

AGENDA ITEM REPORT

DATE: May 19, 2026
DEPARTMENT: Facilities Construction & Management
REQUESTER: Ehab Guirguis
TITLE: Approve Annual Piggyback Agreement for Countywide HVAC Preventative Maintenance

I. MOTION REQUESTED

- A. Approve Piggyback No. PB250422JLO-260167 to utilize pricing on the Region 4 Education Service Center (ESC) Contract No. R240901 for HVAC Solutions, Related Products and Services with Daikin Applied Americas Inc., for the purchase of Daikin equipment, related products and services, for countywide Preventative Maintenance Agreement, for an initial term of three years, in the amount of \$175,000.00 annually.
- B. Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C. Authorize the County Manager or designee to approve all associated documents on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approves an annual piggyback agreement with Daikin Applied Americas, Inc. for HVAC equipment, related products, and services using the Region 4 Education Service Center contract. The contract will ensure routine inspection and maintenance of the specified equipment for thirteen county facilities that will help prevent equipment downtime and help facilitate detecting deficiencies in a timely manner.

Using the piggyback method allows the County to take advantage of large-scale contract volume discounts. The County benefits from a shorter timeframe because a competitive procurement process has already been conducted. Any purchase or maintenance of over \$100,000 will be brought before the Board for approval. A market analysis was conducted and determined that the annual pricing under this contract is fair and reasonable based on the scope of work, equipment count, and required original equipment manufacturer expertise.

III. BACKGROUND AND IMPLICATIONS OF ACTION

On November 4, 2025, the Board approved piggyback PB250422JLO HVAC Solutions, Related Products, and Services through Omnia Partners and Region 4 ESC for the purchase of Daikin equipment, related products, and services. Each purchase under this piggyback of over \$100,000.00 will be brought before the Board for approval.

Facilities Construction and Management received a quote under this piggyback to provide preventative maintenance services for Daikin equipment countywide. The quote was provided to Procurement to conduct a market analysis and ensure it met contractual obligations and conditions. The purchase of maintenance is now brought before the Board for approval.

IV. FINANCIAL INFORMATION

Current Year Dollar Amount:	\$175,000
Included in the Current Budget?:	Yes
Fund:	Various
Comments:	The estimated three-year budget is \$525,000

Is this a revenue or expense item? Expense
 Is this Discretionary or Mandatory? Discretionary
 Will this item impact future budgets? No
 Program: Various
 Project: Countywide HVAC Maintenance
 Account Strings: Various
 Fund Type? General Fund, Library Fund and Various operating

V. RECOMMENDATION

Approve

ATTACHMENTS:

Quote, Piggyback Agreement, Piggyback Summary Form

REVIEWERS:

Melanie Harvey, Facilities Construction & Management
Mary Tucker, Procurement
Ehab Guirguis, Facilities Construction & Management
Anne Henkel, Budget Services
Peter Winton, County Manager
Amanda Swindle, County Attorney
Glen Salyer, County Manager

Created/Initiated - 5/6/2026
Approved - 5/6/2026
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