



AGENDA ITEM REPORT

DATE: August 25, 2020
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Approve Piggyback for Purchase of Furniture - Countywide

I. MOTION REQUESTED

A) Approve Piggyback No. PB200348AEJ to utilize pricing on the State of Florida Contract No. 56120000-19-ACS for Furniture, All Types with the vendors made part of the contract, for the purchase of furniture, all types (except hospital room and patient handling), on an as needed basis, through the contract expiration date of December 1, 2023, and any renewals or extensions approved by the State of Florida, as approved in the departments' annual adopted budgets. Individual purchases in excess of \$100,000.00 will be brought to the Board for approval.

II. ITEM SUMMARY

Approves the use of the State of Florida Contract No. 56120000-19-ACS for Furniture, All Types to provide purchase of furniture, except hospital room and patient handling from only the vendors made part of the contract, on an as needed basis, through the contract expiration date of December 1, 2023, and any renewals or extensions approved by the State of Florida. Expenditures during Fiscal Year 2018 were \$779,139.69. Individual purchases in excess of \$100,000.00 will have a market analysis completed and will be brought to the Board for approval.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

The New York State Office of General Services, Procurement Services Department solicited an Invitation for Bids that went through the competitive procurement process and negotiations for Furniture, All Types (except hospital room and patient handling). Award was made to all qualified bidders that could provide for conference furniture (seating and tables), dormitory furniture, general purpose tables, high density filing, household furniture, library furniture, office furniture, school furniture (found in classrooms for elementary schools through college), specialty seating (includes big and tall seating, bariatric, gang seating and laboratory stools), systems furniture.

The State of Florida Department of Management Services approved the Alternate Source Contract June 14, 2019, providing for conference furniture (seating and tables), dormitory furniture, general purpose tables, high density filing, household furniture, library furniture, office furniture, school furniture, specialty seating, and systems furniture; this contract also includes inside delivery, which may be at an additional cost to the customer. The State of Florida has participating agreements with 46 firms. Board approval will provide the County opportunity to purchase furniture from any of the participating vendors through the contract expiration of December 1, 2023, or any renewals or extensions approved by the State of Florida.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See notes below.
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be made on an as needed basis, as approved in the departments' annual adopted budget.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
State of New York Base Contract - Furniture and Files	8/4/2020	Contract
Participating Vendors - State of Florida	8/4/2020	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Turner, Nicole	Approved	8/13/2020 - 10:40 AM
Budget Services	Henkel, Anne	Approved	8/13/2020 - 12:18 PM
Budget Services	Winton, Peter	Approved	8/13/2020 - 3:22 PM
County Attorney	Swindle, Amanda	Approved	8/14/2020 - 12:14 PM
County Manager	Winton, Peter	Approved	8/14/2020 - 1:23 PM