



AGENDA ITEM REPORT

DATE: November 20, 2018
DEPARTMENT: County Manager
REQUESTER: Christine Brady
TITLE: Approve Piggyback for Accela Carahsoft Software Maintenance Renewal

I. MOTION REQUESTED

A) Approve Piggyback No. PB180566KLC Accela Carahsoft Maintenance Renewal to authorize purchases from Carahsoft Technology Corporation utilizing the General Services Administration Contract No.GS-35F-0119Y, General Purpose Commercial Information Technology Equipment, Software, and Services for Accela Carahsoft software maintenance renewal, on an as needed basis as approved in the department's annual budget.

B) Authorize the use of the contract through its expiration date of December 19, 2021 and any renewals/extensions approved by the General Services Administration

II. ITEM SUMMARY

Maintenance will be provided for Accela's Customer Relationship Management (CRM) software, which allows citizens to use county services, to report issues such as illegal dumping, garbage, and safety, etc. Approves the utilization of pricing on the General Services (GSA) contract for software maintenance on an as-needed basis from Carahsoft Technology Corporation through its expiration date of December 19, 2021.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

The Technology Services Department submitted a request to utilize the General Services Administration Contract No.GS-35F-0119Y, General Purpose Commercial Information Technology Equipment, Software, and Services for Accela Carahsoft software maintenance renewal. This contract was competitively solicited through the General Services Administration, Solicitation Number FCIS-JB-980001-B and is available for piggyback. Approval of Piggyback No. PB180566KLC will allow Technology Services to utilize the contract for software maintenance renewal pricing. Expenditures for these services during Fiscal Year 2016 - 2017 and Fiscal Year 2017 - 2018 were approximately \$48,815.61 and 50,665.72 respectively.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$50,665.72
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: KC5162851500.503460 Program: ITG- MIS Operations Project: Data Processing Account Strings: KC5162851500.503460	
G)	Fund Type?	
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
<u>GSA Contract Information</u>	10/8/2018	Backup Material
<u>Carasoft GSA Price List</u>	10/8/2018	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
County Manager	Turner, Nicole	Approved	10/8/2018 - 4:20 PM
County Manager	Brady, Christine	Approved	10/23/2018 - 5:12 PM
Budget Services	Henkel, Anne	Approved	10/24/2018 - 8:33 AM
Budget Services	Winton, Peter	Approved	10/24/2018 - 2:07 PM
County Attorney	Lira, Louis C.	Approved	10/26/2018 - 3:37 PM
County Manager	Brady, Christine	Approved	11/13/2018 - 8:58 AM