



AGENDA ITEM REPORT

DATE: September 20, 2022
DEPARTMENT: Innovation and Technology
REQUESTER: Ashley Mason
TITLE: Approve Piggyback for Microsoft Enterprise Agreement Renewal

I. MOTION REQUESTED

A) Approve Piggyback No. PB220518LND - Microsoft Enterprise Agreement Renewal to utilize pricing on the Sourcewell Contract No. 081419-SHI for Technology Catalog Solutions, with SHI International Corp., for the purchase of a multitude of enterprise licenses for County computers and servers, in the amount of \$1,381,575.42 annually for 3 years for a total expenditure of \$4,144,726.26.

B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approves the piggyback of the Sourcewell contract to purchase Microsoft Office 365 licenses from SHI International Corp. Approval of this agreement continues use of Microsoft products as well as enhanced security features, included in the Microsoft Government Suite. This enterprise agreement is for a term of three years ending on September 30, 2025. The amount of the agreement is \$1,381,575.42 annually for 3 years for a total expenditure of \$4,144,726.26.

A market analysis was completed and the purchase under this contract will represent a savings of \$8,622.05.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

On January 20, 2020, the BoCC authorized the PB160540 to utilize pricing on the State of Florida Contract No. 43230000-15-02, Licensing Solutions Providers (LSP) of Microsoft Software and Services with SHI International Corp, for the purchase of Microsoft Office Licenses. The current Microsoft Enterprise Agreement (EA) will end on September 30, 2022. The County is moving to the Microsoft Office 365 (MSO) platform to update all County computers to meet current and future needs.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$1,381,575
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	Yes
F)	Fund: 51500 Program: Project: Account Strings: KC5162851500	
G)	Fund Type?	Other: ITS Funds
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP**ATTACHMENTS:**

Description	Upload Date	Type
Market Analysis	9/7/2022	Backup Material
Agreement Documents	9/8/2022	Backup Material
Hubble Report for PB160540	9/8/2022	Backup Material
Market Analysis Summary Form	9/8/2022	Backup Material
Piggyback Summary Form	9/8/2022	Backup Material
SHI Quote	9/8/2022	Backup Material
Sourcewell Contract	9/8/2022	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Innovation and Technology	Turner, Nicole	Approved	9/8/2022 - 3:51 PM
Innovation and Technology	Brady, Christine	Approved	9/12/2022 - 9:21 AM
Budget Services	Guttry, Angela	Approved	9/12/2022 - 9:59 AM
Budget Services	Winton, Peter	Approved	9/12/2022 - 10:01 AM
County Attorney	Fraser, Andrea	Approved	9/12/2022 - 10:45 AM
County Manager	Brady, Christine	Approved	9/13/2022 - 2:12 PM