

## AGENDA ITEM REPORT

**DATE:** September 17, 2024  
**DEPARTMENT:** Facilities Construction and Management  
**REQUESTER:** Ehab Guirguis  
**TITLE:** Approve Renewing Piggyback Contract for Elevator & Escalator Maintenance & Services

### I. MOTION REQUESTED

- A) Approve contract renewal for the purchase of elevator and escalator preventive maintenance from Kone, Inc., under solicitation PB210498NAT, through September 27, 2025, not to exceed the amount of \$273,539.52.
- B) Approve the increase in hourly rates for services not included in the preventative maintenance agreement under PB210498NAT with the City of Kansas/Us Communities under contract EV2516 for all items as detailed in the attached price comparison.
- C) Authorize the County Manager or designee to execute the renewal on behalf of the Board of County Commissioners.

### II. ITEM SUMMARY

Approves renewing the annual piggyback contract for elevator and escalator maintenance services with Kone Inc. The contract amount is \$273,539.52 and the term is through September 27, 2025. Included with this approval is an increase in hourly rates for services not included in the preventative maintenance agreement.

Individual purchases in excess of \$100,000.00 will be brought to the Board for approval.

### III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History  
 On September 21, 2021, the Board approved PB210498NAT to utilize pricing on the City of Kansas/Us Communities Contract No. EV2516 for Elevator and Escalator Maintenance and Services, for the purchase of preventative maintenance and repair services, on an as needed basis, through the contract expiration date of November 30, 2024, and any renewals or extensions approved by City of Kansas/ US Communities, as approved in the departments' annual adopted budgets. Individual purchases in excess of \$100,000.00 were brought to the Board for approval. The Board also approved a 3-year preventative maintenance in the amount of \$273,539.52 per year.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
- E) Options

### IV. FINANCIAL INFORMATION

|    |   |   |
|----|---|---|
| A) | Current year dollar amount of item:   | See Comments below.                                       |
| B) | Is this item approved in the current budget?  | Yes   |
| C) | Is this a revenue or expense item?  | Expense   |
| D) | Is this Discretionary or Mandatory?   | Discretionary   |
| E) | Will this item impact future budgets?<br>If yes, please include reasons in III(D) above.  | No  |
| F) | Fund: Various Operating and Major Maintenance Funds<br>Program:<br>Project:<br>Account Strings: Various – will vary depending on the department |   |
| G) | Fund Type?  | General Fund, Enterprise, Other: Various Department Funds |
| H) | Comments:<br>Individual purchases in excess of \$100,000.00 will be brought to the Board for approval.  |   |

### V. RECOMMENDATION

**VI. TIMING/IMPLEMENTATION**

The amount being approved for the annual maintenance agreement is \$273,539.52. Facilities Construction and Management will be the primary users of this piggyback. Expenditures will be made on an as needed basis, as approved in the departments 'annual adopted budgets.

**VII. FOLLOW UP****ATTACHMENTS:**

| Description                       | Upload Date | Type            |
|-----------------------------------|-------------|-----------------|
| <u>Contract Amendment</u>         | 9/4/2024    | Contract        |
| <u>Kone Piggyback</u>             | 9/4/2024    | Contract        |
| <u>Renewal of Annual Contract</u> | 9/4/2024    | Backup Material |
| <u>Price comparison</u>           | 9/5/2024    | Backup Material |

**REVIEWERS:**

| Department                             | Reviewer        | Action   | Date                |
|--|-----------------|----------|---------------------|
| Facilities Construction and Management | Tucker, Mary    | Approved | 9/5/2024 - 9:28 AM  |
| Facilities Construction and Management | Guirguis, Ehab  | Approved | 9/5/2024 - 10:58 AM |
| Budget Services                        | Guttery, Angela | Approved | 9/5/2024 - 2:55 PM  |
| Budget Services                        | Winton, Peter   | Approved | 9/5/2024 - 3:06 PM  |
| County Attorney                        | Swindle, Amanda | Approved | 9/6/2024 - 12:29 PM |
| County Manager                         | Codie, Robert   | Approved | 9/9/2024 - 9:35 AM  |