

AGENDA ITEM REPORT

DATE: October 17, 2023
DEPARTMENT: Parks and Recreation
REQUESTER: Mack Young
TITLE: Approve Piggyback Purchase of Parking Management Systems and Services

I. MOTION REQUESTED

A) Approve Piggyback No. PB230419WCD to utilize pricing on the Sourcewell Contract No. 080321-TSI for Parking Management Systems with Related Equipment, Supplies, and Service 080321-TSI, for the purchase of T2 Mobile Pay on an as needed basis, through the contract expiration date of 10/07/25, and any renewals or extensions approved by Sourcewell, as approved in the departments' annual adopted budgets. Individual purchases in excess of \$100,000.00 will be brought to the Board for approval.
 B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
 C) Grant the County Manager or designee the authority to renew the contract, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewal.

II. ITEM SUMMARY

Approves a piggyback purchase to use pricing on the Sourcewell Contract for Parking Management Systems and related equipment, supplies and service. Mobile Pay and pay machines provide patrons a convenient method to pay for parking at various Parks & Recreation locations including beach parks, boat ramps and regional parks. This purchase provides equipment and supplies for existing pay machine locations as well as solutions to restore our parking management at beach park locations affected by Hurricane Ian. The destroyed pay machines were located at the beach locations: Bonita Beach Park and accesses, Lynn Hall, Bowditch Point, and Bunche Beach. A market analysis was completed and the purchase under this contract will represent a reasonable and fair purchase for Lee County. Annual revenue for the parking management system is approximately \$2,930,500.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

Patrons pay to park at many Parks and Recreation facilities including beach parks, boat ramps, and regional parks. Parking revenue is a large percentage of the department's overall revenue as established and mandated in the External Fees and Charges Manual. Parks and Recreation has been utilizing T2 pay machines as the parking management solutions since 2007. There were 25 pay machines in service prior to Hurricane Ian and 15 of them were lost as a result of the storm surge and high winds from the hurricane. The destroyed pay machines were located at the beach locations: Bonita Beach Park and accesses, Lynn Hall, Bowditch Point, and Bunche Beach. The Department researched options to recover the parking services and found that adding T2 Mobile Pay gives us the flexibility to provide parking management to the beach parks while researching the options for permanent recovery.

This piggyback agreement includes replacement options and support for the existing 10 pay machines and replaces the previous sole source SS220283MKP approved by the Board in the May 3, 2022 meeting.

B) Policy Issues

C) BoCC Goals

D) Analysis

Parks and Recreation parking management is an ongoing service and requires annual funding during the regular budget process. The cost of the T2 Mobile Pay and pay machines is offset by the parking revenue.

E) Options

IV. FINANCIAL INFORMATION

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|----|--|---------------|
| A) | Current year dollar amount of item: | \$150,000 |
| B) | Is this item approved in the current budget? | Yes |
| C) | Is this a revenue or expense item? | Expense |
| D) | Is this Discretionary or Mandatory? | Discretionary |
| E) | Will this item impact future budgets? If yes, please include reasons in III(D) above. | Yes |
| F) | Fund: General Fund Program: Parks and Recreation Operations | |

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|----|--|--------------|
| | Project: Replacement Parking Machines Account Strings: 40183400100 KH5722000100 | |
| G) | Fund Type? | General Fund |
| H) | Comments: | |

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

Staff will resume parking fees once the Board approves the contract

VII. FOLLOW UP

ATTACHMENTS:

| Description | Upload Date | Type |
|--|-------------|------------|
| T2 Master Agreement | 10/3/2023 | Cover Memo |
| T2 Piggyback Agreement | 10/3/2023 | Cover Memo |

REVIEWERS:

| Department | Reviewer | Action | Date |
|----------------------|------------------|----------|----------------------|
| Parks and Recreation | Young, Mack | Approved | 10/4/2023 - 12:04 PM |
| Budget Services | Guttery, Angela | Approved | 10/4/2023 - 12:47 PM |
| Budget Services | Winton, Peter | Approved | 10/5/2023 - 8:37 AM |
| County Attorney | Swindle, Amanda | Approved | 10/5/2023 - 10:54 AM |
| County Manager | Brady, Christine | Approved | 10/5/2023 - 3:11 PM |