

AGENDA ITEM REPORT

DATE: April 7, 2026
DEPARTMENT: Procurement
REQUESTER: Mary Tucker
TITLE: Approve Annual Piggyback Contract for Aftermarket Vehicle Repair Parts and Supplies

I. MOTION REQUESTED

- A. Approve Piggyback No. PB260003SAG to utilize pricing on Sourcewell Contract No. 100124-GPC for Aftermarket Vehicle Parts and Supplies #100124, with Genuine Parts Company dba NAPA Auto Parts for the purchase of vehicle repair parts and supplies, on an as-needed basis, through the contract expiration date of January 10, 2029, and any renewals or extensions approved by Sourcewell, as approved in the departments' annually adopted budgets. Individual purchases in excess of \$100,000.00 will be brought to the Board for approval.
- B. Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C. Grant the County Manager or designee the authority to renew the contract(s), for up to three additional one-year periods, and to execute all associated documents, as approved in the department's annually adopted budgets, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Approves the use of a competitively solicited contract through Sourcewell to purchase aftermarket vehicle parts and supplies from NAPA Auto Parts on an as-needed basis, through the contract expiration date of January 10, 2029, and any renewals or extensions approved by Sourcewell. Expenditures will be on an as-needed basis as approved in the departments' annually adopted budgets.

Using the piggyback method allows the County to take advantage of large-scale contract volume discounts. The County benefits from a shorter timeframe because a competitive procurement process has already been conducted. A market analysis was completed and purchases under this contract will represent an average savings of 59% off various aftermarket vehicle parts and supplies. Expenditures in FY24-25 were \$658,010.53 by the Fleet, Solid Waste, Natural Resources, Parks and Recreation, Utilities, and Transit departments.

III. BACKGROUND AND IMPLICATIONS OF ACTION

Sourcewell advertised a request for proposals on August 13, 2024. The Request for Proposal went through the competitive procurement process and negotiations for aftermarket vehicle parts and supplies. The piggyback provides for the purchase of parts for automobiles & light trucks, medium & heavy-duty trucks, agriculture, farm, lawn, & garden equipment, off highway & industrial vehicle parts, recreational & marine vehicle parts, technician training, shop management training, multiple distribution channels and machine shop service at select NAPA stores.

IV. FINANCIAL INFORMATION

Current Year Dollar Amount:	See Comments below.
Included in the Current Budget?:	Yes
Fund:	Various funds.
Comments:	Expenditures will be on an as-needed basis as approved in departments' annually adopted budgets.

Is this a revenue or expense item? Expense

Is this Discretionary or Mandatory? Discretionary

Will this item impact future budgets? N/A

Program: N/A

Project: N/A

Account Strings: Various department accounts.

Fund Type? Various fund types.

V. RECOMMENDATION

Approve

ATTACHMENTS:

PB260003SAG Piggyback Summary Form and Market Analysis, PB260003SAG Genuine Parts Company dba NAPA Sourcewell Contract 100124, PB260003SAG Piggyback Agreement- Signed

REVIEWERS:

Angela Cabrini, Procurement

Mary Tucker, Procurement

Anne Henkel, Budget Services

Robert Holborn, County Attorney

Peter Winton, County Manager

Created/Initiated - 3/25/2026

Approved - 3/25/2026

Approved - 3/25/2026

Approved - 3/26/2026

Final Approval - 3/26/2026