



**AGENDA ITEM REPORT**

**DATE:** April 6, 2021  
**DEPARTMENT:** Procurement Management  
**REQUESTER:** Mary Tucker  
**TITLE:** Approve Piggyback for Purchase of Agriculture & Lawn Equipment - Countywide

**I. MOTION REQUESTED**

Approve Piggyback No. PB210195BJB to utilize pricing on the State of Florida Contract No. 25101900-21-STC for Agriculture and Lawn Equipment with the vendors made part of the contract, for the purchase of agriculture, lawn and maintenance equipment, including parts and accessories, on an as needed basis, through the contract expiration date of December 31, 2023, and any renewals or extensions approved by the State of Florida, as approved in the departments' annual adopted budgets. Individual purchases in excess of \$100,000.00 will be brought to the Board for approval.

**II. ITEM SUMMARY**

Approves the use of the competitively solicited State of Florida Contract No. 25101900-21-STC for Agriculture and Lawn Equipment from only the vendors made part of the contract, on an as needed basis, through the contract expiration date of December 31, 2023, and any renewals or extensions approved by the State of Florida. Expenditures during Fiscal Year 19-20 were \$247,792.93. Individual purchases in excess of \$100,000.00 will be brought to the Board for approval. A market analysis providing description of cost savings will be provided for the Board's consideration.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**

A) Board Action and Other History

The State of Florida Department of Management Services, Division of State Purchasing solicited an Invitation for Bid that went through the competitive procurement process and negotiations for Agriculture and Lawn Equipment. Award was made to all qualified bidders that could provide for agriculture and lawn equipment, including all-terrain vehicles; utility vehicles; walk-behind and stand-on lawn mowers; riding lawn and garden tractors; handheld and walk-behind lawn equipment; utility tractors; row-crop tractors; agricultural/specialty tractors; large lawn, agricultural, and small forestry equipment; golf carts and golf specialty vehicles; golf and turf mowers; golf and sports specialty equipment and accessories; large commercial/production forestry equipment; flat/utility axle trailers; and specialty trailers.

The State of Florida Department of Management Services approved the state term contract providing for agriculture, lawn and maintenance equipment, including parts and accessories; this contract price includes all charges for packing, handling, freight, distribution, and delivery. The State of Florida has participating agreements with 23 firms. Board approval will provide the County opportunity to purchase agriculture and lawn equipment from any of the participating vendors through the contract expiration of December 31, 2023, or any renewals or extensions approved by the State of Florida.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See Comments.
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments:	

Expenditures will be on an as needed basis, as approved in the departments' annual adopted budget.

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION****VII. FOLLOW UP****ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">Piggyback Summary - State of Florida</a>	3/9/2021	Backup Material
<a href="#">Eligible Contractors</a>	3/9/2021	Backup Material
<a href="#">Piggyback Instructions - State of Florida</a>	3/9/2021	Backup Material
<a href="#">Price Lists by Contractor</a>	3/9/2021	Backup Material

**REVIEWERS:**

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	3/25/2021 - 7:43 AM
Budget Services	Henkel, Anne	Approved	3/25/2021 - 9:00 AM
Budget Services	Winton, Peter	Approved	3/25/2021 - 3:57 PM
County Attorney	Swindle, Amanda	Approved	3/26/2021 - 9:01 AM
County Manager	Winton, Peter	Approved	3/26/2021 - 1:16 PM