

**AGENDA ITEM REPORT**

DATE: April 20, 2021
DEPARTMENT: Fleet Management
REQUESTER: Mack Young
TITLE: Award Contracts for Parts and Repair Service for Sprinter Ambulances

I. MOTION REQUESTED

A.) Award Invitation to Bid No. B200483MIF, Parts and Repair Service for Sprinters with Mercedes-Benz Engines to North Naples, LLC and SAI Fort Myers M, LLC for the services and repair of approximately forty-seven Sprinters with Mercedes-Benz engines, as well as original equipment manufacturer (OEM) parts, accessories, tools, and lubricants for warranty repairs, on an as-needed basis, for an initial term of three years, as approved in the departments' annual adopted budget.

B.) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

C.) Grant the County Manager or designee the authority to renew the contracts for up to three years, and to execute all associated documents as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewals.

II. ITEM SUMMARY

Approves contracts for Sprinter ambulance parts and repair services with Mercedes-Benz of Fort Myers, FL and Mercedes-Benz of Bonita Springs, FL. In FY19/20, Fleet Management spent \$174,368.11 with Mercedes-Benz of Fort Myers and \$42,132.53 with Mercedes-Benz of Bonita Springs for a total of \$216,500.64 for parts and repair services. In consideration of six (6) additional Sprinter ambulances added to the fleet and the anticipated cost of repairs and services, the total estimated costs for the balance of FY20/21 and all of FY21/22 is \$400,000.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$400,000.00
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: 594- Vehicle Maint & Repairs Program: Project: Account Strings: JB5191059400.504655- Parts, JB5191059400.504650- Repairs	
G)	Fund Type?	Other: Fleet Management
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP**ATTACHMENTS:**

Description	Upload Date	Type
Mercedes Agreement - Bonita Springs	4/9/2021	Backup Material
Mercedes Agreement - Fort Myers	4/9/2021	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Fleet Management	Tucker, Mary	Rejected	4/9/2021 - 7:51 AM
Fleet Management	Meyers, Janet	Approved	4/9/2021 - 9:58 AM
Fleet Management	Tucker, Mary	Approved	4/9/2021 - 11:01 AM
Fleet Management	Young, Mack	Approved	4/9/2021 - 11:23 AM
Budget Services	Henkel, Anne	Approved	4/9/2021 - 11:54 AM
Budget Services	Winton, Peter	Approved	4/9/2021 - 3:56 PM
County Attorney	Swindle, Amanda	Approved	4/13/2021 - 1:14 PM
County Manager	Mora, Marc	Approved	4/13/2021 - 2:39 PM