



AGENDA ITEM REPORT

DATE: September 21, 2021
DEPARTMENT: Facilities Construction and Management
REQUESTER: Ehab Guirguis
TITLE: Approve Piggyback for Trane HVAC Products, Installation and Services

I. MOTION REQUESTED

A) Approve Piggyback No. PB210237NAT to utilize pricing on the Hartford County Public Schools/US Communities Contract No. RFP#15-JLP-023 for HVAC Products, Installation, Services and Related Products and Services with Trane Inc., for the purchase of Trane products, installation and services on an as-needed basis, through the contract expiration date of September 30, 2022, and any renewals or extensions approved by Hartford County Public Schools, as approved in the departments' annual adopted budgets. Individual purchases in excess of \$100,000.00 will be brought to the Board for approval.

B) Grant the County Manager or designee the authority to renew the contract(s), and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewal(s).

C) Authorize the Chair to execute the amendment documents on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approves piggyback of Hartford County Public Schools/US Communities contract for the purchase of Trane HVAC products, installation and services on an as-needed basis, as approved in the departments' annual adopted budgets. A market analysis was completed and purchases under this contract will deliver estimated savings ranging from 10% to 67% off retail prices for HVAC products, installation and services.

Individual purchases in excess of \$100,000.00 will be brought to the Board for approval.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

Facilities Construction and Management submitted a Request to Initiate a piggyback with Trane, Inc. for HVAC Products, Installation, Services, and Related Products and Services. The proposed piggyback was solicited by Hartford County Public Schools as the lead agency, as part of the US Communities/Omnia Partners cooperative purchasing collective.

Procurement Management has concluded that this piggyback has been solicited competitively and appropriately awarded. Procurement Management completed a Market Analysis and has concluded that the use of this piggyback will save County funds.

Procurement Management recommends the use of this piggyback.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Various Program: Project: Account Strings: Various - will vary depending on department	

G)	Fund Type?	General Fund
H)	Comments: Facilities Construction and Management will be the primary user of this piggyback.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

REVIEWERS:

Department	Reviewer	Action	Date
Facilities Construction and Management	Tucker, Mary	Approved	9/10/2021 - 10:17 AM
Facilities Construction and Management	Guirguis, Ehab	Approved	9/10/2021 - 10:29 AM
Budget Services	Guttery, Angela	Approved	9/12/2021 - 7:12 PM
Budget Services	Winton, Peter	Approved	9/13/2021 - 8:39 AM
County Attorney	Lira, Louis C.	Approved	9/13/2021 - 1:38 PM
County Manager	Mora, Marc	Approved	9/14/2021 - 8:30 AM