

**AGENDA ITEM REPORT**

**DATE:** August 21, 2018  
**DEPARTMENT:** Procurement Management  
**REQUESTER:** Mary Tucker  
**TITLE:** Approve Piggyback for Purchase of Off-the-Shelf Software - Countywide

**I. MOTION REQUESTED**

- A) Approve Piggyback No. PB180457KLC to utilize pricing on the State of Florida Participating Addendum Alternate Contract Source No. 43230000-NASPO-16ACS-SVAR through NASPO Value Point through the State of Arizona State Procurement Office for the purchase of software countywide on an as-needed basis, from the following vendors: CDW Government LLC; En Pointe Technologies Sales LLC; Insight Public Sector, Inc.; and SHI International Corp, as approved in the departments' annual adopted budgets.
- B) Authorize the use of the contract through its expiration date of April 7, 2019 and any renewals/ extensions approved by the State of Arizona.

**II. ITEM SUMMARY**

Approve piggyback of State of Florida Contract for the purchase of off-the-shelf software, software maintenance & support, basic installation/de-installation, training, value-added services, and mainframe-related services from the following vendors: CDW Government LLC; En Pointe Technologies Sales LLC; Insight Public Sector, Inc.; and SHI International Corp. on an as needed basis though the expiration of the contract, April 7, 2019, and any renewals/extensions approved by the State of Arizona, as approved in the departments' annual adopted budgets.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**

- A) Board Action and Other History  
 The State of Arizona solicited proposals through NASPO Value Point for their Request for Proposal No. ADSPO16-130653 Software Value Added Reseller. The contracts were awarded to the following vendors: CDW Government LLC; En Pointe Technologies Sales LLC; Insight Public Sector, Inc.; and SHI International Corp. and is available for piggyback. Approval of Piggyback No. PB180457KLC allows the County to utilize the contract for purchases countywide. The county has been purchasing this software individually through the awarded vendors and will now be able to track of spending and purchase at a discount.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
- E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See comments below.
B)	Is this item approved in the current budget?	

C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be as needed and within the departments' annual approved, adopted budgets.	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
CDW State of Florida Addendum	8/1/2018	Agreement
En Pointe State of Florida Addendum	8/1/2018	Agreement
Insight State of Florida Addendum	8/1/2018	Agreement
SHI State of Florida Addendum	8/1/2018	Agreement
CDW Pricing	8/1/2018	Agreement
En Pointe Pricing	8/1/2018	Agreement
Insight Pricing	8/1/2018	Agreement
SHI Pricing	8/1/2018	Agreement

**REVIEWERS:**

Department	Reviewer	Action	Date
Procurement Management	Turner, Nicole	Approved	8/6/2018 - 12:00 PM
Budget Services	Henkel, Anne	Approved	8/8/2018 - 8:27 AM
Budget Services	Winton, Peter	Approved	8/8/2018 - 2:19 PM
County Attorney	Lira, Louis C.	Approved	8/9/2018 - 12:27 PM
County Manager	Brady, Christine	Approved	8/10/2018 - 3:15 PM