolan on Sunbiz	8/26/2022	Cover Memo

REVIEWERS:

Department	Reviewer	Action	Date
Facilities Construction and Management	Turner, Nicole	Approved	8/25/2022 - 11:09 AM
Facilities Construction and Management	Guirguis, Ehab	Approved	8/25/2022 - 11:11 AM
Budget Services	Guttery, Angela	Approved	8/25/2022 - 4:32 PM
Budget Services	Winton, Peter	Approved	8/26/2022 - 8:59 AM
County Attorney	Lira, Louis C.	Approved	8/26/2022 - 3:21 PM
County Manager	Mora, Marc	Approved	8/30/2022 - 12:37 PM