

## AGENDA ITEM REPORT

**DATE:** February 15, 2022  
**DEPARTMENT:** Procurement Management  
**REQUESTER:** Mary Tucker  
**TITLE:** Approve Piggyback Purchase of Safety Supplies and Equipment – Countywide

### I. MOTION REQUESTED

A) Approve Piggyback No. PB220102LLP to utilize pricing on the City of Sunrise, FL Contract No. 21-36-09-MS, for the purchase of safety supplies and equipment, on an as needed basis, through the contract expiration date of December 13, 2024, and any renewals or extensions authorized by the City of Sunrise, FL. Expenditures will be on an as needed basis, as approved in the departments' annual adopted budgets, from the following vendors: Agni Enterprises, LLC, Ritz Safety, LLC, and Safety Products, Inc. Individual purchases in excess of \$100,000.00 will be brought to the Board for approval.  
 B) Authorize the County Manager or designee to execute any documents necessary to make purchases using the piggyback on behalf of the Board of County Commissioners.  
 C) Grant the County Manager or designee the authority to renew the piggyback and to execute all associated documents, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewals.

### II. ITEM SUMMARY

Approves using a competitively solicited contract from the City of Sunrise, FL to purchase safety supplies and equipment, on an as needed basis, through the contract expiration date of December 13, 2024, and any renewals or extensions authorized by the City of Sunrise, FL. Expenditures will be on an as needed basis, as approved in the departments' annual adopted budgets, from the following vendors: Agni Enterprises, LLC, Ritz Safety, LLC, and Safety Products, Inc. Individual purchases in excess of \$100,000.00 will be brought to the Board for approval. Total expenditures for similar purchases during Fiscal Year 2020-2021 were \$107,488.75.

### III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History  
 Safety Supplies and Equipment are utilized countywide. Procurement Management established a contract with the City of Sunrise, FL Contract No. 17-46-09-HR, Safety Supplies and Equipment, that expired December 31, 2021. Lee County Procurement Management reviewed the City of Sunrise new bid and contracts and determined that it is eligible to piggyback. The term of the contract is for three (3) years with the option to renew for three (3) additional one (1) year periods. Total expenditures for similar purchases during Fiscal Year 2020-2021 were \$107,488.75.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
- E) Options

### IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be on an as needed basis, as approved in the departments' annual adopted budgets.	

### V. RECOMMENDATION

Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">Piggyback Summary Form</a>	2/1/2022	Backup Material

**REVIEWERS:**

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	2/3/2022 - 9:45 AM
Budget Services	Henkel, Anne	Approved	2/3/2022 - 10:23 AM
Budget Services	Winton, Peter	Approved	2/4/2022 - 8:30 AM
County Attorney	Halverson, David	Approved	2/7/2022 - 9:19 AM
County Manager	Winton, Peter	Approved	2/7/2022 - 4:21 PM