

AGENDA ITEM REPORT

DATE: September 15, 2026

DEPARTMENT: Innovation & Technology

REQUESTER: Ashley Mason

TITLE: Approve 2nd Amendment to Piggyback Agreement with CivicPlus for Additional Services

I. MOTION REQUESTED

- A. Approve Amendment Number 2 to the piggyback contract with CivicPlus, LLC, under solicitation number PB240060JJB, CivicPlus Select AMMS, to purchase additional services and products. The amendment will increase the contract amount by \$57,500.03 for year one, and \$60,375.03 for year two, with total anticipated expenditures of \$607,922.37 over the contract term.
- B. Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approves an amendment to the piggyback agreement with CivicPlus, LLC, using pricing on the GSA Contract, for additional services and products for the Lee County website. The addition will include implementation of the DocAccess platform for document accessibility and conversion. This will position the County to be fully ADA and Section 508 compliant. The amendment will increase the contract amount by a combined \$117,875.06 over the remaining 2 years, with total anticipated expenditures of \$607,922.37 over the contract term for the entire CivicPlus product suite. Combined expenditures for the original contract and amendment 1 total \$270,191.31 currently.

III. BACKGROUND AND IMPLICATIONS OF ACTION

On March 13, 2024, the County Manager or Designee, awarded PB240060JJB, CivicPlus Select AMMS, to CivicPlus, LLC to provide access to proprietary community engagement and government content, workflow, and general management software solutions, platforms and associated services for agenda and meeting management services. The original term of this \$94,444.97 contract was for three years with an option to renew for an additional one-year term upon mutual agreement of the parties. On February 3, 2026, the Board of County Commissioners approved Amendment 1 to the contract, to expand the scope of services and products available under the GSA CivicPlus Statement of Work and Master Services Agreement (GSA Contract GS-35F-0124U). Amendment 1 enabled the County to purchase up to \$395,602.34 in additional services and products to assist with the upgrade of the Lee County website, including enhanced features for citizen engagement, streamlined public records requests, improved legal notices, and a more robust request for action service.

IV. FINANCIAL INFORMATION

Current Year Dollar Amount:	\$57,500.03*
Included in the Current Budget?:	Yes
Fund:	ITG

Comments:

*This does not include what has already been spend for the original contract and amendment 1.

Is this a revenue or expense item? Expense

Is this Discretionary or Mandatory? Discretionary

Will this item impact future budgets? Yes

Program: KC - Innovation & Technology

Project: 51628 - Data

Account Strings: KC5162851500

Fund Type? IT Internal Service Fund

V. RECOMMENDATION

Approve

ATTACHMENTS:

PB240060JJB - CivicPlus Select AMMS - Am 2 - SOW revisions - VENDOR OCR

REVIEWERS:

Justina Forbes, Innovation & Technology

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