

**AGENDA ITEM REPORT**

**DATE:** September 15, 2020  
**DEPARTMENT:** Procurement Management  
**REQUESTER:** Mary Tucker  
**TITLE:** Approve Piggyback for Industrial & Commercial Supplies & Equipment - Countywide

**I. MOTION REQUESTED**

Approve Piggyback No. PB200380BAG to utilize pricing on the State of Florida, Department of Management Services Alternate Source Contract No. 31160000-20-NASPO-ACS for Facilities Maintenance, Repair, and Operations (MRO) and Industrial Supplies (31160000-20-NASPO-ACS) with W.W. Grainger, Inc., Fastenal Company and Sid Tool Co. dba MSC Industrial Supply Company, for the purchase of industrial and commercial supplies & equipment, on an as needed basis, through the contract expiration date of June 30, 2023, and any renewals or extensions approved by the State of Florida, Department of Management Services, as approved in the departments' annual adopted budgets, in the amount of \$2,273,864.61 annually. A market analysis will be prepared for any expenditures in excess of \$100,000.00 and will be presented to the Board for approval.

**II. ITEM SUMMARY**

Approves utilization of the alternate source contract, competitively solicited through the State of Florida, Department of Management Services. The cooperative purchase agreement provides the ability to purchase parts and supplies with volume pricing discounts ranging from 14% up to 43% based on product category purchased from W.W. Grainger, Inc., Fastenal Company and Sid Tool Co. dba MSC Industrial Supply Company. Total anticipated expenditures in Fiscal Year 2018-2019 were \$2,273,864.61. Future expenditures are anticipated in the amount of \$2,273,864.61 annually. This contract is commonly used by Facilities Construction & Management, Fleet, Natural Resources, Public Safety, Transit, and Transportation. A market analysis will be prepared for any expenditures in excess of \$100,000.00 and will be presented to the Board for approval.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**

A) Board Action and Other History

On July 1, 2020, a contract was awarded under Solicitation No. 31160000-20-NASPO-ACS, Annual Purchase of Office Supplies, to Grainger, Fastenal and MSC Industrial, Inc. for a three year term. The contract expires on June 30, 2023.

On December 19, 2017, the Board awarded a contract to W.W. Grainger, Inc., Fastenal Company and Sid Tool Co. dba MSC Industrial Supply Company, under State of Florida, Department of Management Services Contract No. 31160000-18-ACS, for the purchase of Industrial & Commercial Supplies & Equipment on an as needed basis, through the contract expiration date of September 30, 2020.

The Board action provides for continuation of the piggyback through State of Florida, Department of Management Services Contract to provide Industrial & Commercial Supplies & Equipment on an as needed basis through June 30, 2023.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See notes below.
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	

H)	Comments: Expenditures will be on an as needed basis, as approved in the departments' annual adopted budget.
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**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">Fastenal Company Master Participation Agreement</a>	8/27/2020	Contract
<a href="#">MSC Industrial Supply Co Inc. Participation Agreement</a>	8/27/2020	Contract
<a href="#">WW Grainger Inc Participation Agreement</a>	8/27/2020	Contract
<a href="#">Florida State Department of Management Services Contract Instructions</a>	8/27/2020	Backup Material

**REVIEWERS:**

Department	Reviewer	Action	Date
Procurement Management	Turner, Nicole	Approved	9/3/2020 - 2:46 PM
Budget Services	Henkel, Anne	Approved	9/3/2020 - 3:17 PM
Budget Services	Winton, Peter	Approved	9/4/2020 - 10:20 AM
County Attorney	Swindle, Amanda	Approved	9/4/2020 - 2:35 PM
County Manager	Winton, Peter	Approved	9/8/2020 - 9:02 AM