



**AGENDA ITEM REPORT**

**DATE:** March 16, 2021  
**DEPARTMENT:** Natural Resources  
**REQUESTER:** Roland Ottolini  
**TITLE:** Approve Piggyback for Purchase of Laboratory Equipment and Supplies

**I. MOTION REQUESTED**

Approve Piggyback No. PB200481CJV to utilize pricing on the contract with the State of Idaho, in conjunction with NASPO ValuePoint, Contract No. MA16000234-1 for Laboratory Equipment and Supplies with Fisher Scientific Company LLC, for the purchase of full-line catalog of laboratory equipment and supplies, on an as needed basis, through the contract expiration date of March 31, 2022, and any renewals or extensions approved by the State of Idaho or NASPO Value Point as approved in the departments' annual adopted budgets. Individual purchases in excess of \$100,000.00 will be brought to the Board for approval.

**II. ITEM SUMMARY**

Approves piggybacking off of the State of Idaho's competitively bid contract for the purchase of testing equipment, products and supplies from Fisher Scientific Company LLC. The State of Florida is a participating agency in the National Association of State Procurement Officials (NASPO) ValuePoint cooperative purchasing program, permitting the County to utilize the contract pricing. Fisher Scientific supplies the Environmental Lab and Utilities Department with the items they need to perform various tests on water samples collected. In the prior fiscal year, we spent \$98,209 with Fisher Scientific. These purchases are budgeted in the current fiscal year. Individual purchases in excess of \$100,000 will be brought to the Board for approval along with a market analysis.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**

A) Board Action and Other History

The State of Idaho, in cooperation with NASPO ValuePoint, competitively solicited contracts providing municipal agencies deeper discounts for the commodities to be purchased under this piggyback from Fisher Scientific Company, LLC. The State of Florida is a participating agency in the NASPO ValuePoint cooperative purchasing program, thereby permitting the County to utilize the contract pricing.

In order to utilize the piggyback agreement with Fisher Scientific, Procurement solicited contract information from the State of Florida and then obtained authorizations to utilize the contract from the State and Fisher Scientific. The agreement expires March 31, 2022 unless renewed.

B) Policy Issues

C) BoCC Goals  
Water Quality

D) Analysis

The Environmental Laboratory and Utilities Department use a wide variety of testing equipment, products and supplies. Many of the items used must meet certain standards/criteria in order for the tests to be certified. Fisher Scientific is a proven supplier in the industry and consistently meets our needs for these items.

The purpose of the piggyback agreement is to utilize pricing on the contract with the State of Idaho, in conjunction with NASPO ValuePoint, contract no. MA16000234-1 for Laboratory Equipment and Supplies with Fisher Scientific Company, LLC, for the purchase of full-line catalog of laboratory equipment and supplies on an as-needed basis through the contract expiration date of March 31, 2022, and any renewals or extensions approved by the State of Idaho or NASPO ValuePoint as approved in the Department's adopted annual budget. Individual purchases in excess of \$100,000 will be brought to the Board for approval.

E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	\$100,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: General Fund Program: Natural Resources / Environmental Laboratory	

	Project: Account Strings: OC5370800100	
G)	Fund Type?	General Fund
H)	Comments:	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION****VII. FOLLOW UP****ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">State of Idaho Master Agreement</a>	3/5/2021	Agreement
<a href="#">State of Florida Participation</a>	3/5/2021	Backup Material
<a href="#">Fisher Scientific - Representative Sample of Items</a>	2/22/2021	Backup Material
<a href="#">Fisher Scientific - Category Names and Discounts</a>	2/22/2021	Backup Material
<a href="#">Piggyback Summary Form</a>	2/22/2021	Backup Material
<a href="#">Contract Renewal Notice 1.8.19</a>	3/5/2021	Backup Material
<a href="#">Contract Renewal Notice 8.24.20</a>	2/22/2021	Backup Material

**REVIEWERS:**

Department	Reviewer	Action	Date
Natural Resources	Tucker, Mary	Rejected	3/3/2021 - 1:44 PM
Natural Resources	Westberry, Bruce	Approved	3/5/2021 - 8:11 AM
Natural Resources	Tucker, Mary	Approved	3/5/2021 - 8:16 AM
Natural Resources	Ottolini, Roland	Approved	3/5/2021 - 8:19 AM
Budget Services	Guttery, Angela	Approved	3/5/2021 - 11:10 AM
Budget Services	Winton, Peter	Approved	3/5/2021 - 3:08 PM
County Attorney	Adams, Joseph	Approved	3/8/2021 - 2:56 PM
County Manager	Harner, David	Approved	3/9/2021 - 9:02 AM