



AGENDA ITEM REPORT

DATE: August 15, 2023
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Approve Piggyback Purchase of Vac-Con Replacement Parts Repairs and Service

I. MOTION REQUESTED

A) Approve Piggyback No. PB230433MWB, to utilize pricing on the Orange County Contract No. Y20-10581-MV for Heavy Equipment Parts and Labor, for the purchase of Vac-Con Replacement, Parts Repairs and Service, on an as needed basis, through the contract expiration date of December 31, 2023 and any renewals or extensions approved by Orange County as approved in the departments' annual adopted budgets. Individual purchases in excess of \$100,000.00 will be brought to the Board for approval.
 B) Grant the County Manager or designee the authority to renew the contract, for up to 2 additional years, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewal(s).

II. ITEM SUMMARY

Approves the piggyback use of a competitively solicited contract through Orange County to use Vac-Con Replacement, Parts, Repairs and Services, from SSES, Inc. d/b/a Southern Sewer Equipment Sales. The contract expiration date is December 31, 2023, and any renewals or extensions approved by Orange County. Expenditures will be on an as needed basis as approved in the departments' annual adopted budgets. Total expenditures for Fiscal Year 22-23 is \$31,539.35 to date.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History
The National Association of State Procurement Officials advertised a request for proposals and Bid Opening on September 23, 2020. The Request for Proposal went through the competitive procurement process and negotiations for Y20-10581-MV for Heavy Equipment Parts and Labor. The piggyback provides a discounted rate for Vac-Con Replacement Parts Repairs and Services.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be on an as needed basis, as approved in the departments' annual adopted budgets.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
SSES Inc Vendor Executed Agreement for Piggyback	7/28/2023	Agreement
Piggyback Summary Form	7/31/2023	Backup Material
SSES Inc Piggyback for Orange County	7/28/2023	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	8/3/2023 - 1:39 PM
Budget Services	Henkel, Anne	Approved	8/4/2023 - 9:10 AM
Budget Services	Winton, Peter	Approved	8/4/2023 - 10:43 AM
County Attorney	Swindle, Amanda	Approved	8/7/2023 - 8:53 AM
County Manager	Winton, Peter	Approved	8/7/2023 - 2:00 PM