



AGENDA ITEM REPORT

DATE: August 15, 2023
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Approve Two Additional Companies on Piggyback for the Purchase of Software

I. MOTION REQUESTED

A) Approve two additional companies to Piggyback No. PB210450JJB to utilize pricing on the State of Florida Participating Addendum (Alternate Contract Source No. 43230000-23-NASPO-ACS) through the National Association of State Procurement Officials (NASPO) ValuePoint Cooperative Purchasing Organization for Software Value Added Reseller (SVAR) from SHI International Corp., and CDW Government LLC, for the purchase of software at a discounted rate, on an as needed basis, through the contract expiration date of April 24, 2027, and any renewals or extensions approved by NASPO or the State of Florida, as approved in the departments' annual adopted budgets. Individual purchases in excess of \$100,000.00 will be brought to the Board for approval.

II. ITEM SUMMARY

Approves two additional companies, SHI International Corp. and CDW Government LLC, under the National Association of State Procurement Officials (NASPO) ValuePoint Cooperative Purchasing Organization contract to purchase software on an as needed basis. The contract expiration date is April 24, 2027. Expenditures will be on an as needed basis as approved in the departments' annual adopted budgets. Expenditures during Fiscal Year 21-22 were \$271,600.34. The contracts include damages caps that have been reviewed and approved by staff and County Administration.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History
The National Association of State Procurement Officials ValuePoint Cooperative Purchasing Organization advertised a request for proposals on September 14, 2020. The Request for Proposal went through the competitive procurement process and negotiations for courier services. The piggyback provides a discounted rate various software purchases.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be on an as-needed basis, as approved in the departments' annual adopted budget.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP**ATTACHMENTS:**

Description	Upload Date	Type
SHI International Corp. - Agreement with NASPO	7/25/2023	Agreement
SHI International Corp. - Participating Addendum	7/25/2023	Agreement
CDW Government LLC Agreement with NASPO	7/25/2023	Agreement
CDW Government LLC Participating Addendum	7/25/2023	Agreement

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	8/4/2023 - 8:17 AM
Budget Services	Henkel, Anne	Approved	8/4/2023 - 1:20 PM
Budget Services	Winton, Peter	Approved	8/4/2023 - 3:59 PM
County Attorney	Swindle, Amanda	Approved	8/7/2023 - 9:07 AM
County Manager	Winton, Peter	Approved	8/7/2023 - 3:24 PM