

**AGENDA ITEM REPORT**

DATE: April 7, 2020
DEPARTMENT: Facilities Construction and Management
REQUESTER: Ehab Guirguis
TITLE: Approve Piggyback for Flooring Materials, with Related Supplies and Services

I. MOTION REQUESTED

A) Approve Piggyback No. PB200206NAT to utilize pricing on Sourcewell Contract 121715: Flooring Material with Related Supplies, and Services with Mannington Mills Inc., Milliken & Company, Mohawk Carpet Distribution, and Masland Contract, for the purchase of flooring materials and related services, on an as needed basis, through the contract expiration date of February 16, 2021, and any renewals or extensions approved by Sourcewell, as approved in the departments' annual adopted budgets, in the amount of \$1,283,740.00. Individual purchases in excess of \$100,000 will be brought to the Board for approval.

B) Authorize the purchase from Milliken & Company in the amount of \$278,264.47 for the completion of flooring and installation for the Lakes Regional Library project.

II. ITEM SUMMARY

Approves a piggyback for Flooring Material with Related Supplies and Services to allow County departments to utilize pricing on the Sourcewell Contract. The contract will be available for use County-wide, as approved in the departments' annual adopted budgets through the expiration date of February 16, 2021. Facilities Construction and Management will utilize this piggyback for the purchase and installation of commercial grade flooring for maintenance and renovations done to facilities throughout the County. The State contract expired on February 16, 2020 and was not extended by the State. A market analysis was performed which verified it is in the County's best interest to use this piggyback.

Approves the purchase and installation of new carpet and flooring products for Lakes Regional Library from Milliken & Company, in the total amount of \$278,264.47. The flooring was installed when the Library was constructed in 2005 and has deteriorated and faded to the point that it needs to be replaced.

III. BACKGROUND AND IMPLICATIONS OF ACTIONA) Board Action and Other History

The Board approved Florida State Alternative Contract 52100000-16-ACS through Sourcewell on December 16, 2016 for use of piggyback purchases for flooring. The State contract expired on February 16, 2020 and was not extended by the State; however Sourcewell has allowed the contract to remain available for the fifth and final year.

Prior to the expiration date the State had informed the County they were going to extend the contract. On the expiration date the County contacted the State and was informed they would not be extending the contract. The State adopted a different flooring contract that has not been reviewed by County staff due to the lack of notice of non-renewal. Approval of this piggyback allows the County a way to move forward with planned purchases using a known contract while granting the County the opportunity to review the new contract adopted by the State. The Sourcewell Contract will remain in effect until February 16, 2021.

The current budget has \$1,283,740 allocated for the replacement of flooring within County facilities. Through the first six months of this fiscal year, which began on October 1, 2019, a total of \$586,593 has been awarded towards the replacement of flooring. The remaining budget will be used on planned projects.

B) Policy IssuesC) BoCC GoalsD) Analysis

Lakes Regional Library opened to the public in 2005 and since then it has become one of the busiest branches in the Library system. The Library still has the original flooring. Due to the age of the flooring and high volume use of the Library, the flooring it has deteriorated and faded to the point of needing to be replaced.

A market analysis titled "Flooring Analysis" has been completed for reference and attached hereto.

E) Options**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See comments below
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Library and General Fund Program: Project: County Wide Flooring Replacement Account Strings: 40874314800 and 40874300100	
G)	Fund Type?	General Fund, Other: Library
H)	Comments: Expenditures will be as needed and within the departments' annual approved, adopted budgets	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Lakes Library Flooring Quote	3/12/2020	Agreement
Flooring Analysis	3/12/2020	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Facilities Construction and Management	Turner, Nicole	Approved	3/25/2020 - 11:40 AM
Facilities Construction and Management	Guirguis, Ehab	Approved	3/25/2020 - 12:37 PM
Budget Services	Guttery, Angela	Approved	3/26/2020 - 11:08 AM
Budget Services	Winton, Peter	Approved	3/26/2020 - 2:53 PM
County Attorney	Swindle, Amanda	Approved	3/27/2020 - 9:58 AM
County Manager	Mora, Marc	Approved	3/31/2020 - 9:17 AM