

**AGENDA ITEM REPORT**

DATE: May 19, 2020
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Approve Piggyback for Agricultural Equipment OEM Replacement Parts - Countywide

I. MOTION REQUESTED

A) Approve Piggyback No. PB200242BAG to utilize pricing under the Brevard County Contract No. B-5-19-46 for Agricultural Equipment OEM Parts, from EFE Inc., for the purchase of original equipment manufacturer parts for agricultural equipment, on an as needed basis, through the contract expiration date of March 30, 2022, and any renewals or extensions approved by Brevard County as approved in the departments' annual adopted budgets. Purchases in excess of \$100,000.00 will be presented to the Board for approval.

B) Authorize the County Manager or designee to execute the contract documents on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approves the use of the Agricultural Equipment OEM Replacement Parts contract through Brevard County to provide original equipment manufacturer parts for agricultural equipment from EFE, Inc., through the contract expiration date of March 30, 2022, and any renewals or extensions approved by Brevard County. This cooperative purchase agreement replaces a single source for John Deere parts and equipment with total purchases for Fiscal Year 2018-2020 in the amount of \$74,332.38. A market analysis has not been completed since there are no purchases being made at this time. Market analysis will be provided on a case by case basis for purchases exceeding \$100,000.00 and presented for Board approval.

III. BACKGROUND AND IMPLICATIONS OF ACTIONA) Board Action and Other History

Brevard County solicited a bid that went through the competitive procurement process and negotiations for Agricultural Equipment OEM Replacement Parts. Staff recommends approval of the piggyback agreement to provide a source for County departments to source original equipment manufacturer parts for agricultural equipment. This cooperative purchase agreement replaces Single Source No. SS190309MKP. Total purchases under the single source for Fiscal Year 2018-2020 were \$74,332.38. Purchases in excess of \$100,000.00 will be presented to the Board for approval

B) Policy IssuesC) BoCC GoalsD) AnalysisE) Options**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See comments below.
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be on an as needed basis as approved in the departments' annual adopted budgets.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION**VII. FOLLOW UP**

ATTACHMENTS:

Description	Upload Date	Type
Brevard County Notice of Award EFE, Inc.	4/23/2020	Backup Material
Lee County Piggyback Agreement EFE, Inc.	4/30/2020	Agreement

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Turner, Nicole	Approved	5/6/2020 - 1:23 PM
Budget Services	Henkel, Anne	Approved	5/6/2020 - 4:04 PM
Budget Services	Winton, Peter	Approved	5/7/2020 - 8:38 AM
County Attorney	Swindle, Amanda	Approved	5/7/2020 - 11:14 AM
County Manager	Winton, Peter	Approved	5/8/2020 - 8:39 AM