

AGENDA ITEM REPORT

DATE: May 20, 2025
DEPARTMENT: Human Resources
REQUESTER: Angela Pruitt
TITLE: Approve Annual Piggyback for Drug and Alcohol Testing Services

I. MOTION REQUESTED

- A. Approve Piggyback No. PB250132CFC to utilize pricing on the State of Florida Department of Transportation Contract No. BEI06 for Third Party Administration of Federally-Mandated Drug and Alcohol Testing Services with Sterling Infosystems, Inc., for the purchase of drug and alcohol testing services on an as-needed basis, through the contract expiration date of 12/31/2027, and any renewals or extensions approved by the State of Florida Department of Transportation, as approved in the departments' annual adopted budgets. Annual cost not to exceed \$48,000.
- B. Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C. Grant the County Manager or designee the authority to renew the contract, for up to three additional years, (if the state does) and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Approves a piggyback to use the competitively solicited State of Florida Department of Transportation contract for Third Party Administration of Federally-Mandated Drug and Alcohol Testing Service to purchase drug and alcohol testing services on an as-needed basis. Total expenditures in Fiscal Year 2023-2024 were \$31,497.16.

A market analysis was completed using local and on-line testing facilities that provide lab-based urine drug and alcohol testing. Using the State of Florida Department of Transportation contract, savings for lab-based urine testing range from 41.67% to 68.75% for drug and 12.5% to 60.67% for alcohol. Using the piggyback method allows the County to take advantage of large-scale contract volume discounts. The County benefits from a shorter timeframe because a competitive procurement process has already been conducted.

III. BACKGROUND AND IMPLICATIONS OF ACTION

The State of Florida Department of Transportation solicited proposals for their Request for Proposal #DOT-RFP-25-9009-CA - Third Party Administration of Federally-Mandated Drug and Alcohol Testing Services on August 27, 2024. After completing the competitive solicitation process, a contract was awarded to Sterling Infosystems, Inc. The Agreement provides the option of cooperative purchasing, authorizing Lee County to piggyback the contract for purchases needed countywide.

IV. FINANCIAL INFORMATION

Current Year Dollar Amount: \$48,000
Included in the Current Budget?: Yes
Fund: General Liability Self-Insurance
Comments:

Is this a revenue or expense item? Expense
Is this Discretionary or Mandatory? Mandatory
Will this item impact future budgets? No
Program: Human Resources - Occ Nurse
Project:
Account Strings: KE5130257700.503190
Fund Type? General Liability Self-Insurance

V. RECOMMENDATION

Approve

ATTACHMENTS:

Piggyback Package, Vendor Executed Piggyback Contract

REVIEWERS:

Lynne Peterson, Human Resources
Mary Tucker, Procurement
Angela Pruitt, Human Resources
Anne Henkel, Budget Services
Peter Winton, County Manager
Andrea Fraser, County Attorney
Dave Harner, County Manager
Mary Tucker, Procurement

[illegible]